

MEETING:	Full Council
DATE:	Thursday, 27 July 2017
TIME:	10.30 am
VENUE:	Council Chamber, Barnsley Town Hall

AGENDA

1. Declarations of Interests

To receive any declarations of interest of a pecuniary or non-pecuniary nature from Members in respect of the items on this agenda.

2. Minutes (*Pages 5 - 24*)

To approve as a correct record the minutes of the meetings of the Council held on the 19th May, 2017 (Annual Council) and the 25th May, 2017 (Ordinary meeting).

3. Communications

To consider any communications to be submitted by the Mayor or the Chief Executive.

4. Questions by Elected Members

To consider any questions which may have been received from Elected Members and which are asked pursuant to Standing Order No. 11.

5. Questions relating to Joint Authority, Police and Crime Panel and Combined Authority Business

Minutes of the South Yorkshire Pensions Authority, South Yorkshire Fire and Rescue Authority, Sheffield City Region Combined Authority, and Police and Crime Panel

Any Member of the Council shall have the opportunity to comment on any matters referred to in the following minutes.

The relevant representatives shall then be given the opportunity to respond to any comments made by Members on those minutes.

6. South Yorkshire Fire and Rescue Authority - 15th May, 2017 (*Pages 25 - 26*)

7. South Yorkshire Fire and Rescue Authority (Annual) (Draft) - 26th June, 2017 (*Pages 27 - 34*)

8. South Yorkshire Fire and Rescue Authority (Ordinary) (Draft) - 26th June, 2017 (*Pages 35 - 50*)

9. Police and Crime Panel - 2nd June, 2017 (*Pages 51 - 62*)

10. Sheffield City Region Combined Authority (Draft) - 12th June, 2017 (*Pages 63 - 68*)

11. South Yorkshire Pensions Authority (Annual) (Draft) - 15th June, 2017 (*Pages 69 - 72*)
12. South Yorkshire Pensions Authority (Ordinary) (Draft) - 15th June, 2017 (*Pages 73 - 78*)

Minutes of the Regulatory Boards

13. Planning Regulatory Board - 23rd May, 2017 (*Pages 79 - 82*)
14. Audit Committee - 14th June, 2017 (*Pages 83 - 94*)
15. Planning Regulatory Board - 27th June, 2017 (*Pages 95 - 100*)
16. Audit Committee - 19th July, 2017 (*To Follow*)
17. General Licensing Panel - Various (*Pages 101 - 106*)
18. Appeals, Awards and Standards - Various (*Pages 107 - 110*)

Minutes of the Health and Wellbeing Board

19. Health and Wellbeing Board - 6th June, 2017 (*Pages 111 - 114*)

Minutes of the Scrutiny Committees

20. Overview and Scrutiny Committee - 31st May, 2017 (*Pages 115 - 120*)
21. Overview and Scrutiny Committee - 21st June, 2017 (*Pages 121 - 124*)

Minutes of the Area Councils

22. Central Area Council - 8th May, 2017 (*Pages 125 - 130*)
23. Dearne Area Council - 15th May, 2017 (*Pages 131 - 134*)
24. North Area Council - 15th May, 2017 (*Pages 135 - 140*)
25. North East Area Council - 1st June, 2017 (*Pages 141 - 146*)
26. Penistone Area Council - 15th June, 2017 (*Pages 147 - 150*)
27. South Area Council - 16th June, 2017 (*Pages 151 - 154*)
28. Representation on Outside Bodies

Joint Health Overview and Scrutiny Committee to Support Health Service Change in South and Mid-Yorkshire, Bassetlaw and North Derbyshire

Proposed – Councillor Ennis (Mayor) (Substitute Member)

Recommendations to Council

All reports detailed below are subject to Cabinet recommendation and are available to download from the Council's website. The Cabinet Spokesperson for the Service in question will respond to any comments or amendments concerning these minutes.

- 29.** Review of the Council's Pledge to Children in Care and Care Leavers (Cab.12.7.2017/7) (Pages 155 - 180)

RECOMMENDED TO COUNCIL:-

- (i) that the progress made against the desired Outcomes within the Council's 'Pledge' to children in care and care leavers, as described in the report now submitted, be noted; and
- (ii) that the authority renew its commitment, as the Corporate Parent, to the values and principles within the 'Pledge'.

- 30.** Annual Report of the Corporate Parenting Panel - 2016/17 (Cab.12.7.2017/8) (Pages 181 - 202)

RECOMMENDED TO COUNCIL

- (i) that the progress and achievements made by the Barnsley Corporate Parenting Panel in supporting children and young people in care and care leavers during 2016/17, as set out in the Appendix to the report submitted, be noted; and
- (ii) that the authority renews its 'Pledge' towards children and young people in care and care leavers.

Minutes of the Cabinet Meetings

- 31.** Cabinet - 31st May, 2017 (Pages 203 - 206)
- 32.** Cabinet - 14th June, 2017 (Pages 207 - 210)
- 33.** Cabinet - 28th June, 2017 (Pages 211 - 214)
- 34.** Cabinet - 12th July, 2017 (Pages 215 - 216)

(NB. No Cabinet decisions have been called in from these meetings)

Schedule of Declarations - copy attached

Diana Terris

Diana Terris
Chief Executive

Wednesday, 19 July 2017

MEETING:	Full Council
DATE:	Friday, 19 May 2017
TIME:	6.00 pm
VENUE:	Council Chamber, Barnsley Town Hall

MINUTES

Present

The Mayor (Councillor Ennis)

- Central Ward - Councillors Bruff and M. Dyson
- Cudworth Ward - Councillors Hayward, Houghton CBE and C. Wraith MBE
- Darfield Ward - Councillors Coates, Markham and Saunders
- Darton East Ward - Councillors Miller and Spence
- Darton West Ward - Councillors Burgess
- Dearne North Ward - Councillors Gardiner
- Dearne South Ward - Councillors C. Johnson and Noble
- Dodworth Ward - Councillors P. Birkinshaw, J. Carr and Riggs
- Hoyland Milton Ward - Councillors Franklin, Shepherd and Stowe
- Kingstone Ward - Councillors Williams
- Monk Bretton Ward - Councillors S. Green, Richardson and Sheard
- North East Ward - Councillors Hampson and Higginbottom
- Old Town Ward - Councillors Cherryholme and Lofts
- Penistone East Ward - Councillors Barnard and Wilson
- Penistone West Ward - Councillors David Griffin, Millner and Unsworth
- Rockingham Ward - Councillors Dures and Lamb
- Royston Ward - Councillors Clements and Makinson
- St. Helen's Ward - Councillors Leech, Platts and Tattersall
- Stairfoot Ward - Councillors K. Dyson, W. Johnson and Mathers
- Wombwell Ward - Councillors Frost and Daniel Griffin
- Worsbrough Ward - Councillors G. Carr, Clarke and Pourali

1. Election of Mayor for the Municipal Year 2017/18

Moved by Councillor Higginbottom – Seconded by Councillor Hampson; and

RESOLVED that Councillor J Ennis be and is hereby elected Mayor of the Borough for the ensuing Municipal year (2017/18).

2. Mayor's Declaration

Councillor J Ennis, having first made and subscribed the declaration prescribed by law, took his seat as Mayor accordingly and returned thanks for his election.

3. Thanks to the Retiring Mayor

Moved by Councillor Makinson – Seconded by Councillor Shepherd; and

RESOLVED that the best thanks of the Council be given to Councillor L Burgess for the manner in which she has discharged her duties appertaining to the Office of Mayor.

4. Presentation to the Retiring Mayor

The Mayor presented to Councillor L Burgess a replica of the medallion attached to the Chain of Office as Mayor for the year 2016/17 in recognition of the Council's appreciation of the service rendered by her to the Borough during this period.

5. Election of Deputy Mayor for the Municipal Year 2017/18

Moved by Councillor Makinson – Seconded by Councillor Shepherd; and

RESOLVED that Councillor L Burgess be and is hereby elected Deputy Mayor of the Borough for the ensuing Municipal Year (2017/18).

6. Deputy Mayor's Declaration

Councillor L Burgess having first made and subscribed the declaration prescribed by law, took her seat as Deputy Mayor accordingly and returned thanks for her election.

7. Appointment of Mayor Elect

Moved by Councillor Sheard – Seconded by Councillor Richardson; and

RESOLVED that Councillor S Green be and is hereby appointed Mayor Elect of the Borough.

8. Local Government and Public Involvement in Health Act 2007

Appointment of Cabinet Members, Cabinet Support Members and Member Community Cohesion Champion

RESOLVED that the appointment by the Leader, in accordance with the Local Government and Public Involvement in health Act 2007, of the following Cabinet Members, Cabinet Support Members and Community Cohesion Champion be noted:

Portfolio	Cabinet Member	Cabinet Support Member
Deputy Leader	Councillor Andrews BEM	-
Without Portfolio	Councillor Howard	Councillor David Griffin
Core	Councillor Gardiner	Councillor Franklin
Communities	Councillor Platts	Councillor Lamb
Place	Councillor Miller	Councillor Frost
People (Safeguarding)	Councillor Bruff	Councillor Saunders
People (Achieving Potential)	Councillor Cheetham	Councillor Pourali
Member Community Cohesion Champion	Councillor K Dyson	

9. Appointment of Chair Persons of Area Councils

RESOLVED that the appointment by the Leader of the following Members as Chairpersons of the Area Councils be noted:

Area Council	Chairperson
Central Area Council	Councillor Riggs
Dearne Area Council	Councillor Noble
North Area Council	Councillor Leech
North East Area Council	Councillor Hayward
Penistone Area Council	Councillor Barnard
South Area Council	Councillor Stowe

10. Allocation of Seats on the Overview and Scrutiny Committee and Regulatory Boards

The report of the Executive Director Core Services on the allocation of seats on the Overview and Scrutiny Committee and Regulatory Boards was:

Moved by Councillor Davie Griffin – Seconded by Councillor Shepherd; and

RESOLVED that the allocation of seats on the Overview and Scrutiny Committee and Regulatory Boards, having been reviewed in accordance with Section 15 of the Local Government and Housing Act 1989, be allocated to Political Groups on the basis set out in Section 6 of the report now submitted.

11. Appointment of Overview and Scrutiny Committee

Moved by Councillor Dave Griffin – Seconded by Councillor Shepherd; and

RESOLVED

- (i) that the Overview and Scrutiny Committee be constituted as follows for the ensuing year:-

Councillors P Birkinshaw, G Carr, Charlesworth, Clarke, Clements, K Dyson, Ennis, Franklin, Frost, Gollick, Daniel Griffin, Hand-Davis, Hampson, Hayward, W Johnson, Lofts, Makinson, Mitchell, Phillips, Pourali, Sheard, Sixsmith MBE, Tattersall, Unsworth, Williams and Wilson together with Ms K Morrith (Parent Governor Representative), Ms P Gould, Mr M Hooton and Mr J Winter and four vacancies; (Co-opted), (Diocese of Leeds), (Hallam Diocese) and (Parent Governor representative).

- (ii) that following the review, the Safeguarding Scrutiny workstream continue to be subsumed into the work of the Overview and Scrutiny Committee with meetings continuing to be set aside in the work programme to consider safeguarding business.

12. Appointment of Chairpersons of the Overview and Scrutiny Committee and the Scrutiny Task and Finish Group Leads

Moved by Councillor Dave Griffin – Seconded by Councillor Shepherd; and

RESOLVED that the following Members be appointed as Chairpersons to the Overview and Scrutiny Committee and the Scrutiny Task and Finish Leads:-

Overview and Scrutiny Committee	Councillor W Johnson
Task and Finish Group 1	Councillor Charlesworth
Task and Finish Group 2	Councillor G Carr
Task and Finish Group 3	Councillor Hand-Davis

13. Appointment of Regulatory Boards

Moved by Councillor Dave Griffin – Seconded by Councillor Shepherd; and

RESOLVED that the Regulatory Boards be constituted as follows for the ensuing Municipal Year:

Planning

Councillors D Birkinshaw, G Carr, Cherryholme, Coates, M Dyson, Franklin, Gollick, Grundy, Hampson, Hand-Davis, Hayward, Higginbottom, Leech, Markham, Makinson, Mathers, Mitchell, Noble, Richardson, Riggs, Spence, Stowe, Tattersall, Unsworth, R Wraith and Wilson

General Licensing (15 members of whom will form the Statutory Licensing Regulatory Board)

J Carr, Cherryholme, Clarke, Dures, M Dyson, Frost, D Green, S Green, Daniel Griffin, Hampson, W Johnson, Lamb, Markham, Millner, Phillips, Pourali, Richardson, Saunders, Sheard, Shepherd, Sixsmith MBE, Spence, Tattersall, Williams, Wilson and C Wraith MBE

Statutory Licensing

Councillors J Carr, Clarke, Dures, Frost, S Green, Daniel Griffin, W Johnson, Markham, Saunders, Shepherd, Sixsmith MBE, Spence, Tattersall, Wilson and C Wraith MBE

Appeals, Awards and Standards

Councillors D Birkinshaw, P Birkinshaw, Burgess, Cave, Charlesworth, Cherryholme, Clements, Dures, K Dyson, D Green, S Green, David Griffin, Grundy, Higginbottom, C Johnson, Lamb, Leech, Makinson, Markham, Millner, Noble, Pourali, Saunders, Shepherd, Stowe, Williams together with Messrs S Carvell, M Moore, and D Waxman as Independent persons for the purposes of the relevant provisions of the Local Government Act 2000 as amended by the Localism Act 2011 with regard to the investigation of ethical standards complaints. The Independent Persons to be appointed until such time as a further recruitment exercise is undertaken to seek new/replacement Members.

(**Note:** a recruitment exercise to seek the appointment of Independent Members will be undertaken during the forthcoming Municipal Year)

14. Appointment of Chairpersons of Regulatory Boards

Moved by Councillor Dave Griffin – Seconded by Councillor Shepherd; and

RESOLVED that the following Members be appointed as Chairperson of the Regulatory Boards as indicated until the next Annual Council meeting:-

Planning Regulatory	D Birkinshaw
General Licensing Regulatory	Councillor C Wraith MBE
Statutory Licensing Regulatory	Councillor C Wraith MBE
Appeals, Awards and Standards	Councillor Shepherd

15. Appointment of Audit Committee

Moved by Councillor Dave Griffin – Seconded by Councillor Shepherd; and

RESOLVED that the Audit Committee be constituted as follows for the ensuing Municipal Year: -

Councillors Barnard, Clements, Lofts and Richardson together with co-opted members Ms K Armitage, and Ms D Brown and Mr S Gill, Mr P Johnson and Mr M Marks.

16. Appointment of Chairperson and Vice-Chairperson of Audit Committee

Moved by Councillor Dave Griffin – Seconded by Councillor Shepherd; and

RESOLVED that Councillor Clements be appointed Chairperson and one member from the co-opted members as Vice-Chairperson of the Audit Committee until the next Annual Council meeting.

17. Appointment of Joint Employees Consultative Committee

Moved by Councillor Dave Griffin – Seconded by Councillor Shepherd; and

RESOLVED that the Joint Employees Consultative Committee for the ensuing year comprise Councillors Andrews BEM, P Birkinshaw, Bruff, Cheetham, Gardiner, Sir Steve Houghton CBE, Howard, Miller, Platts and Wilson.

18. Appointment of Children's Homes Visiting Panel

Moved by Councillor Dave Griffin – Seconded by Councillor Shepherd; and

RESOLVED that the Children's Homes Visiting Panel for the ensuing year comprise Councillors G Carr, Charlesworth, Frost, Millner, Sheard, Tattersall and Williams.

19. Appointment of Member Development Working Party

Moved by Councillors Dave Griffin – Seconded by Councillor Shepherd; and

RESOLVED that the Member Development Working Party for the ensuing year comprise Councillors Barnard, Cave, Charlesworth, Clements, David Griffin, Howard, Richardson, Riggs and Sixsmith MBE (with one Vacancy - Barnsley Independent Group).

20. Appointment of Fostering Panel

Moved by Councillor Dave Griffin – Seconded by Councillor Shepherd; and

RESOLVED that Councillor Sixsmith MBE be appointed to the Fostering Panel for the ensuing year.

21. Appointment of Adoption Panel

Moved by Councillor Dave Griffin – Seconded by Councillor Shepherd; and

RESOLVED that Councillor Lofts be appointed to the Adoption Panel for the ensuing year.

22. Appointment of Corporate Parenting Panel

Moved by Councillor Dave Griffin – Seconded by Councillor Shepherd; and

RESOLVED that the Corporate Parenting Panel for the ensuing year comprise the Cabinet Spokesperson and Cabinet Support Member of People (Safeguarding) together with Councillors G Carr, Charlesworth, Coates, C Johnson, Shepherd, Sixsmith MBE, Tattersall and Wilson.

23. Appointment of Armed Forces Champion

Moved by Councillor Dave Griffin – Seconded by Councillor Shepherd; and

RESOLVED that Councillor Hayward be appointed as the Armed Forces Champion for the ensuing year.

24. Constitution of Ward Alliances and Area Councils and Appointment of Joint Authority Representatives etc.

Moved by Councillor Dave Griffin – Seconded by Councillor Shepherd; and

RESOLVED that the Ward Alliances and Area Councils as detailed below be established for the ensuing Municipal Year:

(a) Ward Alliances*

Each Ward Alliance to comprise all Members of the relevant Wards:

Central
Cudworth
Darfield
Darton East
Darton West
Dearne North
Dearne South
Dodworth
Hoyland Milton
Kingstone
Monk Bretton
North East
Old Town
Penistone East
Penistone West
Rockingham
Royston
St Helen's
Stairfoot
Wombwell
Worsbrough

* Note: Ward Alliances also comprise Community Representatives.

Area Councils

Each Area Council to comprise all Members from the relevant Wards based on the following groupings:

- **Central Area Council** – Central, Dodworth, Kingstone, Stairfoot and Worsbrough
- **Dearne Area Council** – Dearne North and Dearne South
- **North Area Council** – Darton East, Darton West, St Helen's and Old Town
- **North East Area Council** – Cudworth, Monk Bretton, North East and Royston
- **Penistone Area Council** – Penistone East and Penistone West
- **South Area Council** – Darfield, Hoyland Milton, Rockingham and Wombwell

(b) Joint Committees and Bodies

Moved by Councillor Dave Griffin – Seconded by Councillor Shepherd; and

RESOLVED that representatives on the following Joint Committees and Bodies for the ensuing Municipal Year be approved:

South Yorkshire Fire and Rescue Authority

Proposed – Councillors Burgess (Section 41) and Clements

South Yorkshire Pensions Authority

Proposed – Councillors R Wraith (Section 41) and Richardson

South Yorkshire City Region Combined Authority

Proposed – Leader and Deputy Leader (Substitute) with the Cabinet Spokesperson for Core Services (Rotational Member)

South Yorkshire City Region Combined Authority Audit Committee and Scrutiny Panel

Proposed – Chair of Overview and Scrutiny Committee (Councillor W Johnson) one Independent Member (to be confirmed)

Sheffield City Region Transport Committee

Proposed – Cabinet Spokesperson for Place and Councillor Leech

(c) Outside Bodies – for the ensuing Municipal Year

Moved by Councillor Dave Griffin – Seconded by Councillor Shepherd; and

RESOLVED that the following appointments be made to the Outside Bodies indicated for the ensuing Municipal Year:-

Barnsley Citizens Advice Bureau Trustee Board

Councillor Hayward and Councillor Richardson (Substitute Member)

Cooper Art Gallery

Councillors Burgess, D Birkinshaw and Richardson

Joint Advisory Committee for the South Yorkshire Archaeology Service

Councillors Franklin and Richardson

Joint Health Overview and Scrutiny Committee to Support Health Service Change in South and Mid-Yorkshire, Bassetlaw and North Derbyshire

Chair of Overview and Scrutiny Committee

Leeds City Region Advisory Partnership Committee

Leader

Local Government Association General Assembly

Leader, Deputy Leader, Cabinet Spokesperson without Portfolio and Councillor P Birkinshaw

Yorkshire and Humber (Local Authorities) Employers Association

Cabinet Spokesperson for Core Services

Rural Assembly

Councillors Hand-Davis and Miller

Sheffield City Region Local Enterprise Partnership Board

Leader and Deputy Leader (Substitute)

South Yorkshire Joint Advisory Committee on Archives Service

Councillors Franklin and Richardson

South Yorkshire Police and Crime Panel

Councillors David Griffin and Sixsmith MBE

South Yorkshire Sub Regional Migration Group

Cabinet Spokesperson for Communities

South Yorkshire Trading Standards Committee

Councillors Howard, Miller and Gardiner (Substitute)

The Industrial Communities Alliance

Councillors Franklin, Shepherd and Cheetham (Substitute)

Yorkshire Purchasing Organisation Management Committee

Councillors Barnard and Gardiner

(d) Vacancies on Outside Bodies

Moved by Councillor Dave Griffin – Seconded by Councillor Shepherd; and

RESOLVED that the following appointments be made to fill vacancies on the Outside Bodies indicated:-

Barnsley Ex-Service Personnel Fund

Councillor Leech

Local Pensions Board (2 year appointment)

Councillor Lofts

25. Terms of Reference of the Full Council, Regulatory Boards and Committees and Functions Delegated to Officers

Moved by Councillor Sir Steve Houghton CBE – Seconded by Councillor Gardiner; and

RESOLVED that the Terms of Reference of the Full Council, Regulatory Boards and Committees and Functions Delegated to Officers as outlined in the document now submitted be approved.

(**Note:** this report included changes recommended to the Annual Council by the Audit Committee meeting at its meeting held on the 19th April, 2017).

26. Council Timetable 2017/18

Moved by Councillor Sir Steve Houghton CBE – Seconded by Councillor Gardiner; and

RESOLVED

- (i) that ordinary meetings of the Council for the Municipal Year 2017/18 be held on the following Thursdays commencing at 10.30 a.m:-

Thursday 25th May, 2017

Thursday 27th July, 2017

Thursday 28th September, 2017 (including Accounts)

Thursday 23rd November, 2017

Thursday 1st February, 2018 (including HRA)

Thursday 22nd February, 2018 (Budget meeting)

Thursday 1st March, 2018 (provisional Budget meeting to be cancelled if budget approved on 22nd February, 2018)

Thursday 29th March, 2018

- (ii) that the next Annual Meeting of the Council be held on Friday 18th May, 2017 at 6.00 p.m; and

- (iii) that the report of the Executive Director Core Services seeking to confirm the dates for the remaining meetings shown in the Council Calendar for 2017/18, now submitted, be adopted.

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Chair

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MEETING:	Full Council
DATE:	Thursday, 25 May 2017
TIME:	10.30 am
VENUE:	Council Chamber, Barnsley Town Hall

MINUTES

Present

The Mayor (Councillor Ennis)

- Central Ward - Councillors D. Birkinshaw, Bruff and M. Dyson
- Cudworth Ward - Councillors Hayward, Houghton CBE and C. Wraith MBE
- Darfield Ward - Councillors Coates, Markham and Saunders
- Darton East Ward - Councillors Miller and Spence
- Darton West Ward - Councillors Burgess
- Dearne North Ward - Councillors Gardiner and Gollick
- Dearne South Ward - Councillors Noble
- Dodworth Ward - Councillors P. Birkinshaw, J. Carr and Riggs
- Hoyland Milton Ward - Councillors Franklin, Shepherd and Stowe
- Kingstone Ward - Councillors Williams
- Monk Bretton Ward - Councillors S. Green, Richardson and Sheard
- North East Ward - Councillors Hampson and Higginbottom
- Old Town Ward - Councillors Cherryholme and Lofts
- Penistone East Ward - Councillors Barnard, Hand-Davis and Wilson
- Penistone West Ward - Councillors David Griffin, Millner and Unsworth
- Rockingham Ward - Councillors Dures and Lamb
- Royston Ward - Councillors Cheetham, Clements and Makinson
- St. Helen's Ward - Councillors Leech, Platts and Tattersall
- Stairfoot Ward - Councillors K. Dyson, W. Johnson and Mathers
- Wombwell Ward - Councillors Frost, Daniel Griffin and R. Wraith
- Worsbrough Ward - Councillors G. Carr, Clarke and Pourali

27. Manchester - 22nd May, 2019

The Mayor informed Members of the Council that following the tragic events in Manchester on the 22nd May, 2017, he was going to ask the Council to adjourn its meeting at approximately 10.50 pm so that Members and Staff could gather around the Cenotaph for one minutes silence, as part of the National Remembrance Campaign, to remember and commemorate those who had died or been injured in the bombing at Manchester Arena.

In addition, a book of Condolence had been opened with the following inscription:-

The people of Barnsley wish to express their deepest and heartfelt condolences to the victims and people of Manchester affected by the bombing that took place on Monday 22nd May, 2017.

The people of Barnsley stand in solidarity with the people of Manchester at this very difficult time.'

The book was then singed firstly by the Mayor (Councillor Ennis) and then by the Leader, (Councillor Sir Steve Houghton CB E) and the Chief Executive (Diana Terris).

The book would be left on the table in the centre of the Council Chamber at the close of the meeting so that it could be signed by all Members wishing to do so. Following that, it would be available within the Town Hall reception area for approximately two weeks so that members of the public and visitors to the Town Hall could also add their own words of commemoration.

At the close of the commemoration period the book would be forwarded to the Leader of Manchester City Council, (Sir Richard Leese CBE) and the Mayor of Greater Manchester (Andy Burnham).

28. Declarations of Interests

There were no declarations of pecuniary or non-pecuniary interest from Members in respect of items on the agenda.

29. Minutes

The minutes of the meeting held on the 30th March, 2017 were taken as read and signed by the Chair as a correct record.

30. Communications

(a) Everybody Think Campaign

The Chief Executive was pleased to report on the 'Everybody Think' Campaign which had been launched last December and was the result of the work of the Fly Tipping Scrutiny Task and Finish Group which brought together Elected Members and officers to look at the problem of fly tipping within Barnsley, an issue which was of great concern to the Authority.

This Campaign was a great example of the 'one Council approach' with officers from across the Directorates and Elected Members working together to identify key messages and a striking campaign.

The Chief Executive was delighted that the Campaign had been commended at the Municipal Journal Awards in the 'Behaviour Change' category. Since the nomination had been made it was pleasing to report that there had been five consecutive months of less fly tipping incidents than in the previous year so this Campaign was clearly making a big difference.

The Mayor and Members of the Council expressed their congratulations to all concerned in the usual manner.

(b) Barnsley Town Hall

The Chief Executive reported the receipt of a hand made card from two residents of the Borough in relation to their recent visit to the Town Hall. She was so overwhelmed by the messages it contained and given the events of the last week she thought it was appropriate to share those messages with all Members of the Council. The letter stated the following:

'first of all, we looked at the outside and wondered who these skilful gardeners were who created such a work of art.

Then we were fortunate to have a tour of the inside and wondered who the architects, designers, decorators and engineers were who left us such a treasure. But the jewel in the crown was meeting some of the people who gave 100% to the running of the Barnsley Town hall. We were overwhelmed with pride that we belong to Barnsley and Barnsley belongs to us'.

The Mayor commented that these type of comments demonstrated that the efforts of the Council were recognised by members of the public.

31. Questions by Elected Members

The Chief Executive reported that she had received no questions from Elected Members in accordance with Standing Order No. 11.

32. Questions relating to Joint Authority, Police and Crime Panel and Combined Authority Business

The Chief Executive reported that she had received no questions from Elected Members in accordance with Standing Order No. 12.

33. Police and Crime Panel - 16th December, 2016

RESOLVED that the minutes be noted.

34. Police and Crime Panel - 7th February, 2017

RESOLVED that the minutes be noted.

35. Police and Crime Panel - 24th February , 2017

RESOLVED that the minutes be noted.

36. South Yorkshire Pensions Authority - 16th March, 2017

RESOLVED that the minutes be noted.

37. South Yorkshire Fire and Rescue Authority - 3rd April, 2017

RESOLVED that the minutes be noted.

38. Sheffield City Region Combined Authority - 22nd March, 2017

RESOLVED that the minutes be noted.

39. Sheffield City Region Combined Authority - 24th April, 2017

RESOLVED that the minutes be noted.

40. Audit Committee - 22nd March, 2017

Moved by Councillor Clements - Seconded by Councillor Barnard; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Audit Committee held on the 22nd March, 2017 be received.

41. Planning Regulatory Board - 18th April, 2017

Moved by Councillor D. Birkinshaw - Seconded by Councillor R Wraith; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Planning Regulatory Board held on the 18th April, 2017 be received.

42. Audit Committee - 19th April, 2017

Moved by Councillor Clements - Seconded by Councillor Barnard; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Audit Committee held on the 19th April, 2017 be received.

43. General Licensing Regulatory Board - 26th April, 2017

Moved by Councillor C. Wraith, MBE – Seconded by Councillor Hampson; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the General Licensing Regulatory Board held on the 26th April, 2017 be received.

44. General Licensing Panel - Various

Moved by Councillor C. Wraith, MBE – Seconded by Councillor Hampson; and

RESOLVED that the details of the various General Licensing Regulatory Board Panels held in the last cycle of meetings together with their decisions be received.

45. Appeals, Awards and Standards - Various

Moved by Councillor Shepherd – Seconded by Councillor Makinson; and

RESOLVED that the details of the various Appeals, Awards and Standards Regulatory Board Panels held in the last cycle of meetings together with their decisions be received.

46. Health and Wellbeing Board - 4th April, 2017

Moved by Councillor Sir Stephen Houghton, CBE – Seconded by Councillor Platts; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Health and Well Being Board held on the 4th April, 2017 be received.

47. Overview and Scrutiny Committee - 4th April, 2017

Moved by Councillor W Johnson – Seconded by the Mayor (Councillor Ennis); and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Overview and Scrutiny Committee held on the 4th April, 2017 be received.

48. Overview and Scrutiny Committee - 2nd May, 2017

Moved by Councillor W Johnson – Seconded by the Mayor (Councillor Ennis); and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Overview and Scrutiny Committee held on the 2nd May, 2017 be received.

The meeting was adjourned at 10.40 am for the Commemoration Event at the Cenotaph. The meeting reconvened at 11.05 am

49. Central Area Council - 13th March, 2017

Moved by Councillor Riggs - Seconded by Councillor Williams; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Central Area Council held on the 13th March, 2017 be received.

50. Dearne Area Council - 20th March, 2017

Moved by Councillor Noble - Seconded by Councillor Gardiner; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Dearne Area Council held on the 20th March, 2017 be received.

51. North Area Council - 20th March, 2017

Moved by Councillor Leech – Seconded by Councillor Platts; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the North Area Council held on the 20th March, 2017 be received.

52. North East Area Council - 30th March, 2017

Moved by Councillor Hayward – Seconded by Councillor C Wraith MBE; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the North East Area Council held on the 30th March, 2017 be received.

53. Penistone Area Council - 6th April, 2017

Moved by Councillor Barnard – Seconded by Councillor Wilson; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Penistone Area Council held on the 6th April, 2017 be received.

54. South Area Council - 28th April, 2017

Moved by Councillor Stowe - Seconded by Councillor Shepherd; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the South Area Council held on the 28th April, 2017 be received.

55. Local Plan - Progress and Update of Local Development Scheme (Cab.5.4.2017/13)

Moved by Councillor Miller - Seconded by Councillor Frost; and

RESOLVED

- (i) that the timescales in the current Local Development Scheme, as detailed in the report now submitted, be approved with effect from 25th May, 2017;
- (ii) that the Head of Planning and Building Control be delegated authority to amend and bring into effect any updates to the Local Development Scheme as required during the Local Plan examination in public process, the effective dates for any amendment to the scheme to be specified in the relevant decision record, and to reflect progress on a South Yorkshire Joint Waste Plan; and
- (iii) that the Head of Planning and Building Control be delegated authority to make a formal request to the Inspector under section 20(7C) of the Planning and Compulsory Purchase Act 2004 (as amended) to recommend main modifications to ensure the Local Plan meets the tests of soundness.

56. Cabinet - 22nd March, 2017

Moved by Councillor Sir Steve Houghton CBE - Seconded by Councillor Gardiner; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Cabinet Meeting held on the 22nd March, 2017 be received.

57. Cabinet - 5th April, 2017

Moved by Councillor Sir Steve Houghton CBE - Seconded by Councillor Gardiner;
and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Cabinet Meeting held on the 5th April, 2017 be received.

58. Cabinet - 19th April, 2017

Moved by Councillor Sir Steve Houghton CBE - Seconded by Councillor Gardiner;
and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Cabinet Meeting held on the 19th April, 2017 be received.

59. Cabinet - 3rd May, 2017 (Draft)

Moved by Councillor Sir Stephen Houghton, CBE – Seconded by Councillor Andrews BEM; and

RESOLVED that the draft minutes as printed and now submitted of the Cabinet Meeting held on 3rd May, 2017 be received.

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Chair

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Item 6

SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY

EXTRAORDINARY MEETING

15 MAY 2017

PRESENT:

Councillor A Atkin (Vice-Chair)
Councillors: S Ayris, P Haith, E Hughes, C Ransome, J Satur
and Dr A Billings

T/DCFO M Blunden, S Booth and M Topham (South Yorkshire
Fire & Rescue Service)

D Terris, M McCarthy, I Rooth, D Cutting, G Kirk, D Nuttall,
L Noble and M McCoole (Barnsley MBC)

M Buttery (Chief Executive) (Office of the South Yorkshire
Police and Crime Commissioner)

Apologies for absence were received from Councillor A Cave,
Councillor A Buckley, Councillor S Howard,
Councillor B Johnson, Councillor M Rooney,
Councillor G Weatherall, A Brown, N Copley, A Frosdick,
CFO J Courtney and T/ACO M Mason

1 APOLOGIES

Apologies for absence were noted as above.

2 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

RESOLVED – That agenda item 4 ‘Close Proximity Crewing’ be considered in the
absence of the public and press.

3 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO
ANY ITEM OF BUSINESS ON THE AGENDA

None.

4 CLOSE PROXIMITY CREWING

A report of the Clerk and Chief Fire Officer and Chief Executive was submitted for
Members to consider the ongoing dispute with the Fire Brigades Union in relation to
the introduction of the Close Proximity Crewing duty system (CPC), the outcome of
the preliminary hearing of the Employment Tribunal in respect of Remedy and the
course of action available to the Authority.

RESOLVED – That Members:-

- i) Considered the legal advice provided and noted the contents of the report.

- ii) Noted that the proposed judicial review challenging the decision to include CPC within the IRMP would be defended.
- iii) Agreed to appeal against the outcome of the employment tribunal.

All Members voted in favour of the resolution with the exception of Councillors Ransome and Ayriss who voted against the decision.

CHAIR

Item 7

SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY

Annual Meeting

26 JUNE 2017

PRESENT: Councillor L Burgess (Chair)
Councillor A Atkin (Vice-Chair)
Councillors: S Ayris, A Buckley, M Clements, T Damms,
P Haith, C Hogarth, C Ransome, C Rosling-Josephs and
J Satur

CFO J Courtney, T/DCFO M Blunden, T/ACO M Mason,
S Booth and AM S Helps (South Yorkshire Fire & Rescue
Service)

N Copley, A Frosdick, M McCarthy, M McCoolle and L Noble
(Barnsley MBC)

A Rainford (Office of the Police and Crime Commissioner)

Apologies for absence were received from
Councillor M Maroof, Dr A Billings, A Brown, D Terris and
M Buttery

1 TO APPOINT THE CHAIR OF THE AUTHORITY FOR THE ENSUING YEAR

RESOLVED – That Members agreed that Councillor Burgess be appointed as Chair of the Authority for the ensuing year.

2 TO APPOINT A VICE-CHAIR FOR THE AUTHORITY FOR THE ENSUING YEAR

RESOLVED – That Members agreed that Councillor Atkin be appointed as Vice-Chair of the Authority for the ensuing year.

3 CHAIR'S REMARKS

Councillor Burgess requested that the Authority observed a minute's silence, in remembrance of those who had lost their lives, or were injured in the recent Grenfell Tower fire, in West London. It was noted that the Authority would continue to work hard to ensure the safety of people across South Yorkshire.

Councillor Burgess gave thanks to the former Members of the Authority for their service; Councillor Cave, who had been the Chair of the Authority and a Member of the Authority since 2008, together with Councillors Howard, Weatherall, Johnson, Hughes and Rooney. Councillor Burgess welcomed the new Members to the Authority; Councillors Damms, Rosling-Josephs, Clements and Hogarth. Councillor Maroof was not in attendance due to Eid-al-Fitr.

4 MEMBERSHIP OF THE FIRE AND RESCUE AUTHORITY

A report of the Clerk to the Fire and Rescue Authority was presented to inform Members of the membership of the Authority as notified by the District Councils:-

Barnsley	Councillors L Burgess and M Clements
Doncaster	Councillors C Hogarth, P Haith and C Ransome
Rotherham	Councillors A Atkin and A Buckley
Sheffield	Councillors S Ayris, T Damms, M Maroof, C Rosling-Josephs and J Satur
PCC*	Dr A Billings - South Yorkshire Police & Crime Commissioner

**At the Authority meeting held on 13 February 2017, it was agreed that the South Yorkshire Police and Crime Commissioner (or his nominee) would become a Member of the Fire and Rescue Authority with full voting rights.*

RESOLVED – That Members noted the membership of the Authority as notified by the District Councils.

5 REVIEW OF THE FIRE AND RESCUE AUTHORITY GOVERNANCE STRUCTURE

A report of the Clerk to the Fire and Rescue Authority was submitted to provide an update on the operation of the Authority's governance structure, together with a request for Members to give consideration to a revision of the Audit and Governance Committee's Terms of Reference, membership, role and remuneration of Independent Members. Members were also asked to give consideration to increasing the number of Members sitting on the Performance and Scrutiny Board from 5 to 6.

Members noted that one of the recommendations, following the full review of the Authority's Governance Review undertaken in 2016, was to review the Authority's governance structure in a year's time (May 2017).

Councillor Haith suggested that the Annual Learning and Development event be held on one of the two Audit and Governance Committee meeting dates where an Authority meeting was not scheduled.

Councillor Ayris highlighted that the Independent Members had been unable to participate in the Task and Finish Group; he hoped that their views on the membership of the Audit and Governance Committee would be sought. Councillor Ayris expressed concern around the fresh approach to receiving reports which included the use of presentations and discussion forums, and the effect this may have on public accountability.

L Noble stated that the draft report had been provided to the Independent Members for comment prior to submission to the FRA.

Councillor Haith commented that reports would still be submitted to the Audit and Governance Committee, and that in addition officers would provide presentations to generate questions and debate.

RESOLVED – That Members:-

- a) Considered the Task and Finish Group’s views on the various issues raised in respect of the Audit and Governance Committee.
- b) Increased the membership of the Audit and Governance Committee from 5 to 6 (to include 4 Labour Members and 2 Minority Party Members).
- c) Agreed an appraisal process for existing Independent Members after their first term of four years, and to remove the automatic re-appointment to the second term.
- d) Considered and approved an increase in the remuneration of all Independent (co-opted) members – including the Independent Chair of the Local Pension Board – from £278 per annum to £442.56 per annum with immediate effect.
- e) Considered amending the Authority’s work programme in order that the Partnerships Annual Report be submitted to either the Authority or Stakeholder Planning Board.
- f) Considered the amendments to the Audit and Governance Committee’s Terms of Reference at Appendix A.
- g) Considered and approved the increase in membership for the Performance and Scrutiny Board as set out in paragraph 13.

6 AUTHORITY GOVERNANCE ARRANGEMENTS

A report of the Clerk to the Fire and Rescue Authority was presented to request the Authority to determine the appointment of Members to the Committees and Boards, and also the appointment of Chairs and Vice-Chairs of the Committees (other than the Appeals and Standards Committee).

RESOLVED – That Members:-

- i) Approved the meeting structure as detailed below:-

Committee/ Working Party	Terms Of Reference	Members
Audit and Governance Committee	The agreed terms of reference are set out at Appendix A.	Cllr P Haith (Chair) Cllr S Ayris Cllr T Damms

**Fire and Rescue Authority
Annual Meeting
Monday 26 June 2017**

		<p>Cllr M Maroof Cllr C Ransome Cllr C Rosling-Josephs</p> <p>3 Independent Members:- Mrs A Bingham Mr C Wane Mr C Pilkington</p>
Appointments Committee	The agreed terms of reference are set out at Appendix B.	<p>Cllr A Atkin Cllr L Burgess Cllr T Damms Cllr P Haith Cllr C Ransome Cllr J Satur</p>
Appeals and Standards Committee	The agreed terms of reference are set out at Appendix C.	<p>Cllr S Ayris Cllr A Buckley Cllr M Clements Cllr C Hogarth Cllr M Maroof Cllr C Rosling-Josephs</p>
Principal Officers Review Committee A	The agreed terms of reference are set out at Appendix D.	<p>Cllr C Ransome Cllr A Atkin (sub)</p> <p>Cllr P Haith Cllr J Satur (sub)</p> <p>Cllr M Clements Cllr A Buckley (sub)</p>
Principal Officers Review Committee B	The agreed terms of reference are set out at Appendix D.	<p>Cllr A Atkin Cllr S Ayris (sub)</p> <p>Cllr C Hogarth Cllr A Buckley (sub)</p> <p>Cllr M Maroof Cllr P Haith (sub)</p>
Principal Officers Review Committee C	The agreed terms of reference are set out at Appendix D.	<p>Cllr S Ayris Cllr A Atkin (sub)</p> <p>Cllr A Buckley Cllr C Rosling-Josephs (sub)</p> <p>Cllr J Satur Cllr C Ransome (sub)</p>

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Performance and Scrutiny Board	The agreed terms of reference are set out at Appendix E.	Cllr A Buckley (Chair) Cllr S Ayris Cllr M Clements Cllr T Damms Cllr C Hogarth Cllr C Ransome Cllr J Satur
Stakeholder Planning Board	The agreed terms of reference are set out at Appendix F.	All FRA Members Cllr J Satur (Chair)
Corporate Advisory Group	The agreed terms of reference are set out at Appendix G.	All FRA Members (No Chair required)
Joint Liaison Forum (JLF)	The agreed terms of reference are set out at Appendix H.	All FRA Members

- ii) Noted the terms of reference of the Committees as set out in Appendices A to H.
- iii) Appointed Members to Committees and Boards where vacancies exist.
- iv) Appointed the Chair and Vice Chair (if required) of each Committee and Board (other than the Appeals and Standards Committee).

7 FUTURE MEETING DATES 2017/18

A report of the Clerk to the Fire and Rescue Authority was submitted to set out a schedule of meeting dates for the Authority in 2017/18.

RESOLVED – That Members:-

- i) Agreed the current governance framework of 8 meetings per year for both the Authority and 6 meetings of the Audit and Governance Committee underpinned by the Appeals and Standards Committee, Appointments Committee and the two Boards (Stakeholder Planning and Performance and Scrutiny).
- ii) Approved the suggested schedule of meeting dates for 2017/18 as set out below:-

Fire and Rescue Authority	Audit & Governance Committee	Performance & Scrutiny Board	Stakeholder Planning Board
26 June 2017* (Annual & Ordinary)		15 June 2017	14 June 2017
24 July 2017*	24 July 2017*		
18 September 2017*	18 September 2017*	7 September 2017	13 September 2017

**Fire and Rescue Authority
Annual Meeting
Monday 26 June 2017**

16 October 2017*			
27 November 2017*	27 November 2017*	16 November 2017	
			13 December 2017
15 January 2018	15 January 2018		
12 February 2018			
	19 March 2018	22 March 2018	March 2018**
9 April 2018			
	14 May 2018		
25 June 2018 (Annual & Ordinary)		14 June 2018	June 2018**
23 July 2018	23 July 2018		
17 September 2018	17 September 2018	September 2018**	September 2018**
15 October 2018			
26 November 2018	26 November 2018	November 2018**	
			December 2018**

* Meeting dates already arranged

**Meeting dates to be arranged

8 ARRANGEMENTS UNDER SECTION 41 OF THE LOCAL GOVERNMENT ACT 1985

A report of the Clerk to the Fire and Rescue Authority was presented to request the Authority to consider the appointments of District Council representatives under Section 41 of the Local Government Act 1985.

RESOLVED – That Members agreed to appoint the following Members to answer questions at meetings of the constituent councils on the discharge of the functions of this Authority:-

Authority	Member	Substitute
Barnsley	Cllr L Burgess	Cllr M Clements
Doncaster	Cllr P Haith	Cllr C Hogarth
Rotherham	Cllr A Atkin	Cllr A Buckley
Sheffield	Cllr J Satur	Cllr T Damms

9 OUTSIDE BODIES

A report of the Clerk to the Fire and Rescue Authority was submitted in order for Members to consider whether the Authority wished to re-affiliate to the various outside bodies listed in the report and to consider representation of the Authority on outside bodies.

Councillor Ayris queried the substantial cost increase per active firefighter within the Pensions National Scheme Advisory Board levy, which increased from £2.07 in 2016/17 to £6.12 in 2017/18 per active firefighter.

Councillor Burgess requested that Members be provided with further information.

RESOLVED – That Members:-

- i) Agreed to re-affiliate to the various outside bodies listed in the report.
- ii) Agreed to appoint representatives to serve on the outside bodies as set out below for 2017/18, and that in accordance with Standing Order 24, the appointments continue until the next annual meeting of the Authority, or membership ceases:-

Outside Body	Member Representation
LGA General Assembly	S41 Members
LGA Fire Commission	Chair / Vice-Chair or their nominee
LGA Urban Commission	Chair & Vice-Chair or their nominee
LGA Rural Commission	Chair & Vice-Chair or their nominee
Association of Metropolitan Fire Authorities (AMFRA)	Chair & Vice-Chair
Yorkshire Purchasing Organisation (YPO)	Cllr Atkin
Yorkshire and Humberside Employers' Organisation	Cllr Pat Haith
Community Safety Partnerships (or equivalent)	Section 41 Members
SSUK Board	Section 41 Members
HOPE CIO Board – Trustee Members	Councillors Rosling-Josephs and S Ayris
Pensions: National Scheme Advisory Board	Part of Local Pension Board arrangements so no FRA Member involved

- iii) Agreed to learning and development to support Members on Outside Bodies as part of the 2017/18 Learning and Development Schedule.
- iv) Be provided with further information on the cost increase on the Pensions National Scheme Advisory Board per active firefighter from 2016/17 to 2017/18.

CHAIR

Item 8

SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY

ORDINARY MEETING

26 JUNE 2017

PRESENT: Councillor L Burgess (Chair)
Councillor A Atkin (Vice-Chair)
Councillors: S Ayris, A Buckley, T Damms, P Haith,
C Hogarth, C Ransome, C Rosling-Josephs, J Satur and
M Clements

CFO J Courtney, T/DCFO M Blunden, T/ACO M Mason,
S Booth and AM S Helps (South Yorkshire Fire & Rescue
Service)

N Copley, A Frosdick, M McCarthy, M McCoole and L Noble
(Barnsley MBC)

A Rainford (Office of the Police and Crime Commissioner)

Apologies for absence were received from Councillor
M Maroof, Dr A Billings, A Brown, D Terris and M Buttery

1 APOLOGIES

Apologies for absence were noted as above.

2 ANNOUNCEMENTS

M McCarthy requested that the Authority observed a minute's silence at 12 noon, in remembrance of those killed and injured in the recent incident at the Muslim Welfare House Mosque and Community Centre in Finsbury Park, London.

CFO Courtney stated that following the horrendous Grenfell Tower fire, in West London, that the Service had received requests for information and reassurance on almost a daily basis from various elements of Government; a great deal of activity was being undertaken in South Yorkshire.

AM Helps provided Members with a briefing on SYFR's follow up to the Grenfell Tower Fire:-

- Within South Yorkshire, a total of 198 buildings had been used for residential purposes which were 4 storeys or above. However the priority was the 43 known high rise residential buildings which were Local Authority (LA) owned/managed, the vast majority were located in Sheffield. Similar inspections for privately owned high rise buildings would take place w/c 26 June 2017.
- Business Fire Safety Inspectors (BFS) within South Yorkshire had completed risk hazard inspections in conjunction with local authorities at all 43 high rise buildings.

- The Fire and Rescue Service's responsibility for auditing premises was covered by the Regulatory Reform (Fire Safety) Order 2005 (RRO). In high rise accommodation this covered the Risk Assessment for the building, common areas within the building and the fire safety management systems in place within the building (common fire alarm systems, means of escape, ventilation etc).
- Within the individual flats, the Fire and Rescue Service had no responsibility under the RRO, as this was the responsibility of the LA under the Housing Act.
- Plans for Operational Crews to use in the event of an emergency were produced for high risk premises, and were referred to as Site Specific Risk Information (SSRI) plans. Operational crews were reviewing the current SSRI's for all high rise premises within their station ground, and additional support from BFS Inspectors were assisting in this process.
- Operational crews and Business Fire Safety Inspectors were providing reassurance to residents of those within high rise accommodation. A high visibility presence would continue for the foreseeable future. Information leaflets had been produced and were now being given to residents, which contained information around the 'Stay Put' Policy, Sprinklers, Cladding and the role of Business Fire Safety (BFS) under the RRO.
- In conjunction with LA housing, staff from Business Fire Safety and Emergency Response had been attending TARA meetings within Sheffield in order to provide reassurance and information regarding the Service's response following the Grenfell Tower fire in London.
- Further meetings throughout South Yorkshire were being planned by local authority housing and the Service would attend those meetings to provide reassurance and information.
- Managers within BFS had been meeting with LA Housing in order to discuss their response and future actions, and included conversations around sprinklers, cladding and risk assessments.
- Immediately after the Grenfell Tower fire, the Service had provided a message to the media and reassurance to the communities in South Yorkshire through a variety of media channels including radio, TV and written press with the focus and emphasis on reassurance and safety advice.
- All Operational staff had received information and briefings which included information regarding 'Stay Put', sprinklers, cladding and the role of BFS under the RRO.
- Through dialogue with LA Housing Managers, it was the Service's current view that no exterior cladding similar to that used on the Grenfell Tower, was present on South Yorkshire LA high rise residential buildings. All LA's had been asked to send samples for independent verification.
- South Yorkshire Fire and Rescue Service were obtaining information regarding external cladding from the LA's to compliment the current Risk Information held on the Service's files. All LA's had been required to submit samples to the Government of Exterior Cladding for testing.
- Following the national media attention, and subsequent questions regarding additional safety standards that could be applied in existing high rise residential buildings, the Service recognised and advocated the benefits of sprinkler systems. All new high rise residential buildings, above 30m were

- required to fit sprinkler systems (Approved Document B 2007 – ADB 2007). However, there was no legislation that required residential high rise buildings before 2007 to be fitted with sprinklers retrospectively.
- South Yorkshire Fire and Rescue Service had a position statement on the benefits of sprinklers and were advocates of their use.
 - The Service currently, through the SSCR fund were working with Partners to introduce sprinklers to premises where there were known risks.
 - The Service was pleased that Sheffield City Council had taken the decision to bring forward their plans for retrofitting sprinklers in their high risk accommodation, which built upon on the success of the nationally recognised Callow Mount project which was undertaken on a 13 storey block with 47 flats fitted with sprinklers, at a cost £1150 per flat. Ongoing conversations with other LA's indicated a similar approach was being considered.
 - Rotherham LA currently had only one high rise residential building, which had recently been retrofitted with sprinklers.
 - The Service had seen a noticeable increase in the requests for Home Safety Advice, through its Hotline which was estimated to be around 300% increase in requests.
 - A review of primary fires in residential high rise accommodation had been undertaken. Within Barnsley during 2016, the Service had attended 3 incidents which equated to 0.4% of total fires in South Yorkshire. Rotherham attended 2 incidents which equated to 0.3%. Doncaster attended 4 incidents which equated to 0.6%. Sheffield attended 30 incidents, equating to 4.2%. During 2017, the Service had attended within Barnsley 2 incidents, Rotherham 1, Doncaster 0, Sheffield 9. A 5 year overview was available and would be forwarded to Members for their information.

AM Helps provided Members with an update following a test result of the external cladding:-

- On the morning of Saturday 24 June, the Service had received notice from the National Fire Chief Council on the residential flat Silverwood House, Elsworth Court, Doncaster, DN1 3RN, which was an 18 floor residential high rise with 125 flats.
- Having received notification that the external cladding which was fitted to Silverwood House, had been classified as category 2, following tests which had been carried out by Government experts, SYFR BFS in conjunction with the Responsible Persons from St Leger homes, had met at Silverwood House, Doncaster at 12.00pm on 24 June 2017, in order to review the building risk assessment.
- AM Helps confirmed that St Leger had appointed contractors who would begin removing the external cladding on 26 June 2017 and that the process was expected to be completed by 29 June 2017. In addition, fire wardens had been established within Silverwood House, operating 24 hours a day until such time as the exterior cladding was removed. St Leger Homes had communicated their intentions to all of the residents within Silverwood House, a total of 125 flats and residents were supportive of the action being taken.
- A press release would be made today by DMBC.

- AM Helps confirmed that the crews from Doncaster would today update their SSCR and conduct a test of the dry riser on 26 June 2017.
- The inspection conducted had provided a level of reassurance regarding the management systems and the physical state of Silverwood. AM Helps was encouraged by what he had been presented with and the information received as a result. Doncaster crews had undertaken an additional risk assessment.
- Silverwood House would be subject to a full Fire Safety audit towards the end of next week.

AM Helps provided Members with an update on the NHS buildings:-

- Over the weekend a significant number of requests had been received from NHS building stock and those around country had done the same. NFCC was currently working with the NHS to provide more clarity on the type of buildings they wished the local fire services to provide guidance and support in relation to fire safety audits. AM Helps would provide Members with more information as it became apparent over the forthcoming days.
- AM Helps provided Members with reassurance that the Service had a grip on the situation within South Yorkshire which was dynamic and would occupy the Service's thoughts and time for a considerable amount of time in the future.

3 URGENT ITEMS

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

5 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

6 REPORTS BY MEMBERS

None.

7 RECEIPT OF PETITIONS

None.

8 TO RECEIVE ANY QUESTIONS OR COMMUNICATIONS FROM THE PUBLIC, OR COMMUNICATIONS SUBMITTED BY THE CHAIR OR THE CLERK AND TO PASS SUCH RESOLUTIONS THEREON AS THE STANDING ORDERS PERMIT AND AS MAY BE DEEMED EXPEDIENT

None.

9 MINUTES OF THE AUTHORITY MEETING HELD ON 3 APRIL 2017

Councillor Ayris referred to the Integrated Risk Management Plan (IRMP) 2017-20. He queried whether Members had been provided with a point by point explanation of the points raised within Councillor Cowles' letter, and whether there had been further dialogue with the Fire Brigades Union (FBU) in relation to the alternatives.

T/DCFO Blunden stated that an update would be provided at the Joint Liaison Forum Meeting today (JLF) in relation to the progress being made with the FBU. In relation to the IRMP, the Service engaged with all stakeholders including the FBU, Fire Officers Association and other unions across the Service, and their feedback had been taken into account in forming the IRMP, which had set the direction of travel. The Service would continue to discuss the service provision and further discussions would be undertaken if any changes should happen to the budget between now and the fixed term of 2019/2020. In relation to the feedback from Councillor Cowles' letter, it had been captured in the minute on pages 7 and 8.

Councillor Ransome recalled a number of questions that had been asked at the last meeting in relation to night time fires, fatalities and poor publication of the awareness of events. She queried whether this information would be provided to Members.

T/DCFO Blunden commented that he was fairly certain that he had captured all of the information requested by Members at the last meeting, and that he had spoken to M McCarthy to ensure that the responses were aligned within the minutes to the questions asked. He would ensure that the all of the responses were covered, if the Authority considered that these had not all been covered within the minutes.

RESOLVED – That the minutes of the Authority meeting held on 3 April 2017 be agreed and signed by the Chair as a correct record.

10 MINUTES OF THE EXTRAORDINARY AUTHORITY MEETING HELD ON 15 MAY 2017

RESOLVED – That the minutes of the Extraordinary Authority meeting held on 15 May 2017 be agreed and signed by the Chair as a correct record.

11 SOUTH YORKSHIRE DEMENTIA ACTION ALLIANCES - DEMENTIA, FIRE AND HOME SAFETY PROJECT VIDEOS

AM Helps informed Members that the South Yorkshire Dementia Action Alliance had been successful with Round 2 funding through the SSCR projects, and had been co-ordinating work on behalf of all the four Dementia Action Alliances across South Yorkshire, in order to raise the fire safety agenda for those living with and caring for people with dementia. A total of 15,000 people across South Yorkshire had been diagnosed with dementia, with many more yet to be diagnosed; there was a strong correlation between accidental fires in the home and dementia. DMBC had recently awarded the Service and South Yorkshire Dementia Action Alliance with an award as a result of the publication of the Dementia, Fire and Home Safety Project video and the ongoing work with the theme. The Service had hosted

Memory Cafes outside of Adwick Fire Station, with additional cafes to be opened at Cudworth and Birley in due course.

It had been determined following external research on the social return on investment for the funding allocated to the project that for every £1.00 spent on the project a total of £11.40 was identified as a return on investment.

Councillor Ransome queried whether the Dementia, Fire and Home Safety Project video was shown in doctor and dentist surgeries.

AM Helps stated that all interaction alliances had copies of the Dementia, Fire and Home Safety Project video for use as part of their ongoing work with those living and caring for people with dementia. The video had also been shared with the National Fire Chief Council, and was beginning to be shown to NHS staff. Doctors' surgeries tended to be privately owned companies, which presented challenges and cost implications in the videos being shown. DMBC had received a copy of the video, to be shown at the Civic Centre. The video was also available online through the South Yorkshire Fire and Rescue Service website:-
<http://www.syfire.gov.uk/south-yorkshire-dementia-project-wins-doncaster-partnership-award/>

Councillor Hogarth queried whether the Service had considered providing leaflets to electrical appliance retailers, to be handed out to those customers purchasing cookers, in order to provide chip pan safety advice.

AM Helps agreed to establish whether it was part of national good practice, and if it was considered as a viable option, he would provide feedback to Members.

Councillor Damms agreed to ensure that Sheffield's 60+ TARA's received the link to the online video.

Councillor Burgess considered that the links to the health service were vital in order for individuals to receive an early diagnosis of dementia; the importance of networking and the work undertaken through the alliances was paramount.

RESOLVED – That Members received the South Yorkshire Dementia Action Alliances video.

12 LEAD MEMBERS: ANNUAL REVIEW AND FORWARD LOOK

A report of the Clerk to the Fire and Rescue Authority was submitted to examine the existing Lead Member roles and make recommendations for these to continue.

The Service requested the nomination of a Lead Member to support the collaboration with South Yorkshire Police, to be appointed onto the Police and Fire Delivery Board.

RESOLVED – That Members agreed:-

i)

Area	Lead Member
Strategic Partnerships (Health, Community Safety etc.)	<u>S41 Members</u> Cllr Linda Burgess (Barnsley) Cllr Alan Atkin (Rotherham) Cllr Jackie Satur (Sheffield) Cllr Pat Haith (Doncaster)
Member Learning and Development	Cllr Linda Burgess
Risk Management (Audit)	Cllr Pat Haith (<i>as Chair of Audit & Governance Committee</i>)
Performance and Scrutiny	Cllr Alan Buckley (<i>as Chair of Performance and Scrutiny Board</i>)
Stakeholder Engagement	Cllr Jackie Satur (<i>as Chair of the current Stakeholder Engagement Board</i>)
Health and Safety	Cllr Alan Buckley
<i>Lifewise Governance Board</i>	Cllr Jackie Satur The Lifewise Governance Board was dissolved on 8th May 2017. Lead Member role no longer required.
Equality and Inclusion	Cllr Chris Rosling-Josephs

- ii) That Councillor Jackie Satur be appointed as Lead Member of the Police and Fire Delivery Board.

13 MEMBER LEARNING AND DEVELOPMENT - REVIEW AND THE YEAR AHEAD

A report of the Clerk to the Fire and Rescue Authority was presented to provide Members with a review of the learning and development undertaken in 2016/17, a forward look to learning and development in 2017/18, together with a wider regional and sub-regional position.

The Authority had been the first FRA in the Yorkshire and Humberside region to be awarded Regional Charter Status in March 2012, and following re-assessment in February 2016 had retained its Regional Charter Status for a further three years (to 2019). The Authority remained the only Yorkshire and Humberside Fire and Rescue Authority with Charter status. L Noble would shortly contact Members, in order to offer the annual development discussions and to formulate the 2017/18 learning and development schedule, to which she would consult with Councillor Burgess, the Lead Member on learning and development.

Councillor Burgess commented that she was pleased that the Authority had Regional Charter Status in recognition of the excellent work undertaken by Members. She gave thanks to the existing Members for the development work undertaken, and she looked forward to the continued support and to work with L Noble on the individual reviews.

RESOLVED – That Members:-

- i) Noted the skills, learning and development acquired in 2016/17.
- ii) Agreed to a process of Development Discussions between July 2017 and the end of August 2017 for all new and existing Members which would inform an appropriate and targeted Learning and Development Schedule for 2017/18.
- iii) Noted the regional and sub-regional position.

14 YEAR END OUTTURN REPORT 2016/17

A report of the Chief Fire Officer and Chief Executive and Clerk and Treasurer was presented informing Members of the final revenue and capital outturn position for the financial year ended 31 March 2017, together with an updated total reserves position alongside a narrative commentary to help explain the key financial changes that had led to this year end position when compared to the approved revenue and capital budgets.

Councillor Ransome stated that the reserves were constantly increasing. She queried whether it was wise, in the current time of austerity, whether reserves would be better spent on keeping the public safe. She referred to the control budget of £1.98m which had originally been based on 28 full time equivalent staff, but had since been reduced to 24 staff, and she queried whether the reduction in Control Room staff had increased the risk to the public in South Yorkshire. Councillor Ransome also queried the steps being taken to reduce agency staff, which currently totalled £235k.

S Booth stated that the Service's level of reserves were committed. An efficiency plan had been published to provide a clear articulation of how the reserves would be utilised. It had been approved by DCLG that approximately £14m in reserves would be used from the £21m available to reinvest in infrastructure. He considered that it was necessary to review the reserves strategy again alongside the medium term financial plan, to be presented to the Authority in the autumn.

T/DCFO Blunden stated that the people of South Yorkshire were safe with the resources currently available. The number of calls received by the Control Room staff and the number of incidents the Service had attended were significantly less than when the budget was set. It was considered that 24 members of Control Room staff were sufficient for the number of fire calls received, and was comparable to other fire and rescue services across the country.

S Booth stated that the agency staffing costs had totalled £235k within the context of support staff of a £6m budget. Agency staff had been used to support and strengthen service delivery within Community Safety, Asset Management and Property, Procurement and Central HQ reception and had been offset by a number of other small staffing changes. The Service would always envisage to reduce the amount of agency staff where sensible to do so. A new structure would be

developed within Property Services, to move away from the agency staff, as seen as part of last year's financial outturn.

CFO Courtney stated that whilst the reason the Service had to make the changes over the last number of years had been due to austerity, the timing had been governed by the rate at which individuals had retired from the organisation. As a metropolitan fire and rescue service, the Service had been hit very hard in terms of the cuts to its budget in the first two years; it had been unclear whether the Service would receive significant cuts to the budget in the future. As individuals retired from the Service, the Service had been left with an underspend situation which had been placed into reserves, safe in the knowledge that should the cuts imposed upon the Service begin to outstrip the rate at which individuals retired, the reserves could be utilised to pay the wages. In 2016, the Government had provided an opportunity to provide a fixed funding position through to 2020, in return for an efficiency plan that the Service was able to start to consider how to utilise the very significant reserves that had accumulated over the 5 to 6 year period, hence the proposals around capital expenditure which would prevent the Service from having to borrow money, which would have had an implication on the revenue position.

Councillor Ayris queried how the whole time employee figures had been influenced by the temporary promotions. He requested that Members be provided with the details of how much of the income had derived from the Safety Solutions UK Limited. Councillor Ayris also sought assurance that where required, all expenditure had been subject to the appropriate quotation and tendering requirements within the contract standing orders.

CFO Courtney stated that the temporary promotions did not impact upon the number of individuals wearing uniforms. Temporary promotions would be implemented when a more senior member of staff retired, which would create a gap to be filled by a lower ranked member of staff. He was unable to provide Members with retrospective assurance in relation to the contract standing orders, but he gave Members assurance going forward that every process would be undertaken appropriately.

Councillor Burgess thanked Members for their questions and comments, and thanked S Booth for his report.

RESOLVED – That Members:-

- a) Approved and endorsed the positive revenue operating outturn position of £0.645m underspend when compared to the budget of £47.829m.
- b) Agreed the capital expenditure outturn and in so doing approved the reprofiling of the 2017 to 2020 Capital Programme in accordance with that shown in Appendix B.
- c) Approved the summary statement of reserves (Section C) which showed total reserves of £24.839m, split Earmarked Reserves £21.058m and General Reserves of £3.781m for the year ended 31st March 2017.

- d) Approved the carry forward requests as set out in Appendix C totalling £245k into 2017/18.
- e) Be provided with the details of how much of the income had derived from the Safety Solutions UK Limited.

15 NJC FOR LOCAL GOVERNMENT SERVICES - NATIONAL PAY SPINE REVIEW

A report of the Director of Service Development was submitted to advise Members of the on-going national negotiations relating to the agreed review of the National Pay Spine applicable to Support Staff conditioned to the “Green Book” national conditions of service.

T/DCFO Blunden reported that in 2019/2020 there would be an impact on the Authority’s finances which had not been budgeted within the medium term financial plan of between £60,000 and £70,000 when the national negotiations were concluded, or in the event of no national negotiations, a report would be presented to the Authority to request a decision or to inform of the outcome following negotiations.

Councillor Haith anticipated that an update could be provided at the Yorkshire and Humber Employers’ Association meeting held on 13 July 2017.

Councillor Atkin referred to the recent tragic events throughout the country. He hoped that Government would take notice of the public in recognising that the emergency services and NHS had done a terrific job during the recent tragedies. He hoped that they would look favourably towards the 1% cap, and that they would provide funding for this.

RESOLVED – That Members noted the report.

16 REVIEW OF ORGANISATIONAL ARRANGEMENTS RELATING TO
PROCUREMENT AND PROPERTY FUNCTIONS

A report of the Director of Support Services was submitted providing Members with a fuller understanding and update of the relevant property-procurement issues being tackled, and an assurance that the management actions already in train and those currently being worked up would have a significant and lasting positive impact.

Members recalled that the Service’s procurement practices and property related contracts had been under scrutiny due to a number of control issues for the previous two financial years, which had led to the publication of adverse Internal Audit reports. KPMG LLP, the external auditor, had issued a qualified Value For Money (VFM) Conclusion in 2015/16, and it was expected that a qualified VFM Conclusion would also be given for 2016/17.

Members noted that a new Property Services structure had been implemented in February 2017, following the appointment of a new Property Services Manager, together with two qualified surveyors who were starting to make a positive

difference. Positive messages were starting to be received to indicate that it was becoming a much more responsive and customer focused Property Services team. A business case proposal had recently been supported by the Executive for further additional resources on a medium term basis of up to 2 years.

S Booth's aim was to focus resources largely on the capital programme, ensuring contractual contracts were in place for repairs and maintenance. Property Services was currently working towards the end of an 8 week challenge to address at least three reactive property related matters on each station that had so far not been effectively managed and dealt with. At the start of the challenge there had been 400 FS500 requests for repairs and maintenance, which within 2 weeks of the challenge, Property Services had reduced by 25%. S Booth referred to the work undertaken with the Head of Finance and Internal Audit to look at the payment, order and requisitioning processes. A training pack would shortly be rolled out across the Service. S Booth gave thanks to N Copley and his team for their assistance.

S Booth had sought support from N Copley in relation to improving the procurement services available, to which C Arnold, Head of Strategic Commissioning and Procurement, an interim at BMBC, had provided assistance; a 25 point action plan had been produced. A recruitment and selection process was currently underway to obtain an interim resource on a 12 month basis to help to lead up the team and deliver the 25 point action plan.

Members noted that South Yorkshire Police (SYP) had a regional procurement team. The Service had started to discuss collaboration issues with SYP who had in turn included SYFR as a named authority on the contracts let out by SYP. The Service had also discussed procurement with Yorkshire Purchasing Organisation (YPO) and had recently received an enquiry from West Yorkshire Police in relation to collaboration.

Councillor Ransome stated that the matter would cost the Authority a substantial amount of money which would be picked up by the tax payer. She welcomed S Booth on his appointment and thanked him for the work undertaken.

It was noted that within the first 3 months in the region of £65,000 had been saved from procuring goods and services more efficiently.

Councillor Satur queried an estimate of the costs the Service was likely to invest in the additional financial resources, and where those resources would be secured from.

S Booth stated that there would undoubtedly be a cost, although it was expected to deliver some savings. The Service would try to keep it cost neutral for the plans in place through the medium term financial plan for 2017/18 and 2018/19 and would still be delivered within the resources made available to procurement.

Councillor Ayris referred to the Service working very closely with a number of organisations, and he queried whether these had been subject to competitive tendering or quotations. He queried whether there was a budget for the Peer

Review. He also queried whether consideration had been given to contracting out the services for property or procurement.

S Booth stated that the Service had worked with a number of organisations through the NHS SBS framework agreement. In relation to the Peer Review, options had been considered to which YPO, SYP, N Copley and C Arnold had been approached in relation to procurement matters. It had been ascertained that C Arnold was the best fit for the organisation, at no charge to the Service.

Councillor Ayris queried how the matter would feature in the Authority's work programme.

Councillor Burgess stated that she would give consideration to how the Authority operated and made decisions, and how Members had the opportunity to ask questions. She thanked S Booth for the report presented and for the work undertaken.

Councillor Haith welcomed the report and the progress made so far. She particularly welcomed the savings made.

RESOLVED – That Members:-

- i) Noted the contents of the report.
- ii) Supported and endorsed the approach being taken by SYFR to strengthen the governance and control framework, to improve the service offer and value provided by the in-house Property Services and Procurement functions.

17 FIRE AND RESCUE NATIONAL FRAMEWORK FOR ENGLAND: IMPLICATIONS FOR SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY - UPDATE

A report of the Chief Fire Officer and Chief Executive/Clerk to the Fire and Rescue Authority was presented to provide an update of the Service's current status against the requirements set out in the Fire and Rescue National Framework.

Councillor Haith queried whether the Government would strengthen the Fire and Rescue National Framework, following the recent Grenfell Tower fire in London.

T/DCFO Blunden stated that the Fire and Rescue National Framework was due to be revised later in the year, although the expectation of the Service was that it would be pushed back into early 2018; the Authority would be provided with further information as soon as possible.

RESOLVED – That Members:-

- i) Endorsed the report.
- ii) Noted that the Service was totally compliant with the Fire and Rescue National Framework for England.

18 ANNUAL REVIEW OF RISK MANAGEMENT 2016/17

A report of the Chief Fire Officer and Chief Executive/Clerk to the Fire and Rescue Authority was presented to set out the Authority's and Service's arrangements for managing risk in accordance with the Authority's Corporate Risk Management Policy and Strategy, together with the Governance arrangements around Corporate Risk Management and risk management developments during the year.

Councillor Haith queried whether the review of the Procurement Guide and Budget Managers Handbook had been completed.

S Booth stated that this formed part of the Peer Review process undertaken to look at the toolkit available to procurement officers. As part of the Action Plan, a half day workshop would be held with C Arnold and Barnsley colleagues to review their toolkit and establish how it could be applied across into SYFR, and how to expand and improve upon that toolkit.

RESOLVED – That Members considered the Risk Management Annual Report, and the assurance provided, as part of its overall consideration of the Authority's control framework for the purposes of the Annual Governance Statement (AGS).

19 ANNUAL SCRUTINY REVIEW AND UPDATE

A report of the Clerk to the Fire and Rescue Authority was submitted to provide Members with a summary of key scrutiny activity undertaken in the past year (June 2016 - June 2017).

L Noble stated that membership of the Performance and Scrutiny Board had been reviewed in 2016 and had impacted on the level of scrutiny provided. It was the intention of Councillor Buckley, Chair of the Performance and Scrutiny Board, to discuss the work programme at the Board meeting in September 2017, given the requirement within the Fire and Rescue National Framework published in 2012, which required all fire and rescue authorities to have a separate scrutiny function.

Councillor Buckley added that the Board meeting in September 2017 would be utilised as a refresh and starting point for the newly appointed Members onto the Board, together with the intention to focus on key items and extend the role of scrutiny performance.

Councillor Ransome queried whether the Board, when considering the Thomas Review, would invite FBU members to attend the meeting to provide comments.

Councillor Buckley stated that it was within the remit of the Board to invite outside bodies to the meetings; the Board would extend the invitation to FBU members, if it was considered appropriate.

RESOLVED – That Members:-

- i) Noted the scrutiny activity from June 2016 to the present.

- ii) Continued to support themed scrutiny reviews and post-implementation reviews, as appropriate.
- iii) Supported the referral process for any topic or area from other Authority Committees/Boards etc. to the Performance and Scrutiny Board as appropriate.
- iv) Continued to support scrutiny and challenge across the full range of Fire Authority meetings.

20 ANNUAL CORPORATE PERFORMANCE REPORT FOR 2016/17

A report of the Chief Fire Officer and Chief Executive/Clerk to the Fire and Rescue Authority was presented to provide Members with the Annual Corporate Performance Report for 2016/17, together with the 2016/17 quarterly and monthly dashboards and details of any Regulation of Investigatory Powers Act 2000 (RIPA) activity undertaken.

Members noted that the report had been presented to the Performance and Scrutiny Board meeting held on 15 June 2017. The following exception reports had been included for the following performance indicators:-

- LPI 1.1 – Number of Primary Fires.
- LPI 1.2 – Accidental Dwelling Fires.
- LPI 1.4 – Accidental Dwelling Fire Deaths and Injuries.
- LPI 1.7(a) – Primary Arson Incidents.
- LPI 1.7(b) – Secondary Arson Incidents.

Councillor Haith queried the percentage of Operational Personnel currently undertaking operational duties who were qualified in Immediate Emergency Care under LPI 3.15 which totalled 45.78%, in comparison to most of the other training which totalled in the region of 100%.

T/ACO Mason stated that the course had initially been non-mandatory, but that it had since become a mandatory course with a 100% target. Difficulties had been encountered with firefighters completing the night time shifts to undertake the 4 day course, and methods were being considered to resolve the issue.

RESOLVED – That Members:-

- i) Endorsed the contents of the report.
- ii) Scrutinised and commented on the information presented in the report.
- iii) Noted that accidental dwelling fires were at their lowest ever in South Yorkshire during 2016/17.
- iv) Noted that SYFR had the lowest number of accidental dwelling fires per 10,000 population, out of the metropolitan fire and rescue services during 2016/17.

21 PERFORMANCE MANAGEMENT FRAMEWORK - TARGETS 2017/18

A report of the Chief Fire Officer and Chief Executive/Clerk to the Fire and Rescue Authority was submitted to present the Performance Management Framework and targets for 2017/18.

Members noted that the draft Performance Management Framework for 2017/18 had been presented to the Authority on 3 April 2017, and was reviewed annually. Provisional targets had been set for the first quarter of 2017/18 and had been adjusted to take into account the final outturn figures for 2016/17. Members would continue to receive quarterly monitoring reports.

RESOLVED – That Members:-

- i) Endorsed the contents of the report.
- ii) Agreed the targets for 2017/18.

22 DRAFT MINUTES OF THE AUDIT AND GOVERNANCE COMMITTEE HELD ON 15 MAY 2017

RESOLVED – That the Authority noted the draft minutes of the Audit and Governance Committee held on 15 May 2017.

23 KEY ISSUES ARISING FROM THE PERFORMANCE AND SCRUTINY BOARD HELD ON 16 MARCH 2017 AND 15 JUNE 2017

Members were presented with a key issues paper arising from the Performance and Scrutiny Board meetings held on 16 March 2017 and 15 June 2017.

RESOLVED – That Members noted the paper.

24 MINUTES OF THE YORKSHIRE AND HUMBER EMPLOYERS' ASSOCIATION HELD ON 4 APRIL 2017

RESOLVED – That the Authority noted the minutes of the Yorkshire and Humber Employers' Association held on 4 April 2017.

CHAIR

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SOUTH YORKSHIRE POLICE AND CRIME PANEL

OFFICES OF THE SOUTH YORKSHIRE JOINT AUTHORITIES, 18 REGENT STREET,
BARNSELY, S70 2HG

2 JUNE 2017

PRESENT: Councillor A Khayum (Sheffield City Council) (Chair)

Councillor S Sansome (Rotherham MBC) (Vice-Chair)

Councillors: B Cutts (Rotherham MBC), D Griffin (Barnsley MBC), D Hughes (Doncaster MBC), B Johnson (Sheffield City Council), J Otten (Sheffield City Council), R Sixsmith MBE (Barnsley MBC) and S Wilkinson (Doncaster MBC)

Independent Co-opted Members: Mr A Carter

Dr A Billings (South Yorkshire Police and Crime Commissioner), M Buttery (Office of the South Yorkshire Police and Crime Commissioner), Samantha Mawson (Office of the South Yorkshire Police and Crime Commissioner) and S Parkin (Office of the South Yorkshire Police and Crime Commissioner)

Officers: D Cutting, M McCarthy, L Noble and A Shirt (Barnsley MBC)

Apologies for absence were received from Councillor H Mirfin-Boukouris, Mr S Chufungleung and A Frosdick

1 APPOINTMENT OF CHAIR

Nominations were sought for the position of Chair of the South Yorkshire Police and Crime Panel for the ensuing year.

It was proposed by Councillor Johnson and seconded by Councillor Hughes that Councillor Khayum be elected as Chair of the Police and Crime Panel for the ensuing year.

It was then proposed by Councillor Otten and seconded by Councillor Cutts that Councillor Sansome be elected Chair of the Police and Crime Panel for the ensuing year.

The recorded vote was as follows:-

For Councillor Khayum – Councillors Johnson, Hughes, Griffin and Wilkinson.

For Councillor Sansome – Councillors Sixsmith MBE, Otten and Cutts.

Mr A Carter abstained from voting.

RESOLVED – That Councillor Khayum be appointed Chair of the South Yorkshire Police and Crime Panel for the 2017/18 municipal year.

2 APPOINTMENT OF VICE-CHAIR

Nominations were sought for the position of Vice-Chair of the South Yorkshire Police and Crime Panel for the ensuing year.

It was proposed by Councillor Wilkinson and seconded by Councillor Sixsmith MBE that Councillor Sansome be elected as Vice-Chair of the Police and Crime Panel for the ensuing year.

RESOLVED – That Councillor Sansome be appointed Vice-Chair of the South Yorkshire Police and Crime Panel for the 2017/18 municipal year.

3 APOLOGIES FOR ABSENCE

Apologies for absence were noted as above.

4 ANNOUNCEMENTS

Councillor Khayum reported that in addition to himself, there were five new Members who had been appointed to the Police and Crime Panel. Councillors Ralph Sixsmith MBE, Helen Mirfin-Boukouris, Bob Johnson, David Hughes and Sue Wilkinson were all welcomed to their first meeting of the Police and Crime Panel.

The Panel gave thanks to the outgoing Chair, Councillor Talib Hussain and to Panel Members, Councillors Mick Rooney, Jackie Drayton, Robert Frost, John Healy and Chris McGuinness. Thanks were also given to Councillor Glyn Jones in his role as substitute Member for Doncaster MBC. Councillor McGuinness had been appointed as a substitute Member for Doncaster MBC on the Panel.

5 URGENT ITEMS

None.

6 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

7 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

8 PUBLIC QUESTIONS:-

8a To the Police and Crime Commissioner

No questions were received.

8b To the Police and Crime Panel

No questions were received.

9 QUESTIONS FROM POLICE AND CRIME PANEL MEMBERS TO THE POLICE AND CRIME COMMISSIONER

In accordance with Procedure Rule 11 (General Questions from Members of the Panel), the following question had been submitted and the response from the Police and Crime Commissioner:-

Question from Alan Carter

"Would the Commissioner be willing to comment on a recent report that police in Durham (our Chief Constable's previous Force) are preparing to go live with an artificial intelligence system designed to help officers decide whether or not a suspect should be kept in custody, drawing upon five years of offending histories data. Might this system be introduced in South Yorkshire?

[NB. A word of caution has been expressed that, although the system may prove operationally useful, it could skew decisions and potentially may infringe a person's human liberties.]"

Response

1. Durham Constabulary are working with Cambridge University to see whether an algorithm can be developed to enable custody sergeants to grade suspects as low, medium or high with respect to the risk of their re-offending. This, it is claimed, would be 'evidence based'.
2. If Durham Constabulary are piloting or pioneering this it would be wise to wait the outcome of what they are doing. Even so, whatever methods are used to assist, custody sergeants in any decisions they might make, in the final analysis the decision is still theirs.

Supplementary Question from Alan Carter

I thank the Commissioner for the response given to my written question.

In reply, I have the following observation and a request to make.

Undoubtedly, Artificial Intelligence (AI) is fast becoming a powerful technology in policing across the world.

It is widely reported that law enforcement agencies across this country are already using it in sophisticated ways for surveillance and crime prevention initiatives. These include using robots to detect and deactivate bombs; using drones for surveillance; scanning social media for illicit activity and for individuals who might be radicalised; and detecting suspects' lies whilst being questioned.

In this context, its potential future use by the Durham Constabulary's custody sergeants is actually very much "the thin end of the wedge" – although one does have a concern about its application when a person taken into custody may be suffering from mental health issues.

However, what cannot be ignored – and must be a real and genuine concern - is the potential for invading the privacy of private citizens, wrongfully targeting individuals for "suspicious" behaviour, or otherwise abusing the power of AI - even if unintentionally.

Going forward, I believe that this is something about which the Commissioner and we, as a Police and Crime Panel, should be increasingly concerned.

In a law enforcement context, perhaps we could call for a much more detailed report at a future meeting so that, as Panel Members, we might be kept abreast of relevant AI developments generally and more specifically of their introduction within the South Yorkshire Police?

From my perspective, the ultimate issue is one of protecting the safety, rights, and lives of both the public and also of the law enforcement officers who are sworn to protect them.

Response

The Commissioner confirmed that he would speak to the Force regarding the use of AI in South Yorkshire, and report back to a future Panel meeting.

A Carter thanked the Commissioner for his response.

Question 1 from Councillor Sansome

Councillor Sansome asked if there was any further information available which could be shared with Panel Members regarding the number of prosecutions which had led from the Stop and Search initiative and any background information concerning the number of people stopped and searched per local authority and any background to those numbers.

Response

The Commissioner acknowledged the request; he stated that he would look to provide this information in a future report to the Panel.

Generally, the number of Stop and Searches carried out had decreased, however, the number of successful prosecutions from carrying out Stop and Search had increased.

Question 2 from Councillor Sansome

Councillor Sansome asked if there was any information available, which could be fed-back to the Panel regarding how the Commissioner was holding the Chief Constable to account in relation to individuals prosecuted for using a mobile phone whilst driving a vehicle.

Furthermore, did the Commissioner set the Chief Constable any performance measures in this area?

Response

The Commissioner reported that, following the change in legislation, he had accompanied the Roads Traffic Policing Team to witness first-hand the work carried out by the Force in dealing with individuals driving whilst using mobile phones.

The Commissioner acknowledged Councillor Sansome's request for further information; he stated that he would look to provide this information at a future Panel meeting.

Question 3 from Councillor Sansome

Councillor Sansome asked the Commissioner for his comments in respect of the results of a survey conducted by the PCC which had revealed that nearly half the population in South Yorkshire lacked confidence in South Yorkshire Police.

Councillor Sansome asked the Commissioner to provide details of how he was holding the Chief Constable to account in relation to this matter; additionally, could the Commissioner provide Panel Members with details regarding any measures set by the Commissioner to see public trust and confidence increase.

Response

The Commissioner commented that he understood there were historic public trust and confidence issues in South Yorkshire Police and also following recent events.

In order to improve public trust and confidence, one of the main priorities he had set the new Chief Constable was to address public trust and confidence in South Yorkshire Police.

The Commissioner stated that this area would be picked-up at agenda item 13 later in today's meeting.

The Commissioner commented that, following the recent horrific terrorist attack at the Manchester Arena on 22 May 2017; there had been high visibility policing across South Yorkshire, including the presence of armed officers at a number of locations across South Yorkshire. Additionally, there had been intensive policing on the streets of South Yorkshire, which had been very well received by members of the public.

Members of the public had felt they were being protected and had felt secure during this very difficult period. The Commissioner commented that this had helped South Yorkshire Police enormously with their relationship with the public of South Yorkshire.

Question 4 from Councillor Sansome

Councillor Sansome referred to the recent terrorist attack in Manchester; he asked the Commissioner if the Panel could be informed how he was holding the Chief Constable to account regarding the sharing of intelligence with colleagues across the UK and details of any individuals who may wish to cause harm to the people of South Yorkshire.

Response

The Commissioner explained that, following the terrorist attack in Manchester, there had been several Gold Group meetings held in South Yorkshire, (which the Commissioner had attended) to discuss planning etc.

The Commissioner commented that he had been very impressed by the way South Yorkshire Police had reacted in light of the attack. The Commissioner had also visited the Counter Terrorism Regional Headquarters to observe their operations.

The Commissioner confirmed that he would be talking to the Chief Constable on a regular basis regarding terrorist attacks. Over the last few days there had been arrests made by Counter Terrorism Officers in Sheffield (not related to the Manchester attack) and a further arrest had been made earlier that morning.

To reassure the Panel, the Commissioner confirmed that Counter Terrorism operations occurred all the time; he was sighted on the work that they carry out and had reassurances from them.

A press release from South Yorkshire Police regarding the Counter Terrorism Operation in Sheffield was circulated for Panel Members' information.

10 MINUTES OF THE PREVIOUS MEETING HELD ON 28 APRIL 2017

Councillor Otten queried why the start time of Panel meetings had changed from 11:00 am to 10:00 am.

Councillor Khayum explained that this change was at his request; this had been consulted on with the Vice-Chair and the Police and Crime Commissioner, who were both in agreement with this change.

Following discussion with Members, it was agreed that future Panel meetings commence at 10:00 am with a pre-meeting being held at 9:30 am.

A Carter commented that he had received information from the Office of the Police and Crime Commissioner setting out details of those organisations which had been unsuccessful in their bids or requests for funding from the Commissioner's

Community Grants Scheme. He requested that this information also be shared with all Panel Members.

It was confirmed that notice of today's meeting had been displayed in all of the district council offices, following a request made by A Carter at the April Panel meeting.

RESOLVED –

- i) That the minutes of the Police and Crime Panel held on 28 April 2017 be agreed and signed by the Chair as a correct record.
- ii) That future Panel meetings commence at 10:00 am with a pre-meet being held at 9:30 am.
- iii) That the grants information be circulated to other Members of the Panel by officers to the Panel.

11 GOVERNANCE ARRANGEMENTS OF THE POLICE AND CRIME COMMISSIONER

M Buttery provided the Panel with a talk about the Police and Crime Commissioner's new governance arrangements and a schematic of the new Governance Meetings structure.

Members were reminded that the role of Panel Members was to scrutinise the actions of the Police and Crime Commissioner and the role of the Police and Crime Commissioner was to hold the Chief Constable and Force to account.

A review of the PCC's holding to account arrangements had commenced last spring, regarding how the PCC held the Chief Constable and Force to account.

A number of formal and informal Boards and Groups were contained within the Commissioner's Governance Arrangements, centred around the PCC's monthly Public Accountability Board (PAB), where discussion takes place around four key areas: 1) Operational performance of South Yorkshire Police; 2) Partnership working and collaboration by South Yorkshire Police ; 3) The Chief Constable's arrangements for engaging with local people and communities; and 4) The efficient and effective running of South Yorkshire Police.

In respect of the arrangements to hold the Chief Constable to account, the Commissioner did so via a range of formal arrangements and informal and formal meetings and discussions. There were also external levels of scrutiny from HMIC and the PCC's and Chief Constable's assurance groups.

Councillor Griffin commented that he was pleased to note the formal arrangements included a new Trust and Confidence Steering Group; he asked how the Panel would obtain information regarding how the Commissioner was performing in this area.

The Commissioner suggested that Panel Members could ask at future meetings how the Trust and Confidence Steering Group was progressing and the issues being discussed.

Councillor Sansome expressed his concerns regarding the individuals and Chairs appointed to the Commissioner's Committees, Boards and Panels, as they are not accountable to the people of South Yorkshire.

The Commissioner confirmed that the Chair of the Joint Independent Audit Committee was an Independent person, selected via a recruitment and selection process and remunerated for carrying out this role. It was agreed that a copy of the job description for the Chair of the Joint Independent Audit Committee be circulated to Panel Members for their information.

To assist Panel Members' understanding of the Commissioner's Governance Arrangements, it was agreed that a copy of the finalised document explaining these arrangements and the Terms of Reference of each of the Commissioner's Assurance Groups be provided to Members of the Panel.

If new Members wished to observe meetings of the PAB and Joint Independent Audit Committee arrangements could be facilitated.

It was further agreed that Panel Members would receive copies of the reports considered and discussed at the Commissioner's Public Accountability Board.

RESOLVED –

- i) That the Police and Crime Commissioner's Governance Arrangements be noted.
- ii) That Panel Members be provided with the final document explaining the arrangements and the Terms of Reference of the Commissioner's Assurance Groups.
- iii) That Panel Members be provided with a copy of the job description for the role as Chair of the Joint Independent Audit Committee.
- iv) That Panel Members receive copies of the reports considered and discussed at the Commissioner's Public Accountability Board.

12 CSE - PCC UPDATE

A report was presented to provide Members of the Panel with information regarding how the Police and Crime Commissioner holds the Chief Constable to account for the on-going South Yorkshire operations in relation to Child Sexual Exploitation (CSE).

The report provided the Panel with background information informing Members that, originally, there had been two overarching operations in South Yorkshire, namely, 'Operation Stovewood', the independent investigation conducted by the National Crime Agency and 'Operational Marshall', the South Yorkshire Police

(SYP) internal group which reviews all on-going Child Sexual Exploitation investigations.

The Panel were reminded that the Commissioner had commissioned an independent review of South Yorkshire Police's response to Child Sexual Exploitation across South Yorkshire in September 2015. Professor John Drew was identified to carry out the independent review and he sought to answer three key questions as set out within the report.

It was noted that inspections / investigations and reviews by the NCA, Independent Police Complaints Commissions (IPCC) and Her Majesty's Inspectorate of Constabulary (HMIC) also took place. These, along with Drew Review gave rise to a total of 220 individual recommendations for SYP. Progress of their delivery has been managed and monitored through SYP's safeguarding processes led by the Head of Crime.

Councillor Johnson referred to the 220 recommendations; he asked how many of the recommendations had been dealt with, and additionally, how many were still work in-progress.

The Commissioner stated that he would obtain this information and update Panel Members accordingly.

The Commissioner explained that there may need to be a revisit by Professor Drew to examine if the Force had captured everything Professor Drew had alerted the Commissioner to.

The Panel were informed that the Commissioner received regular update reports to the Public Accountability Board on both Operation Stovewood (operational and financial) and on-going Child Sexual Exploitation investigations.

Additionally, the Commissioner had regular meetings with the NCA, SYP and calls upon the consultation with groups of victims, survivors and their families from time to time to ensure victims are receiving the best police response and other support.

RESOLVED –

- i) That Members noted the report.
- ii) That the Commissioner provides Panel Members with a progress update regarding how many of the 220 recommendations have been dealt with and information regarding how many recommendations are still work in-progress.

13 COMPLAINTS PROCEDURE

A report was submitted which provided Members of the Panel with a revised Complaints Procedure, flowchart and Terms of Reference for the Complaints Panel.

Appendix A to the report set out a revised Complaints Procedure for the Panel's consideration.

Panel Members agreed that any anonymous complaints would not be considered.

Members noted that a Complaints Panel had been established comprising of the Vice-Chair and the Panel's two independent members, thus allowing the Chair to review a decision without any previous involvement, and avoiding any appearance of bias or pre-judgment. The Complaints Panel would meet to discuss complaints when received, and to consider the Commissioner's response. Appendix C to the report provided Members with the Panel's Terms of Reference.

Councillor Khayum suggested that the membership of the Complaints Panel be amended to include either the Chair or Vice-Chair of the Panel. Whomever sits on the Complaints Panel for a particular complaint could then sit in on any appeal.

If the Chair of the Panel attends the Complaints Panel in place of the Vice-Chair it would not be appropriate for the Chair of the Panel to deal with any subsequent appeals which may follow on from the Complaints Panel's decision. In this case, the Vice-Chair would deal with any Appeals.

A Carter commented that he appreciated the consultation which had gone into producing the draft Complaints Procedure; he thanked D Cutting for all the work, which had been put into producing the Procedure, which he fully supported.

RESOLVED – That Members:-

- i) Considered and approved the Complaints Procedure and flowchart.
- ii) Considered and approved the Complaints Panel's Terms of Reference.
- iii) Agreed that the Complaints Panel's membership be expanded to include the Chair of the Police and Crime Panel (in the event the Vice-Chair was unavailable).

14 UPDATE ON COMPLAINT

D Cutting, Solicitor and Legal Advisor to the Panel provided Members with an update in relation to the Shaun Wright complaint received by the Panel in December 2015.

Members were provided with a brief narrative and sequences of the chronology of events.

The Independent Police Complaints Commission (IPCC) had apologised for the amount of time which had elapsed since the complaint was first referred to the IPCC. The IPCC had confirmed that they were now going to expedite the complaint and had stated that they would now move quickly on this complaint.

It was explained, that if the IPCC now treated the complaint as a criminal matter, it would leave the responsibility of the Panel.

RESOLVED – That Members noted the position.

15 LEARNING AND DEVELOPMENT STRATEGY

A report was submitted providing Panel Members with a Learning and Development Strategy for consideration. The Strategy provided a framework to evaluate and review the effectiveness of the annual Learning and Development delivered and supported the wider Learning and Development process; Induction, Development Discussions and Learning and Development Schedule.

Within the framework of ongoing learning and development, Members of the Police and Crime Panel would be offered an annual Development Discussion to identify any knowledge, skills or other awareness required in order to fulfil their role.

Members were reminded that a Frontline Consulting Event would be held on 28 June 2017 to look at the Panel's role and responsibilities, overview and scrutiny.

RESOLVED – That Panel Members:-

- i) Considered and accepted the Learning and Development Strategy.
- ii) Agreed to review the Strategy on an annual basis.

16 WORK PROGRAMME

The Panel considered its Work Programme to 15 December 2017.

RESOLVED – That Panel Members noted the Work Programme.

17 NEW PCP WEBSITE - BRIEF DEMONSTRATION

Panel Members were provided with a brief demonstration of the new Police and Crime Panel's website

<http://www.southyorks.gov.uk/webcomponents/jsecSYPCP.aspx>, hosted by Barnsley MBC's Joint Authorities Governance Unit.

A Carter thanked the Panel's Support Officers for their hard work in creating a website for the Panel.

Councillor Wilkinson asked if a list of common acronyms could be added to the website.

L Noble thanked Councillor Wilkinson for this suggestion; adding that a list of common acronyms was included within the new Members' Induction pack and would be added to the website library.

RESOLVED – That Panel Members noted the contents of the new Police and Crime Panel's website.

18 DATE AND TIME OF THE NEXT MEETING

RESOLVED – That the next meeting of the Police and Crime Panel be held at 10:00 am on Friday 7 July 2017 at the Offices of the South Yorkshire Joint Authorities, 18 Regent Street, Barnsley.

CHAIR

SHEFFIELD CITY REGION COMBINED AUTHORITY

AMP TECHNOLOGY CENTRE, WAVERLEY, ROTHERHAM, S60 5WG

MINUTES OF THE MEETING HELD ON 12 JUNE 2017

PRESENT:

Councillor Sir Steve Houghton CBE, Barnsley MBC (Chair)
Tricia Gilby, Chesterfield BC Councillor Tricia Gilby, Chesterfield BC (Vice Chair)

Councillor Graham Baxter MBE, North East Derbyshire DC
Councillor Chris Read, Rotherham MBC
Councillor Julie Dore, Sheffield CC
Mayor Ros Jones CBE, Doncaster MBC
Sir Nigel Knowles, SCR LEP Chair

Ruth Adams, SCR Exec Team
Huw Bowen, Chesterfield BC
Peter Dale, Doncaster MBC
Andrew Frosdick, Monitoring Officer
Andrew Gates, SCR Exec Team
Sharon Kemp, Rotherham MBC
Mark Lynam, SCR Exec Team
Ben Morley, Sheffield CC
John Mothersole, Sheffield CC
Luke Owen, SCR Exec Team
Mel Dei Rossi, SCR Exec Team
Dave Smith, SCR Exec Team
Daniel Swaine, Bolsover DC / NE Derbyshire DC
Neil Taylor, Bassetlaw DC
Diana Terris, Clerk / Barnsley MBC
Mike Thomas, SCC / SCR Exec Team
Craig Tyler, Joint Authorities Governance Unit
Eugene Walker, S.151 Officer

Apologies for absence were received from Councillor S Greaves, Councillor L Rose and Councillor A Syrett

1 VOTING RIGHTS FOR NON-CONSTITUENT MEMBERS

The meeting was opened by the Clerk, Diana Terris.

It was agreed there were no agenda items where non-Constituent Members should not have voting rights.

2 APPOINTMENT OF COMBINED AUTHORITY CHAIR AND VICE CHAIR

RESOLVED, that Cllr Sir Steve Houghton is appointed to serve as Chair of the SCR Combined Authority for the 2017/18 municipal year.

Cllr Sir Steve Houghton assumed the Chair of the meeting.

RESOLVED, that Cllr Tricia Gilby is appointed to serve as Vice Chair of the SCR Combined Authority for the 2017/18 municipal year.

3 APPOINTMENT OF ROTATIONAL MEMBERS FOR 2017/18

The Monitoring Officer provided Members with an explanation of the requirement to appoint 2 additional rotation Members to the Authority to ensure the constituent districts maintain a voting majority.

RESOLVED, that Cllrs Alan Gardiner (BMBC) and Mazher Iqbal (SCC) are appointed SCR Combined Authority second rotational Members for the 2017/18 municipal year.

4 APPOINTMENT OF AUDIT COMMITTEE MEMBERS AND INDEPENDENT MEMBERS

A report was received to note the Members appointed from the 9 SCR districts to the SCR Audit Committee and to detail the proposed process for the appointment of independent, non-voting co-optees to the SCR Audit Committee (a requirement prescribed by the Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2016, to be effective from 8th May 2017.

It was noted some appointments are still awaited.

RESOLVED, that the Combined Authority:

1. Notes the SCR districts' appointments to the SCR Audit Committee
2. Notes the requirement to appoint at least one independent, non-voting member of the SCR Audit Committee as prescribed by the Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2016
3. Approves the procedure for these appointments and agrees the proposed process is likely to bring the vacancy to the attention of the general public (as required by the Order)

4. Notes the recommendation of preferred candidates will be presented to the next meeting of the Combined Authority for required Member endorsement (as required by the Order)
5. Approves the making of appropriate changes to the SCR Constitution in relation to the appointment of independent, non-voting co-opted Members on the SCR Audit Committee.
6. Delegates responsibility to progress the appointments process to the Monitoring Officer, in consultation with the CA's other Statutory Officers

5 APPOINTMENT OF SCR OVERVIEW AND SCRUTINY COMMITTEE MEMBERS

A report was received to advise the Authority of the Members appointed from the 9 SCR districts to the SCR Overview and Scrutiny Committee.

It was noted some appointments are still awaited. These will be reported to the next meeting and enable the Authority to confirm the Chair of the Committee.

RESOLVED, that the Combined Authority notes the SCR districts' appointments to the SCR Overview and Scrutiny Committee

6 APPOINTMENT OF SOUTH YORKSHIRE PASSENGER TRANSPORT PENSION FUND COMMITTEE MEMBERS

A report was received to advise the Authority of the Members appointed from the 4 SY districts to the South Yorkshire Passenger Transport Pension Fund Committee.

Members were reminded the Combined Authority is the administering body for the South Yorkshire Passenger Transport Pension Fund (SYPTPF), responsibility for which transferred from the former Integrated Transport Authority on 1 April 2014. South Yorkshire Pensions Authority was appointed by the ITA as managing agent to deal with the day-to-day administration of the Fund. This arrangement has continued following the formation of the Combined Authority.

It was noted the SYPTPFC is currently overseeing work on the Combined Authority's behalf regarding the establishment of pooling arrangements for the future management of the investment activities of the Fund in response to requirements of central government to establish such pooled arrangements.

RESOLVED, that the Combined Authority notes the SY districts' appointments to the South Yorkshire Passenger Transport Pension Fund Committee.

7 APOLOGIES

Members apologies were noted as above.

8 ANNOUNCEMENTS

None.

9 URGENT ITEMS

None.

10 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

11 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

12 REPORTS FROM AND QUESTIONS BY MEMBERS

None.

13 RECEIPT OF PETITIONS

None.

14 PUBLIC QUESTIONS

None.

15 MINUTES OF THE MEETING HELD ON 24TH APRIL 2017

RESOLVED, that the minutes of the meeting of the Authority held on 24th April 2017 are agreed to be an accurate record of the meeting.

16 LOCAL GROWTH FUND FINANCIAL APPROVALS

A paper was received to present the financial approvals which have progressed through the Appraisal Framework. It was noted the proposals have received Infrastructure Executive Board endorsement via written approval.

RESOLVED, that the Combined Authority:

1. Approves the progression of Sheffield Upper Don Valley: Claywheels Sustainable Industries Park (CWL SIP) Phase 1 to Full Approval and Award of Contract at a cost of £1.511m to the SCR CA subject to the conditions set out in the Appraisal Panel Summary Table attached at Appendix 1 to the accompanying report.
2. Notes the update regarding the completion of funding agreements for Doncaster's DN7 Unity Project for £11,155,000 of SCRIF and Finningley and Rossington Regeneration Route Scheme (FARRRS) Phase 2 for £9,100,000 of SCRIF.

3. Approves the progression of Market Harborough Line Speed Enhancements financial contribution to Full approval and award of Contract at a cost of £5m to the SCR CA.
4. Approves delegated Authority to the Head of Paid of Service, in conjunction with the Chairman of the CA, to enter into the contractual arrangements required as a result of the above approvals

17 CA REVENUE & CAPITAL OUTTURN 2016/17

A report was received to provide the outturn position for the revenue budgets and capital programme for the 2016/17 financial year.

It was noted these positions will shape planning for 2017/18 and beyond.

The report also detailed the exercise of delegations to statutory officers to establish an investment fund vehicle in pursuit of housing and property aspirations.

Members were advised of a number of budget variations arising from; new grant being made available to the Authority since the 2017/18 budget was set, slippage on live activity that will roll forward into 2017/18, requests for resource to fund new activity and a revision to the existing CA/LEP operational budget due to material changes on income assumptions since the budget was set. It was further noted that of most significance amongst these changes is a request to draw a further £541k from the Authority's CA/LEP contingency reserve to meet income shortfalls that have arisen since the budget was set. Members were advised the draw is affordable due to underspend in 2016/17.

RESOLVED, that the Combined Authority

1. Notes the revenue budget, capital programme, and reserve outturn positions as summarised in the report.
2. Notes the exercise of delegations by the statutory officers to establish an investment fund vehicle to support housing and property investment aspirations.
3. Approves the budget variations as summarised within the report.

18 TREASURY OUTTURN REPORT

Members were presented with a compliance report of the Chief Financial Officer to update Leaders on the performance of the Treasury Management function over the course of the year.

It was noted treasury management can be defined as the management of the CA's cash flows, its banking, money market and capital market transactions; the effective control of the risks associated with those activities; and the pursuit of optimum performance consistent with those risks. It was noted performance is measured against prudential indicators which are set each year.

RESOLVED, that the Combined Authority notes the performance of the Authority against its prudential indicators over the course of financial year 2016/17.

19 DELEGATED AUTHORITY REPORT

A report was received to provide the Combined Authority with an update on decisions taken on behalf of the Authority (by statutory officers and the Business Investment Fund Programme Board) through agreed delegations of responsibility during the last 6m period.

Members were advised that all decisions taken under delegated powers, are made in accordance with the following principles: (a) Proportionality (meaning the action must be proportionate to the results to be achieved); (b) Due consultation (including the taking of relevant professional advice); (c) Respect for human rights; (d) Presumption in favour of openness; (e) Clarity of aims and desired outcomes; and (f) Due consideration to be given to alternative options.

RESOLVED, that the Combined Authority note and endorse the decisions listed.

20 SUSTAINABLE URBAN DEVELOPMENT

A report was presented seeking approval of the SCR Sustainable Urban Development (SUD) strategy that will enable the investment of £8.4m ERDF, from the 2014-20 ESIF Programme, towards projects that support Low Carbon development and Climate Change Adaptation (flood alleviation).

It was noted that in order to deliver the SUD, the SCR Combined Authority is required to enter into a contract with DCLG to secure Intermediate Body (IB) status within the ESIF Programme and thereafter select projects for the SUD in respect of Local Strategic fit.

RESOLVED, that the SCR Combined Authority:

1. Approves the contents of the SCR Sustainable Urban Development strategy.
2. Agrees to the SCR Combined Authority to becoming the Intermediate Body for the management of the SCR Sustainable Urban Development strategy.
3. Delegates to the Managing Director and Monitoring Officer the negotiation and completion of the legal documents associated with Intermediate Body status and thereafter putting in place the arrangements for the delivery of the Intermediate Body function, including the establishment of a sub-Board of the SCR Combined Authority.

CHAIR

Item 11

SOUTH YORKSHIRE PENSIONS AUTHORITY

15 JUNE 2017

PRESENT: Councillor S Ellis (Chair)

Councillors: T Hussain, K Richardson, A Sangar, I Saunders and R Wraith

Trade Unions: N Doolan-Hamer (Unison) and G Warwick (GMB)

Officers: S Barrett (Interim Fund Director), G Chapman (Head of Pensions Administration), A Frosdick (Monitoring Officer), N Copley (Treasurer), M McCarthy (Deputy Clerk) and G Richards (Democratic Services Officer)

Observers: G Boyington

Apologies for absence were received from Councillor K Harpham, Councillor J Mounsey, Councillor Z Sykes, Councillor K Wyatt and F Tyas

1 APPOINTMENT OF THE CHAIR FOR THE ENSUING YEAR

Councillor Sue Ellis was proposed and seconded as Chair of the Authority for the forthcoming year.

RESOLVED – That Councillor Sue Ellis be elected Chair of the Authority for the ensuing year.

2 APPOINTMENT OF THE VICE-CHAIR FOR THE ENSUING YEAR

Councillor Richard Wraith was proposed and seconded as Vice-Chair of the Authority for the forthcoming year.

RESOLVED – That Councillor Richard Wraith be elected Vice-Chair of the Authority for the ensuing year.

3 MEMBERSHIP OF THE AUTHORITY

A report of the Clerk was submitted to report on membership of the Authority.

The current membership of the Authority was noted as:

Barnsley Councillors	Doncaster Councillors	Rotherham Councillors	Sheffield Councillors
K Richardson R Wraith	S Durant J Mounsey J Wood (to 22/6/17) S Cox (from 23/6/17)	S Ellis K Wyatt	K Harpham T Hussain A Sangar I Saunders Z Sykes

RESOLVED – That the report be noted.

4 APPOINTMENT OF BOARDS, COMMITTEE AND CHAIRS

A report was submitted to consider the appointment of Boards, Committees and their Chairs for 2017/18.

Membership was confirmed as follows:

Corporate Planning & Governance Board	Investment Board	Management Committee (Sec 41 Members)
Cllr R Wraith (Chair) Cllr S Ellis (Vice Chair) Cllr S Durant Cllr T Hussain Cllr K Richardson Cllr Z Sykes Cllr K Wyatt	Cllr S Ellis (Chair) Cllr R Wraith (Vice-Chair) Cllr S Cox (from 23/6/17) Cllr K Harpham Cllr J Mounsey Cllr A Sangar Cllr I Saunders	Cllr S Ellis (Chair) Sub: Cllr K Wyatt Cllr R Wraith Sub: Cllr K Richardson Cllr I Saunders Sub: Cllr Z Sykes 2 x vacancies (Doncaster)

RESOLVED – That the report be noted.

5 QUESTIONS IN MEETINGS OF DISTRICT COUNCILS

A Report was submitted to consider the appointment of representatives of the Authority to answer questions raised in meetings of the District Councils and to feedback District Council pensions issues to the Pensions Authority.

Appointments were confirmed as:

Council	Spokesperson	Substitute
Barnsley MBC	Cllr R Wraith	Cllr K Richardson
Doncaster MBC	Vacancy	Vacancy
Rotherham MBC	Cllr S Ellis	Cllr K Wyatt
Sheffield CC	Cllr I Saunders	Cllr Z Sykes

As not all Doncaster Members were in attendance, it was decided to leave that decision to the next meeting.

RESOLVED –

- (i) To agree the Section 41 appointments as detailed above.
- (ii) To defer the Doncaster MBC appointments to the next meeting of the Authority.

CHAIR

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Item 12

SOUTH YORKSHIRE PENSIONS AUTHORITY

15 JUNE 2017

PRESENT: Councillor S Ellis (Chair)

Councillors: S Durant, T Hussain, K Richardson, A Sangar,
I Saunders and R Wraith

Trade Unions: N Doolan-Hamer (Unison) and G Warwick
(GMB)

Officers: S Barrett (Interim Fund Director), G Chapman (Head
of Pensions Administration), A Frosdick (Monitoring Officer),
N Copley (Treasurer), M McCarthy (Deputy Clerk) and
G Richards (Democratic Services Officer)

Observers: G Boyington

Apologies for absence were received from Councillor
K Harpham, Councillor J Mounsey, Councillor Z Sykes,
Councillor K Wyatt and F Tyas

1 APOLOGIES

Apologies were noted as above.

2 ANNOUNCEMENTS

The Chair welcomed the new Members to the Authority and also welcomed Neil Copley to his first meeting as Treasurer to the Authority.

3 URGENT ITEMS

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS.

None.

5 DECLARATIONS OF INTEREST.

None.

6 LOYAL SERVICE AWARD SCHEME

A report was submitted to advise Members that there was one officer who was eligible to receive a loyalty award after achieving 25 years of continuous service with the Authority.

The Chair thanked K Roberts for her dedication to the Authority, noting that as manager of UPM her loyalty had been put to the test over the last few years.

7 MINUTES OF THE AUTHORITY MEETING HELD ON 16 MARCH 2017

RESOLVED – That the minutes of the Authority meeting held on 16 March 2017 be signed by the Chair as a true record.

8 MINUTES OF THE INVESTMENT BOARD HELD ON 9 MARCH 2017

RESOLVED – That the minutes of the meeting of the Investment Board held on 9 March 2017 be noted.

9 WORK PROGRAMME

The Authority considered its Work Programme.

RESOLVED – That the Work Programme be noted.

10 SECTION 41 FEEDBACK FROM DISTRICT COUNCILS

None.

11 GOVERNMENT CONSULTATION ON LGPS POOLING

S Barrett gave a position statement on progress made with regard to LGPS pooling for new Members and an update on the current issues since the last meeting.

Following her attendance at the first meeting of the Border to Coast Pooling Partnership Joint Committee, the Chair confirmed that the amendment, supported by the Authority, regarding non-voting co-option had been included in the Constitution.

As agreed previously, the meeting with the Trades Union representatives ahead of each Joint Committee meeting would be arranged for the week before the meeting; the next meeting of the Committee was scheduled for 5 September 2017.

Cllr Sangar commented that a written update, rather than verbal, would be useful. As a lot was happening in such a short time it would be useful to have something to refer to.

Cllr Wraith queried whether premises had been found for BCPP staff.

The Chair responded that a short list of approximately seven potential premises had been drawn up. She, as Vice-Chair of the Joint Committee, would be inspecting the premises to ensure the suitability for any South Yorkshire staff who would be accommodated there.

Cllr Wraith queried whether the investment staff had all agreed to TUPE transfer and what the situation was with regard to staff who wouldn't be transferring.

S Barrett replied that it was expected that the investment staff would decide for themselves; all would have the opportunity to transfer if they so wished.

With regard to the structural issues and what, if anything would need to remain in Barnsley, this was a separate process and had still to be decided. Work was ongoing and would probably be finalised in the autumn.

A Frosdick updated Members on the situation regarding the Passenger Transport Pension Fund which would be transferring to the Greater Manchester Pension Fund in the near future, subject to the agreement of the Secretary of State.

Cllr Ellis confirmed that the Passenger Transport Pension Fund Committee had been involved in the process at all stages and were happy with the proposals.

G Boyington, Chair of the Joint Local Pension Board, commented that as the Board was a Joint Board with the Passenger Transport Pension Fund, the transfer would have implications for the Board's Constitution as there was an employee and employer representative of the SYTPF on the Local Pension Board. A decision would have to be made as to whether to delete the two posts or substitute them for another employer and employee.

G Warwick queried whether Trades Union representatives were to be co-opted onto the Joint Committee or whether they would just be invited to the local pre-meeting.

S Ellis replied that this issue was being dealt with by one of the sub-committees; no decision had been made as yet.

G Warwick expressed his disappointment that Trades Union representatives were not allowed to participate in the governance of BCPP automatically.

RESOLVED:

- (i) That a written investment pooling report be submitted to each Authority meeting as necessary.
- (ii) That the report be noted.

12 QUARTER 4 PERFORMANCE SNAPSHOT REPORT

The Authority considered the Q4 Performance Snapshot report.

The report was a summary of various information and statistics previously considered by the Authority's Boards.

It was noted that:

- Performance had not improved during the quarter due to the number of backlog cases in the system.
- Investment performance had been strong.
- 17 new employers had joined the Scheme.
- A further 33 new employers had registered for Epic.

With regard to performance, Cllr Wraith queried when performance would get back to where it was before the introduction of the UPM system.

G Chapman replied although he was confident performance would get back to where it was, the timescale was difficult to measure. The reorganisation of the team had taken place and it was hoped there would be a period of continuous improvement over the next 12 months, however the improvement would be incremental.

RESOLVED – That the report be noted.

13 COMPLIANCE WITH THE PRINCIPLES FOR INVESTMENT GOVERNANCE: SELF ASSESSMENT

A report was presented to inform Members of the outcome of the self-assessment against the Principles for Investment Governance.

In October 2011, Members had adopted a system of self-assessment and had agreed to use a template to gauge compliance.

Members had been issued with individual copies in January 2017, to be completed and returned at the end of the financial year; 10 forms from the 11 issued had been returned (an improvement on the previous year). In the main, the scores were either Very Good or Excellent and no areas of concern or development needs had been identified.

RESOLVED – That the report be noted.

14 TRADES UNION REPRESENTATION ON BOARDS

A report was submitted to inform the Authority of the current position regarding Trades Union seats on the Corporate Planning and Governance Board and the Investment Board.

The Authority noted that three seats on each Board were allocated to Trades Union representatives for a three-year term. The appointments were due for renewal.

The Trades Unions had requested that the Authority approve the following appointments for a term of three years:

GMB – Garry Wareick to the Corporate Planning & Governance Board and the Investment Board.

Unison – Nicola Doolan-Hamer to the Corporate Planning & Governance Board and the Investment Board.

Unite – Frank Tyas to the Corporate Planning & Governance Board and Doug Patterson to the Investment Board.

RESOLVED – That the Authority approve the continued appointment of Trades Union representation on the Authority's Boards as detailed above, for a term of three years.

15 MEMBER LEARNING AND DEVELOPMENT STRATEGY

A report was considered which provided Members with a forward look at learning and development arrangements for 2017/18.

It was noted that pensions was a complex environment and training and development was essential for every Member, especially after the introduction of more demanding governance arrangements over the last few years.

Induction training would be offered to all new Members in the coming weeks together with the opportunity to attend a two-day course in September in York. For those who could not attend this, the three-day LGA Fundamentals training in Leeds would be offered.

In addition, all Members would be invited to generic training offered across the South Yorkshire Joint Authorities which included Risk Management, Audit Committees and Treasury Management.

Members were informed that the Pensions Regulator had developed an e-learning programme for public sector pension schemes. The toolkit was available on the Regulator's website and would be incorporated into the learning and development schedule. A link to this would be provided for Members after the meeting.

G Warwick pointed out that the Strategy made no mention of Trades Union representatives.

Although Trades Union representatives were routinely invited to most training events, M McCarthy agreed to include this in the Strategy.

RESOLVED – That the report be noted.

CHAIR

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MEETING:	Planning Regulatory Board
DATE:	Tuesday, 23 May 2017
TIME:	2.00 pm
VENUE:	Council Chamber, Town Hall, Barnsley

MINUTES

Present

Councillors D. Birkinshaw (Chair), G. Carr, Coates, Franklin, Gollick, Hampson, Hayward, Higginbottom, Leech, Makinson, Mathers, Noble, Richardson, Spence, Stowe, Unsworth, Wilson and R. Wraith

One minute's silence was held prior to the commencement of the meeting as a mark of respect to those who had lost their lives or sustained injuries following the terrorist attack in Manchester which had taken place the previous day.

1. Declarations of Interest

Councillor Spence declared a Non-Pecuniary interest in **Planning Applications 2017/0213** (Erection of new entrance porch **and 2017/0239** (Erection of new entrance porch, Listed Building Consent) at Cannon Hall Museum, Bark House Lane, Cawthorne, Barnsley S75 4AT as he is employed by Cannon Hall Farm.

Councillor Wilson declared a Non Pecuniary interest in the same applications as listed above, as he is involved with the Parks for People project which has funded the project.

2. Minutes

The minutes of the meeting held on 18th April 2017 were taken as read and signed by the Chair as a correct record.

3. Land north of Hawshaw Lane, Hoyland - 2016/1531 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2016/1531** (Outline application for a development of approximately 100 dwellings - all matters of detail reserved apart from means of access) at land to the north of Hawshaw Lane, Hoyland Common.

RESOLVED that the application be deferred in order for a site visit to take place.

4. Lidgett Lane, Pilley - 2016/1308 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2016/1308** (Proposed development of 48 dwellings and associated roads and infrastructure) at land off Pilley Green/Lidgett Lane, Tankersley, Barnsley S75 3AE.

RESOLVED that the application be granted in accordance with the Officer recommendation and subject to signing of S106 agreement.

5. Land south of New Smithy Avenue, Thurlstone - 2017/0088 - For Refusal

The Head of Planning and Building Control submitted a report on **Planning Application 2017/0088** (Residential development of 21 dwellings – outline means of access) at land south of New Smithy Avenue, Thurlstone, Sheffield, S36 9QZ.

RESOLVED that the application be deferred in order for a site visit to take place.

6. Kingswood Peak Venture, Huddersfield Road, Penistone - 2017/0240 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2017/0240** (Erection of eleven pods, two club lodges, one yurt, one WC/shower block and associated paths and landscaping) at Kingswood Peak Venture, Huddersfield Road, Penistone, Sheffield S36 7GF.

Mr D Clough spoke in favour of the officer recommendation to approve the application.

Mr M Clynch spoke against the officer recommendation to approve the application.

RESOLVED that the application be granted in accordance with the Officer recommendation

7. Dovecote Farm, Westfield Lane, Barnburgh - 2016/1400 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2016/1400** (Erection of detached agricultural workers dwelling – re-submission of application 2016/0822) at Dovecote Farm, Westfield Lane, Barnburgh, Doncaster, DN5 7HS.

RESOLVED that the application be granted in accordance with the Officer recommendation and with additional conditions restricting permitted development rights for conversion of barns.

8. Land to the rear of 11 and 13 Hillside Crescent, Brierley - 2017/0310 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2017/0310** (Erection of 1 no. detached dwelling with attached garage) at land to the rear of 11 and 13 Hillside Crescent, Brierley, Barnsley S72 9JL

RESOLVED that the application be granted in accordance with the Officer recommendation and subject to signing of Section 106 agreement.

9. Land at Sandygate Lane, Stairfoot - 2017/0206 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2017/0206** (Variation of condition 13 of outline planning permission 2016/0288 – landscape strategy for a link through the site from Sandygate Lane to the TPT, buffer to north and west of site to provide secure boundary to TPT relating to proposed residential development) at land at Sandygate Lane, Stairfoot, Barnsley S71 5AW.

RESOLVED that the application be granted in accordance with the Officer recommendation and subject to a S106 agreement to upgrade the existing footpath to adoptable standards and any other legal requirements which are required to implement the scheme.

10. Dorothy Hyman Sports Centre, Snydale Road, Cudworth - 2017/0453 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2017/0453** (Refurbishment of existing artificial cross pitch, erection of extension to playing area, replacement fencing and floodlights, clean access, site furniture, maintenance equipment and associated storage) at Dorothy Hyman Sports Centre, Snydale Road, Cudworth, Barnsley S72 8LH.

RESOLVED that the application be granted in accordance with the Officer recommendation

11. Cannon Hall Museum, Bark House Lane, Cawthorne - 2017/0213 and 2017/0239 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Applications 2017/0213** (Erection of new entrance porch) **and 2017/0239** (Erection of new entrance porch, Listed Building Consent) at Cannon Hall Museum, Bark House Lane, Cawthorne, Barnsley S75 4AT.

RESOLVED that the application be granted in accordance with the Officer recommendation

12. Planning Appeals - 1st April to 31st April 2017

The Head of Planning and Building Control submitted an update regarding planning appeals received during the period 1st April 2017 to 30th April 2017.

The report indicated that one appeal was received in April 2017:-

- **Planning Application 2016/1340** – Erection of two storey side extension and a single storey front extension to dwelling at 101 Genn Lane, Ward Green, Barnsley (written representation) – delegated.

It was reported that no appeals have been decided in April 2017.

MEETING:	Audit Committee
DATE:	Wednesday, 14 June 2017
TIME:	4.00 pm
VENUE:	Boardroom - SY Joint Authorities Building

Present Councillors Clements (Chair), Barnard and Richardson together with Independent Members - Ms K Armitage, Ms D Brown, Mr S Gill and Mr P Johnson

1. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of interest from Members in respect of items on the agenda.

2. APPOINTMENT OF VICE CHAIR

RESOLVED that Mr S. Gill be appointed as Vice Chair of the Committee for the municipal year 2017/18.

3. INFORMATION GOVERNANCE PERFORMANCE - QUARTER 4 2016/17

The Executive Director Communities and ICT Manager submitted a joint report providing details of the Authority's position in relation to information security breaches and cyber incidents reported and investigated in quarter four of the 2016/17 financial year with comparisons for the whole of the 2016/17 financial year and the previous financial year 2015/16.

Mr D Robinson (Head of ICT) and Ms M John-Ross (Service Director Children's Social Care and Safeguarding) attended the meeting to present the report and to answer Members questions.

The report indicated that there were three reporting regimes; reporting to the Information Commissioner's Office for the most serious incidents; reporting via the information governance toolkit for adults' social care and public health most serious incidents; and internal reporting and investigation. Detailed guidance on the reporting regimes was outlined within an appendix to the report.

In relation to Information Security:

- there had been 46 incidents (both actuals and weaknesses and third party incidents) which had required investigation. This represented a significant increase compared to previous years which was attributable, in part, to the fact that increased awareness had been raised through policies, via SMT and through staff communications and training
- the fourth quarter actual incidents and weaknesses, subject to internal investigation were also detailed by Directorate, Business Unit and type
- the highest number of actual incidents (12) related to 'disclosure in error' and in the main related to the use of emails which had been sent to the wrong recipient/contact group, where incorrect recipients had been copied in or were not encrypted.

- the report also gave details of where such incidents breached the various principles of the Data Protection Act
- no incidents had been reported to the Information Commissioner in Quarter 4 but in the 2016/17 financial year four incidents had been reported. In addition, in April 2017 two further incidents had been reported. These were not to be investigated as arrangements had been put in place for the Council to review its handling of personal data
- a summary of lessons learned and action taken was provided
- there had been 9 third party incidents in relation to schools, foster carers, Berneslai homes and members of the public. These had been reported to Information Governance and investigated by relevant parties

In relation to cyber incidents:

- a summary of the 'attempts' and 'attacks' was provided by quarter for the 2016/17 financial year together with a definition for each type of 'incident'
- there had been a decrease in the number of phishing email calls being processed some of which was due to internal staff levels. In the current quarter there had been a significant increase which was attributable to the catching up of the backlog. In addition, there had been a marked increase in the amount of phishing and malicious emails being received
- the Council was actively blocking and preventing access to more links, email addresses and websites as part of a proactive approach with regular updates appearing in the weekly staff newsletter. This was also partly in response to advice from government about the increased risk around election time
- phishing software was being used and allowed the service to offer training to staff immediately and automatically. This should further raise awareness and was seen as the next step forwards in terms of training, with this being more focused than the general Information Security Training that had to be completed by all staff and Elected Members

In response to questioning, the following matters were raised:

- It was noted that the Executive Director Core Services acted as the senior risk officer for the Authority and was also chair of the Information Governance Board which was a high level group of senior officers which had oversight of all Information Governance Issues. It was also noted that the Service Director Children's Social Care and Safeguarding was the Caldicott Guardian with responsibility for Information Governance and for ensuring privacy and confidentiality in this area
- Specific reference was made to the work of the Information Governance Board in raising awareness of Information Governance issues and of the action to be taken to a potential data breach/weakness
- The Service Director Children's Social Care and Safeguarding made specific reference to the breaches that had occurred within her service and to the robust action that had been taken to address issues identified
- The Head of ICT reported that this was the first year that the Authority had captured details about cyber-attack and, therefore, there was no comparative

date available. He commented, however, that the number of incidents reported throughout the year was increasing largely as a result of improved staff awareness. In relation to cyber-attacks, those that had been 'successful' were as a result of staff clicking on links in emails but these had been picked up quickly

- The Director of Core Services together with the Service Director gave a brief explanation of which parties were informed (and why) following breach of Information Security. Information about breaches came from a variety of sources; from staff, who were generally quite open about reporting incidents; or from third parties who had received information in error. The authority then took appropriate action to minimise any ensuing risks and raise awareness of issues in order to prevent further breaches. It was important to take a proportionate response and for lessons to be learned from weaknesses identified
- There was no evidence that any of the Authority' data bases had been penetrated although this was always a danger
- The Director of Core Services reported on the current criteria for reporting incidents to the Information Commissioner and to the fact that new arrangements were being introduced which would, if future, require all breaches to be reported. Appropriate guidance was available on the Commissioner's website
- The Service Director reported that her service was looking to send all reports etc. via email rather than by post. Such emails would be encrypted and support would be provided to those who required it to open such emails
- It was noted that whilst the number of staff employed had reduced, this did not necessarily mean that this was the reason for an increase in the number of Information Security breaches or that this would result in a greater number of breaches in the future. Staff within each service was responsible for ensuring that contact information was correct and kept up to date. There had been increased investment in IT equipment so that staff could work in a more mobile way, could quickly update information and thereby improve efficiency

RESOLVED that the report be received and Ms M John-Ross and Mr D Robinson be thanked for attending the meeting and for answering Members questions.

4. MINUTES

The minutes of the meeting held on the 19th April, 2017 were taken as read and signed by the Chair as a correct record.

5. ACTIONS ARISING FROM THE PREVIOUS MEETINGS

The Committee received a report detailing actions taken and arising from previous meetings of the Committee.

RESOLVED that the report be noted.

6. AUDIT COMMITTEE TERMS OF REFERENCE

The Chair reported on the approval by the Annual Council on the 19th May, 2017 of the revised Terms of Reference of the Committee and on proposals to enhance the work of the Committee in order to meet the requirements of those Terms of Reference.

If any member of the Committee wished to raise any items or issues for future discussion, they were encouraged to contact the Chair direct.

The Executive Director Core Services reminded Members that the first substantive item on the agenda today on Information Governance Performance was the first of the new subject areas being submitted for consideration. Another item later on the agenda on the work of the Governance and Member Support Business Unit was the second. Future reports would be submitted throughout the year.

7. ANNUAL FRAUD REPORT 2016/17

The Head of Internal Audit and Corporate Anti-Fraud submitted a report providing his Annual Report on the counter fraud related activity undertaken by the Internal Audit Corporate Anti-Fraud Team for the period 1st April, 2016 to 31st March, 2017. It provided information and assurance to the Committee regarding key aspects of the Authority's risk management, control and governance framework.

In addition to himself, the following members of the Corporate Anti-Fraud Team were in attendance to answer any detailed technical questions raised:

- Ms J Race – Principal Auditor, Internal Audit, Corporate Anti-Fraud
- Ms C Evans – Senior Corporate Anti-Fraud Officer
- Ms R Lancaster – Corporate Anti-Fraud Officer

The report indicated that as a Local Authority responsible for the administration for large amounts of assets and finance, Barnsley MBC was a target for fraudsters. It was, therefore, important for the Authority to maintain a robust framework of policies and procedures to safeguard the Council's integrity against potential fraud.

From April 2015, all counter fraud functions had been centralised within the Corporate Anti-Fraud Team and this had enabled the Council to focus its preventative and investigative resources to tackle different types of fraud that may occur. The report gave details of the wide range of tasks undertaken including:

- Implementing the Anti-Fraud and Corruption Policy across the Authority
- Providing a comprehensive counter-fraud service for all directorates
- Co-ordinating and managing the Council's participation in the National Fraud Initiative
- The introduction of Council wide Fraud Awareness Training and the prevention
- The detection of all types of fraud

The report, in outlining the performance of the Team, gave details of both the proactive and reactive work undertaken including Council Tax Support Investigations, Fraudulent Council Tax liability claims, and Right to Buy and Housing/Tenancy Fraud work. It also then highlighted the key priorities for the Team for 2017/18 and an Appendix to the report provided case examples of the Corporate Anti-Fraud Activity for 2016/17.

In the ensuing discussion, and in response to detailed questioning, the following matters were highlighted:

- The Team attempted, where possible, to have an even spread of workload over the three main areas of focus, prevention, detection and investigation
- The Cabinet in May, 2017 had received reports on the Corporate Anti-Fraud and Corruption Policy, the Corporate Anti-Fraud and Corruption Strategy and the Corporate Anti-Bribery Policy, all of which had been approved and, in addition, the Council's overall 'zero tolerance' approach had been endorsed. This Committee was charged with monitoring the effectiveness of these policies. It was pleasing to note that these documents had received favourable reports within the local press. Arising out of this, reference was made to the work programme and to the fact that part of this included the consolidation of work in this area and the organisation of a publicity campaign. It was accepted that such a campaign could have implications for the workload of the Team
- Meetings with the South Yorkshire Police were progressing to refresh protocols
- In relation to the work on the National Fraud Initiative, it was noted that a significant sum was to be recovered in relation to both Private Residential Care Homes and Personal Budgets. These cases generally linked to overpayments and did not indicate any systematic weaknesses. This exercise had been so successful that it was intended that it would be repeated
- Progress was continuing in relation to the in house e-learning modules which were to be rolled out shortly
- It was noted that the Authority was no longer responsible for Housing Benefit Fraud
- It was noted that in relation to Council tax, 141 cases showed no evidence of fraud. Information was provided on the type of issues investigated and particular reference was made to single person discount investigations. Arising out of this discussion reference was made to the ways in which referrals were received and particular mention was made to online and telephone referrals. It was noted that an answerphone service was now provided due to the number of calls received about Housing Benefit issues which the Team could no longer investigate. Queries in relation to such issues were referred to the DWP
- The service was always looking to improve ways of reporting potential fraud and to improve the quality of the information captured
- In response to detailed questioning, Ms Race outlined to background to a suspected money laundering case which had been investigated.

- The Head of Internal Audit and Corporate Anti-Fraud commented that the Council's investment in the Team was vindicated by the success it had achieved
- It was suggested that the Team target, at some time in the future, the Council's business/commercial activities for any potential areas of fraud
- The Principal Auditor referred to an article in the Barnsley Chronicle which highlighted a tenant who had sub let his house. The individual concerned had been sentenced to 26 weeks and was required to pay approximately £6,000 in fines. The Council was the first to bring successful case under the provisions of the Prevention of Social Housing Fraud Act 2013.

RESOLVED

- (i) That the Annual Fraud Report be received as part of the framework of assurance to support the Annual Governance Statement;
- (ii) That the embedding of a culture of zero tolerance and high levels of awareness regarding fraud and corruption be supported; and
- (iii) That the Committee place on record its thanks to the staff of the Corporate Anti-Fraud Team for their hard work and dedication during the year.

8. INTERIM INTERNAL AUDIT ANNUAL REPORT 2016/17

The Committee received a report providing the Head of Internal Audit and Corporate Anti-Fraud's interim Annual Report on the adequacy and effectiveness of the Authority's internal control arrangements based on the work of Internal Audit during 2016/17 which had been prepared in accordance with the Public Sector Internal Audit Standards.

The report contained:

- (i) An opinion on the overall adequacy and effectiveness of the Authority's framework of governance, risk management and control
- (ii) A summary of the audit work undertaken to formulate the opinion
- (iii) Details of key control issues identified, particularly in the context of the Annual Governance Statement
- (iv) The extent to which the work of other review or audit bodies had been relied upon

In order to align the annual Internal Audit Report to the Annual Governance Statement and the signing of the Statement of Accounts, it was more appropriate that the Head of Internal Audit and Corporate Anti-Fraud's opinion was provided reflecting all the work undertaken at the point of the approval of the AGS and the Accounts and for this reason the Committee was encouraged to consider this as an interim report.

The meeting noted that the Head of Internal Audit and Corporate Anti-Fraud was able to provide an adequate assurance opinion. This opinion was based upon the work

undertaken to date together with management's implementation of recommendations and the agreed annual programme of risk based audit coverage.

Whilst the overall indicative opinion was positive, there were some key issues arising that Senior Management were required to consider relating to the continued impact of Future Council, the implications of changed structures, new and changing systems and an increased workload for many managers which impacted upon the ability to maintain reasonable and effective controls in some areas of activity. It was accepted that the Future Council arrangements had required a change in the risk appetite and the next stage was to ensure that the new arrangements were embedded. This had been acknowledged and discussed with Senior Management during the year but it was nevertheless important for officers to remain alert to and focussed on maintaining an appropriate, risk based and effective framework of controls.

Key issues arising from all completed audits had been reported throughout the year within the quarterly Internal Audit reports and these were summarised within the report now submitted.

The implementation of audit report recommendations remained an issue. Overall, at the point of follow up, and over the year, only 45% of recommendations had been implemented by the date agreed by management and monitoring of report recommendations would continue to be a priority for the Service.

The current audit plan was focussed on supporting management to consider the approach to controls in the context of reduced resources.

In the ensuing discussion, and in response to detailed questioning, the following matters were highlighted:

- Any changes in assurance opinion would be reported to the meeting in September when the AGS and Accounts were considered. It was not, however, anticipated that there would be any changes
- It was acknowledged that there had been massive changes within the Authority and these had contributed, in part, to the delay in implementing audit recommendations. It was hoped that in 2017/18 and subsequent years, there would be a change programme within the Council which would show improvements in terms of the control framework and a better implementation of recommendations
- The Service Director Finance, the Executive Director Core Services and the Head of Internal Audit and Corporate Anti-Fraud presented regular reports on outstanding recommendations to the Senior Management Team and they were confident that a more rigorous approach to the escalation issues was being promoted. Arising out of this reference was made to the following:
 - Members were still, nevertheless, concerned about the failure to address recommendations within the agreed timescales and in response the Head of Internal Audit and Corporate Anti-Fraud briefly commented on the action taken to address these issues including the consideration about moving away from 'recommendations' to 'agreed

- management actions' on the basis that this enforced management ownership of such actions
 - Concern was expressed that the delay in implementing recommendations could be further exacerbated by the significant financial challenges facing the authority.
- It was noted that not all the audit days allocated within the plan had been achieved largely as a result of vacancies within the service and the overrun of other work but this was not sufficient to jeopardise the ability to give a reasonable opinion. All staff were now in place and the Head of Internal Audit and Corporate Anti-Fraud was confident that the service could deliver the plan for the Council and for clients. Arising out of this discussion he made reference to
 - the adoption of a new Indicator to measure the performance of the service
 - The completion of a relatively small number of pieces of work (and the reasons for that) and to the fact that other work undertaken still contributed to the overall picture of assurance
 - The changing nature of audit particularly in relation to challenge, consultancy and critical friend role
- Referring to Appendix 3 'Details and Outcome of other Audit Activities not producing a specific Assurance Opinion', the Head of Internal Audit commented on the expertise in balancing activities detailed within the Internal Audit Plan with the requirements of the Senior Management Team. Some activities were clearly at the 'margins' of core audit activity but still contributed to the ability to issue adequate assurance. The Service was, of course, cognisant of the need to ensure that the priorities were correct
- It was noted that in relation to Core System Reviews, the outcome of risk assessments was discussed and agreed with the Section 151 Officer. External Audit was also consulted on the risk assessment and the proposed coverage. A fundamental review of the risk assessment process was to be undertaken in the future as some areas had not been reviewed for some time. Arising out of the discussion and concern expressed, the Service Director Finance, in his capacity as Section 151 Officer, stated that any issues would have been flagged up via exception and compliance reports and by other checks and balances in place. Ms A Warner (KPMG) outlined the way in which issues would be highlighted via the External Audit role. She commented that Barnsley's approach was similar to that adopted by many other Local Authorities

RESOLVED:-

- (i) that the assurance opinion provided by the Head of Internal Audit and Corporate Anti-Fraud on the adequacy and effectiveness of the Authority's framework of governance, risk management and control be noted;
- (ii) that the key issues arising from the work of Internal Audit on the context of the Annual Governance Statement be noted; and

- (iii) that the satisfactory performance of the Internal Audit functions for 2016/17 be noted.

9. GOVERNANCE AND MEMBER SUPPORT BUSINESS UNIT PROGRESS REPORT

The Service Director Governance and Member Support submitted a report providing an overview of the functions of the Governance and Member Support Business Unit and related elements of the Annual Governance Statement process in line with the Audit Committee work programme. The report also gave details of other issues affecting Elected Members.

It was noted that this was the second report submitted to this meeting in accordance with the revised Terms of Reference following approval at the Annual Council meeting held on the 19th May, 2017.

Particular reference was made to the following:

- Compliance with regulations introduced in 2012 in relation to the recording and publication of the exercise of executive functions by officers – officer decision-making under delegated powers. It was noted that these regulation had then been extended in 2014 to include non-executive functions. It was noted that greater compliance was being achieved and was evidenced by the increased number of decision records coming forward for publication
- The implications of the need for Elected Members to be individually registered as Data Controllers under the Data Protection Act
- The greater emphasis and support provided in relation to Elected Members move towards the Digital Council approach

There was a discussion of the way in which the Unit sought to achieve its outcomes. In relation to the recording of officer decisions, it was noted that the Unit merely provided the structure whereby such decisions could be made, recorded and monitored.

It was important to ensure that decisions were made in the correct manner and that reports submitted to the various meetings, including Cabinet, met the legislative requirements. It was stressed that report writers should ideally seek any legal advice before they were submitted to the Unit but that the Unit gave an opportunity for additional oversight prior to the publication of reports.

RESOLVED that the report be received and the Service Director Governance and Member Support be thanked for attending the meeting and for answering Members questions.

10. EXTERNAL AUDIT - TECHNICAL UPDATE INCORPORATING EXTERNAL AUDIT PROGRESS REPORT

Ms A Warner (KPMG) presented the Technical Update and External Audit progress report.

The Committee was informed that work had started on interim audit work and details were outlined. Any issues identified would be discussed with management and would be reported to the July meeting.

Detailed planning had been undertaken to determine whether or not there were any significant risks to the opinion on the arrangements to deliver Value for Money. Although there were a number of significant issues and pressures facing the Council, following this planning work no issues had been identified. A further report including work on Housing Benefits would be submitted in September/October

Work had also started on planning work required in relation to the Certification of claims and returns.

An appendix to the report gave details of the 2016/17 deliverables together with the timing and status of those deliverables.

The report then went on to give details of KPMG resources and recent technical developments.

There was a discussion of the paper circulated following the previous meeting on the need for Council's to achieve a cultural shift by 2020 as revenue streams were reduced and reliance on business rates became more important. Questions were asked as to the potential implications of this for both the Council and for External Audit. Ms Warner was not able to comment on this but would give an update to a future meeting. Arising out of this, the Service Director Finance commented on the development of a Commercial Strategy within the context of Value for Money, procurement, income generation and the change of culture of the organisation. Discussions were ongoing within the Senior Management Team and investigations were progressing on how to take such a strategy forward.

The Executive Director Core Services commented that one of the elements the Authority had to consider was the change in risk appetite. Some Councils were, for example, purchasing commercial properties as rental yields were attractive. This could, however, pose a potential issue in the event of a change in the economic climate.

RESOLVED that the External Audit progress report, resources and technical update be noted.

11. AUDIT COMMITTEE WORK PLAN 2017/18

The Committee received a report providing the indicative work plan for the Committee for its proposed scheduled meetings for the 2017/18 municipal year.

RESOLVED that the core work plan for 2017/18 meetings of the Audit Committee be approved and reviewed on a regular basis.

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Chair

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MEETING:	Planning Regulatory Board
DATE:	Tuesday, 27 June 2017
TIME:	2.00 pm
VENUE:	Council Chamber, Town Hall, Barnsley

MINUTES

Present Councillors D. Birkinshaw (Chair), G. Carr, Cherryholme, Coates, Hampson, Hand-Davis, Hayward, Leech, Makinson, Markham, Mathers, Richardson, Riggs, Stowe, Tattersall, Unsworth, Wilson and R. Wraith

In attendance at site visit Councillors D. Birkinshaw (Chair), Hayward, Tattersall, Unsworth and R. Wraith.

13. Declarations of Interest

Councillors Makinson and Unsworth declared Non-Pecuniary interests in **Planning Application No 2017/0436** [Application for variation of condition 3 of planning permission 2014/0735 to enable minor material amendments to the previously approved plans – Erection of 6 no. dwellings at land off Cobcar Lane, Elsecar, Barnsley] as they are Members of Berneslai Homes' Board.

14. Minutes of the meeting held on 23rd May 2017

The minutes of the meeting held on 23rd May 2017 were taken as read and signed by the Chair as a correct record.

15. Land to the north of Hawshaw Lane, Hoyland Common - 2016/1531 - For approval

The Head of Planning and Building Control submitted a report on **Planning Application 2016/1531** [Outline application for a development of approximately 100 dwellings (all matters of detail reserved apart from means of access) at land to the north of Hawshaw Lane, Hoyland Common].

Mr Mark Johnson spoke in favour of the officer recommendation to approve the application.

Ms Lynne Horton spoke against the officer recommendation to approve the application.

RESOLVED that the application be granted in accordance with the Officer recommendation and subject to S106 agreement (provision of education, public open space, affordable housing and a travel plan. In addition Members requested that any subsequent application for the approval of the reserved matters be determined by the Board.

16. Land South of New Smithy Avenue, Thurlstone - 2017/0088 - For refusal

The Head of Planning and Building Control submitted a report on **Planning Application 2017/0088** (Residential development of 21 no. dwellings (outline including means of access) at land south of New Smithy Avenue, Thurlstone).

Ms Aisling Kelly spoke against the officer recommendation to refuse the application.

Ms Sarah Barnett and Mr Ian Wright spoke in favour of the officer recommendation to refuse the application.

RESOLVED that the application be refused in accordance with the Officer recommendation.

17. Land off Newland Avenue and Carrs Lane, Cudworth - 2017/0577 - For approval

The Head of Planning and Building Control submitted a report on **Planning Application 2017/0577** (Residential development of 278 no. dwellings with associated roads, public open space and landscaping) at land off Newland Avenue and Carrs Lane, Cudworth, Barnsley).

Mr Mark Jones spoke in favour of the officer recommendation to approve the application.

Mr D Horner spoke against the officer recommendation to approve the application.

RESOLVED that the application be granted in accordance with the Officer recommendation, subject to the completion of a S106 Agreement amounting to £1.8m of developer contributions (provision of education, public open space including off site formal recreation provision, off site affordable housing and a maintenance regime for the SUDS pond). In addition, the provision of a travel plan, grit bins and highway mitigation work during the construction phase were imposed as additional conditions.

18. Longcar Conference Centre, Longcar Lane - 2017/0488 - For approval

The Head of Planning and Building Control submitted a report on **Planning Application 2017/0488** (Proposed variation of condition 2 of outline planning permission 2015/1277 (erection of 32 dwellings and access road) to enable minor material amendments to the approved site layout plan) at land off Longcar Lane, Barnsley S70 6BB.

Mr Richard Burnham spoke in favour of the officer recommendation to approve the application.

Ms Anita Bailey spoke against the officer recommendation to approve the application.

RESOLVED that the application be granted in accordance with the officer recommendation and with the additional requirement for Highways to be instructed to investigate the possibility of introducing a safe pedestrian crossing on Longcar Lane.

19. Site of former Longcar Conference Centre, Longcar Lane, Barnsley - 2017/0251 - For approval

The Head of Planning and Building Control submitted a report on **Planning Application 2017/0251** (Erection of 32 no. dwellings and access road (reserved matters of outline planning permission 2015/1277) – appearance and landscaping at site of former Longcar Conference Centre, Longcar Lane, Barnsley, S70 6BB).

Mr Richard Burnham spoke in favour of the officer recommendation to approve the application.

Ms Anita Bailey spoke against the officer recommendation to approve the application.

RESOLVED that the application be granted in accordance with the officer recommendation and with the additional requirement for Highways to be instructed to investigate the possibility of introducing a safe pedestrian crossing on Longcar Lane.

20. Land off Cobcar Lane, Elsecar - 2017/0436 - For approval

The Head of Planning and Building Control submitted a report on **Planning Application 2017/0436** (Application for variation of condition 3 of planning permission 2014/0735 to enable minor material amendments to the previously approved plans – erection of 6 no. dwellings on land off Cobcar Lane, Elsecar).

RESOLVED that the application be granted in accordance with the officer recommendation.

21. Upper Belle Clive Farm, Hartcliffe Road, Cubley - 2017/0245 - For refusal

The Head of Planning and Building Control submitted a report on **Planning Application 2017/0245** (Application for erection of 1 no. detached dwelling house at Upper Belle Clive Farm, Hartcliff Road, Cubley, Barnsley, S36 9FE. .

RESOLVED that the application be refused in accordance with the officer recommendation.

22. Upper Maythorn Farm, Upper Maythorn Lane, Whitley Common - 2017/0383 - For approval

The Head of Planning and Building Control submitted a report on **Planning Application 2017/0383** (Relocation and erection of 1 no. wind turbine measuring 15m hub and 18.5m to blade tip) at Upper Maythorn Farm, Upper Maythorn Lane, Whitley Common, Barnsley.

RESOLVED that the application be granted in accordance with the officer recommendation.

23. 23 - 25 Carr Head Road, Howbrook - 2017/0173 - For approval

The Head of Planning and Building Control submitted a report on **Planning Application 2017/0173** (Erection of 1 no. detached dwelling house and detached garage – amended plans) at 23-25 Carr Head Road, Howbrook, Barnsley.

RESOLVED that the application be granted in accordance with the officer recommendation.

24. Planning Appeals - 1st May to 31st May 2017

The Head of Planning and Building Control submitted an update regarding planning appeals received during the period 1st May 2017 to 31st May 2017.

The report indicated that four appeals were received in May 2017:

2017/0010 - Painting of 9 no window frames (Listed Building Consent) at 30 Market Hill, Barnsley, S70 2QE – Written Representations – Non Determination.

2016/1080 - Conversion of existing garage to bungalow at 102 Sackville Street, Barnsley – Written Representations – Delegated.

2017/0403 - Conversion of existing 2 storey annex from garage to games room to dwelling with associated amenity space parking and new access to existing dwelling at Ivy Cottage, 108 Upper Hoyland Road, Hoyland, Barnsley - Written Representations – Delegated.

2014/1570 - Demolition of existing bakery and erection of 23 no. dwellings at A & E White Bakers, Charles Street, Worsbrough Bridge, Barnsley, S70 5AF - Written Representations - Delegated

No appeals were withdrawn in May 2017.

One appeal was decided in May 2017: **Planning Application 2016/1402** – Felling of Oak Tree (T2 within TPO 3/1980) and replacement at 73 Martin Croft, Silkstone, Barnsley, S75 4JS. The appeal was allowed.

Cumulative appeals totals indicate that one appeal has been decided since 1st April 2017. No appeals have been dismissed since 1st April 2017 (0%) and one appeal has been allowed since 1st April 2017 (100%).

25. Application to divert a footpath at Farm Road, Kendray

The Assistant Director, Highways, Engineering and Transport submitted a report to consider an application to divert an unrecorded public footpath at Farm Road, Kendray and stop up a second unrecorded footpath at the site and to consider proposals to divert Barnsley footpath no. 423 at the same site.

RESOLVED:

- I. That, in exercise of statutory powers, the Council makes a Public Path Order under the provisions of section 257 of the Town and Country Planning Act

1990 for the stopping up and the diversion of 2 unrecorded public footpaths joining Farm Road and a Public Path Order under the provisions of section 118 of the Highways Act 1980 for the diversion of Barnsley footpath no. 423, as shown on the plans attached to this report.

- II. That the Executive Director, Core Services and Solicitor to the Council be authorised to publish the Orders and to confirm them himself in the event of there being no objections thereto.
- III. In the event objections are received which cannot be resolved, the Executive Director, Core Services and Solicitor to the Council be authorised to submit the Orders to the Secretary of State for confirmation and to take all necessary steps to support the Orders at any public inquiry, informal hearing or written representation as necessary.
- IV. That the Executive Director, Core Services and Solicitor to the Council be authorised to make a Definitive Map Modification Order to make the necessary changes to the Definitive Map and Statement for the area.

26. Exclusion of Public and Press

RESOLVED that public and press be excluded from this meeting during consideration of the following item because of the likely disclosure of exempt information.

27. Planning Enforcement Update

The Head of Community Safety and Enforcement submitted a report to update members on the activities of the Planning enforcement Service for the period January to mid-June 2017, during which time 259 Planning Enforcement service requests were received. Available enforcement actions include the issuance of an Enforcement Notice, Community Protection Notice, Building Act Notice Section 79, Section 215 Notice and finally, Injunction and Prosecution.

RESOLVED that the detailed update report regarding planning enforcement activity be noted.

Chair

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Item 17

NOTES OF GENERAL LICENSING REGULATORY BOARD PANEL

30th May, 2017

Present: Councillors C Wraith MBE (Chair), Frost and Shepherd together with Councillor Richardson (Reserve Member). Councillor Richardson left the meeting during the consideration of each case as the applicants/drivers concerned expressed no objection to any of the Panel sitting and determining their respective cases.

Members of the Public and Press were excluded from the meeting.

1 Declarations of Interests

There were no declarations of pecuniary or non-pecuniary interest.

2 Hackney Carriage and Private Hire Driver's Licence – Application – Mr C B

The Panel considered a report of the Service Director Culture, Housing and Regulation on an application for the grant of a Hackney Carriage and Private Hire Driver's Licence by Mr C B.

The applicant was in attendance and gave evidence in support of his case.

After considering all the information and representations made the Panel decided that in view of all the evidence and, taking account of the manner in which he presented himself, the applicant was a fit and proper person to hold such a licence and that the application be granted on the following grounds:

- There was sufficient justification to warrant a deviation from the Council's Guideline Policy for Criminal Convictions in relation to migrant workers
- Whilst resident in his country of origin he had confirmed that he had no criminal convictions recorded against him
- He had lived in the UK for approximately 15 years, had held various positions of employment and had undertaken courses of study at Sheffield Hallam University, namely a post graduate degree and courses in translation
- The Enhanced DBS check had come back clear and had been since he came into the UK
- The Panel was comforted at the applicant's good command of the English language

The decision of the Panel was unanimous.

3 Hackney Carriage and Private Hire Driver's Licence – Application – Mr A R M

The Panel considered a report of the Service Director Culture, Housing and Regulation on an application for the grant of a Hackney Carriage and Private Hire Driver's Licence by Mr A R M.

The applicant was in attendance and gave evidence in support of his case.

After considering all the information and representations made the Panel decided that in view of the evidence and, taking account of the manner in which he presented himself, the applicant was a fit and proper person to hold such a licence and that the application be granted on the following grounds:

- There was sufficient justification to warrant a deviation from the Council's Guideline Policy for Criminal Convictions in relation to migrant workers
- Whilst resident in his country of origin he had confirmed that whilst he had received a warning, he had no criminal convictions recorded against him
- He had lived in the UK for approximately 13 years, had held various positions of employment and had undertaken courses of study in English
- His Enhanced DBS check had come back clear and had been since he came into the UK

The decision of the Panel was unanimous.

4 Hackney Carriage and Private Hire Driver's Licence – Application – Mr B R

The Panel considered a report of the Service Director Culture, Housing and Regulation on an application for the grant of a Hackney Carriage and Private Hire Driver's Licence by Mr B R.

The applicant was in attendance and gave evidence in support of his case.

After considering all the information and representations made the Panel decided that in view of the evidence, and taking account of the manner in which he presented himself, the applicant was a fit and proper person to hold such a licence and that the application be granted until the 10th June, 2019 on the following grounds:

- There was sufficient justification to warrant a deviation from the Council's Guideline Policy for Criminal Convictions in relation to migrant workers
- Whilst resident in his country of origin he had confirmed that he had no criminal convictions recorded against him
- He had lived in the UK for approximately 3 years, had held a position of employment and had undertaken English courses and also indicated a willingness to undertake further studies
- His Enhanced DBS check had come back clear and had been since he came into the UK

The decision of the Panel was unanimous.

5 Hackney Carriage and Private Hire Driver's Licence – Determination – Mr D N

The Panel considered a report of the Service Director Culture, Housing and Regulation requesting the determination of the Hackney Carriage and Private Hire Driver's Licence held by Mr D N.

The driver was in attendance together with Mr D W (Licensing Consultant) who gave evidence in support of his case.

After considering all the information and representations made the Panel decided that in view of the evidence, including the driver's inappropriate behaviour and incidents, the licence be revoked.

The decision of the Panel was unanimous.

20th June, 2017

Present: Councillors C Wraith MBE (Chair), M Dyson and W Johnson together with Councillor Clarke (Reserve Member).

Members of the Public and Press were excluded from the meeting.

6 Declarations of Interests

There were no declarations of pecuniary or non-pecuniary interest.

7 Hackney Carriage and Private Hire Driver's Licence – Application – Mr N Z

The Panel considered a report of the Service Director Culture, Housing and Regulation on an application for the grant of a Hackney Carriage and Private Hire Driver's Licence by Mr N Z.

The applicant was in attendance and gave evidence in support of his case.

After considering all the information and representations made the Panel decided that in view of all the evidence and, taking account of the manner in which he presented himself, the applicant was a fit and proper person to hold such a licence and that the application be granted on the following grounds:

- There was sufficient justification to warrant a deviation from the Council's Guideline Policy for Criminal Convictions in relation to migrant workers
- Whilst resident in his country of origin he had confirmed that he had no criminal convictions recorded against him
- He became a naturalised citizen in 2016, had lived in the UK for a number of years, lived in Barnsley for approximately 7 years, had held various positions of employment and had undertaken courses of study at Barnsley College
- The Enhanced DBS check had come back clear and had been since he came into the UK

The decision of the Panel was unanimous.

8 Hackney Carriage and Private Hire Driver's Licence – Application – Mr G D

The Panel considered a report of the Service Director Culture, Housing and Regulation on an application for the grant of a Hackney Carriage and Private Hire Driver's Licence by Mr G D.

The applicant was in attendance and gave evidence in support of his case.

After considering all the information and representations made the Panel decided that in view of all the evidence and, taking account of the manner in which he presented himself, the applicant was a fit and proper person to hold such a licence and that the application be granted on the following grounds:

- There was sufficient justification to warrant a deviation from the Council's Guideline Policy for Criminal Convictions
- He had shown genuine remorse for his actions that led to the convictions recorded against him
- The time that had elapsed since the last conviction
- The way in which he presented himself and his own submission about serving the community
- The excellent references received from various individuals including a Police Officer and a Councillor

The decision of the Panel was unanimous.

9 Hackney Carriage and Private Hire Driver's Licence – Application - Mr S H

The Panel considered a report of the Service Director Culture, Housing and Regulation on an application for the grant of a Hackney Carriage and Private Hire Driver's Licence by Mr S H.

The applicant was in attendance together with Ms M (Partner) and Mr D W (Licensing Consultant) who gave evidence in support of his case.

After considering all the information and representations made the Panel decided that in view of all that evidence and, taking account of the manner in which he presented himself, the applicant was a fit and proper person to hold such a licence and that the application be granted, but in view of the circumstances that occurred and the offences listed on his DBS (including the Children's Barred List element) this be subject to:

- Review after 6 months from the date on which the applicant commences driving a Hackney Carriage and/or Private Hire Vehicle; and
- The issuing of a Written Warning, which will be kept on file for a period of 12 months, as to his future conduct

and on the following grounds:

- There was sufficient justification to warrant a deviation from the Council's Guideline Policy for Criminal Convictions
- He had shown genuine remorse for his actions that led to the convictions
- The 18 years he had been free from conviction
- Whilst the report raised concerns, the way in which he presented himself at the hearing showed that he was a different person, he had matured, grown up and had changed his attitude
- The excellent references received from various individuals

The decision of the Panel was unanimous.

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Item 18

APPEALS, AWARDS AND STANDARDS REGULATORY BOARD

(a) School Admission Appeals Panel – 16th & 17th May, 2017

Darton Primary	10 Refused 5 Allowed 1 Withdrawn
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(b) School Admission Appeals Panel – 17th May, 2017

Dearne ALC	5 Allowed
Exclusion upheld	

(c) School Admission Appeal Panel – 20th June, 2017

Cherrydale Primary	3 Refused 1 Withdrawn
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Birkwood Primary	1 Refused
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Ladywood Primary	2 Refused
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Springvale Primary	1 Refused
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(d) School Admission Appeal Panel – 21st June, 2017

Athersley South Primary	1 Allowed 3 Refused
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Holy Trinity	2 Refused
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(e) Exclusion Review Panel – 22nd June, 2017

Barnsley Academy	
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(f) School Admission Appeal Panel – 23rd June, 2017

Dearne ALC	2 Allowed 5 Refused
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(g) School Admission Appeal Panel – 26th June, 2017

Forest Academy	8 Refused
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High View	5 Refused 2 Withdrawn
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(h)	School Admission Appeal Panel – 27th June, 2017	
	Summer Lane Primary	4 Refused
	Worsbrough Common Primary	3 Refused
	Silkstone Common J & I	3 Refused
(i)	School Admission Appeal Panel – 29th June, 2017	
	Holy Trinity	1 Refused 1 Withdrawn
(j)	School Admission Appeal Panel – 3rd July, 2017	
	Wombwell Park Street Primary	3 Refused 2 Withdrawn
	Mapplewell Primary	2 Withdrawn
	West Meadows Primary	2 Refused
(k)	School Admission Appeal Panel – 4th July, 2017	
	Shawlands Primary	1 Refused 1 Withdrawn
	Silkstone Primary	2 Refused 1 Withdrawn
	Hoylandswaine Primary	1 Withdrawn
(l)	School Admission Appeal Panel – 5th July, 2017	
	Barugh Green Primary	4 Refused 2 Allowed
	Milefiled Primary	1 Refused 1 Allowed
	Cawthorne C of E Primary	3 Refused
(m)	School Admission Appeal Panel – 10th July, 2017	
	Penistone Grammar	4 Refused 3 Allowed
(n)	School Admission Appeal Panel – 12th July, 2017	
	Athersley North Primary	1 Withdrawn

Burton Road Primary	1 Refused 1 Withdrawn
Horizon	2 Withdrawn 1 Refused
Parkside Primary	1 Refused
Forest Academy	1 Withdrawn
Sacred Heart Primary	9 Refused

Other appeals withdrawn prior to the allocation of a date

Laithes Primary	1 Withdrawn
The Ellis C of E Primary	1 Withdrawn
Oakwell Rise	1 Withdrawn
Penistone Grammar	1 Withdrawn
Parkside Primary	1 Withdrawn
Cherry Dale Primary	1 Withdrawn
Barugh Green Primary	1 Withdrawn
Summer Lane Primary	1 Withdrawn
Summerfields Primary	1 withdrawn

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MEETING:	Health and Wellbeing Board
DATE:	Tuesday, 6 June 2017
TIME:	4.00 pm
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present

Councillor Sir Steve Houghton CBE, Leader of the Council (Chair)
 Councillor Jim Andrews BEM, Deputy Leader
 Councillor Margaret Bruff, Cabinet Spokesperson - People (Safeguarding)
 Councillor Jenny Platts, Cabinet Spokesperson - Communities
 Rachel Dickinson, Executive Director People
 Wendy Lowder, Executive Director Communities
 Julia Burrows, Director Public Health
 Dr Nick Balac, Chair, NHS Barnsley Clinical Commissioning Group
 Adrian England, HealthWatch Barnsley
 Helen Jaggard, Chief Executive, Berneslai Homes
 Sean Rayner, District Director, South West Yorkshire Partnership NHS Foundation Trust
 Dr Richard Jenkins, Medical Director, Barnsley Hospital NHS Foundation Trust

1 **Declarations of Pecuniary and Non-Pecuniary Interests**

There were no declarations of pecuniary or non-pecuniary interest.

2 **Minutes of the Board Meeting held on 4th April, 2017 (HWB.06.06.2017/2)**

The meeting considered the minutes of the previous meeting held on 4th April, 2017.

RESOLVED that the minutes be approved as a true and correct record.

3 **Minutes from the Children and Young People's Trust Executive Group held on 3rd March, and 28th April, 2017 (HWB.06.06.2017/3)**

The meeting considered the minutes from the Children and Young People's Trust Executive Group held on 3rd March and 28th April, 2017. The meeting noted in particular work to better connect the Youth Council to the Trust, in order to explain its work, and preparations being made for an Ofsted inspection of Special Educational Needs and Disabilities, especially with regard to care planning. The meeting also noted work for young people to give feedback to the South Yorkshire Passenger Transport Executive regarding a range of transport issues, particularly accessibility, affordability and issues of personal safety, and that this work was progressing well. The progress in taking forward action plans to promote a smoke free generation, particularly to achieve better connection with schools to this activity, and work to re-design the 0-19 service was also considered by the Executive Group meeting.

RESOLVED that the minutes be received.

4 Minutes from the Safer Barnsley Partnership held on 27th March, 2017 (HWB.06.06.2017/4)

The meeting considered the minutes from the Safer Barnsley Partnership meeting held on 27th March, 2017. The meeting noted progress in joining up the Council and South Yorkshire Police in the Safer Neighbourhoods Service, aligned to the Area Councils, and its focus on an early help approach to supporting people in our communities. The meeting also noted the re-commissioning of the Domestic Abuse and Sexual Violence Service, Multiple Needs Service for Young People and Adults, and the Substance Misuse Service, all of which will be delivered by local companies.

RESOLVED that the minutes be received.

5 Minutes of the South Yorkshire and Bassetlaw STP Collaborative Partnership Board held on 17th March, and 7th April, 2017 (HWB.06.06.2017/5)

The meeting considered the minutes from the South Yorkshire and Bassetlaw Sustainability and Transformation Plan Collaborative Partnership Board meetings held on 17th March and 7th April, 2017. The meeting noted the importance of the Memorandum of Understanding in making progress on the Sustainability and Transformation Plan. Whilst the principle that service users should be no worse off, in terms of the quality of outcomes, as the broad context for the transformation process was understood, there was a need to consider how this played out in detailed proposals in terms of the ability of the Council to support this. Whilst the need for some specialist treatment to be undertaken regionally or sub-regionally was acknowledged, it also seemed likely that some aspects of the care pathway could be provided locally/in the community and the overall impact on service users would be a key consideration in making a judgement about the better integration of services.

RESOLVED that the minutes be received.

6 Public Questions at the Health and Wellbeing Board - Procedural Arrangements (HWB.06.06.2017/6)

Further to the agreement in principle given at the meeting on 4th April, 2017, the meeting received a report on proposed procedural arrangements for the public to ask questions at the Health and Wellbeing Board meetings. The meeting noted that the Chair would have discretion to limit the number of questions asked at each meeting to a reasonable number, if a large number of questions were received, or to allow questions to be asked in real cases of urgency where the proposed deadlines could not be met.

RESOLVED:-

- (i) that the proposed arrangements for the public to ask questions at the Health and Wellbeing Board, as set out in the appendix to the report, be approved for implementation from the next meeting, subject to placing a time limit of 15 minutes on the time taken for questions, at the Chair's discretion;
- (ii) that the arrangements be reviewed after six months operation and annually thereafter; and

- (iii) that the Council's Cabinet be requested to approve the procedures and amend the Board's Terms of Reference accordingly.

7 Local Plan - Video (HWB.06.06.2017/7)

This item was deferred.

8 Carers Strategy - Presentation (HWB.06.06.2017/8)

This item was deferred.

9 Proposed use of additional Adult Social Care funding (2017-20) (HWB.06.06.2017/9)

The meeting received a report on proposals for the use of the additional adult social care funding allocated to the Borough for the period 2017-20. The report summarised in paragraph 4.2 the areas towards which funding would be prioritised, with detailed proposals set out in Appendix 2, in compliance with the Government's conditions on the use of the funding. The meeting noted the intention to address issues associated with adult social care but also to support the interface between health and social care. The proposals had been the subject of discussions with partners and agreement at SSDG.

The meeting noted the specific condition that the funding should support improved performance at the health and social care interface, and that Barnsley performed well already in this area. If the proposals go some way to accelerating the discharge process still further this would be welcomed. The meeting noted the inclusion of proposals to create a more sustainable care market, which would be accessed by providers through normal routine business.

RESOLVED:-

- (i) that the proposed use of additional non-recurrent adult social care funding for the period 2017-20, summarised in paragraph 4.2 and detailed in Appendices 1 and 2 of the report, be approved; and
- (ii) that the progress made as a result of this funding form part of the Board's periodic consideration of the Better Care Fund performance report.

10 End Of Life Care letter (HWBB.06.06.2017/10)

Further to discussion at the Board meeting in January 2017 and the forwarding of a report on the current provision in Barnsley for palliative and end of life care to the Minister for Community Health and Care, the meeting received a letter from the Minister acknowledging receipt of the report and noting how impressed the Minister was with the work being done locally on this matter.

RESOLVED that the letter be received and the Board place on record its thanks to the staff and volunteers involved in providing this service in Barnsley.

Chair

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MEETING:	Overview and Scrutiny Committee
DATE:	Wednesday, 31 May 2017
TIME:	2.00 pm
VENUE:	Council Chamber, Barnsley Town Hall

MINUTES

Present

Councillors W. Johnson (Chair), P. Birkinshaw, G. Carr, Charlesworth, Clarke, Clements, Ennis, Franklin, Daniel Griffin, Hampson, Hayward, Lofts, Sheard and Wilson together with co-opted members Ms P. Gould and Mr J. Winter

1 Apologies for Absence - Parent Governor Representatives

Apologies for absence were received from Ms K. Morritt in accordance with Regulation 7(6) of the Parent Governor Representatives (England) Regulations 2001.

2 Declarations of Pecuniary and Non-Pecuniary Interest

Councillor Lofts declared a non-pecuniary interest in Minute 8 in his capacity as a Member of the Adoption Panel insofar as this item referred to this matter.

3 Minutes of the Previous Meeting

The minutes of the meeting held on 2nd May, 2017 were approved as a true and accurate record.

4 Future Council Strategy Progress

The following witnesses were welcomed to the meeting:-

- Andrew Frosdick, Executive Director Core Services
- Michael Potter, Service Director Business Improvement and Communications
- Amanda Glew, Head of Organisation and Workforce Improvement
- Councillor Robin Franklin, Core Services Cabinet Support Member.

The meeting received a presentation giving an overview of the Organisation Improvement Strategy 2017–20, which had been developed to ensure that the Council continued to drive forward changes in improvements to meet the demands required of a modern council. The presentation identified key achievements in relation to organisational change and transformation for the period 2014-17, and identifying the key themes and areas focused in taking forward the Strategy to 2020, as contained within the high level delivery plan.

Members asked questions in response to the report submitted and presentation and the following matters were highlighted:-

- Work was being undertaken to ensure the transfer of skills and knowledge as part of a succession planning toolkit, and to develop clear career pathways in known shortage areas. The need to engage with managers to raise their awareness of these issues and develop flexible work pathways was acknowledged, particularly as implementation of savings proposals resulted in reduced staff numbers.
- The meeting noted that it had been hoped to have made more progress on workforce and succession planning than was currently the case, with the need for this approach to be more fully embedded across the Council. Similarly, coaching and mentoring were taking place informally, but more needed to be done to embed the relevant processes and procedures.
- Whilst the Organisation Improvement Strategy had been developed in the context of the Council's reducing resource base, the improvements proposed within it were considered necessary in any event to respond to the wider environment and expectations of service users. In general, employees recognised the need to work more flexibly within a changing culture, particularly where this removed unnecessary process. The need to invest in training and development infrastructure to support this change was also acknowledged.
- The likely impact on staff morale during this period of change was recognised. Staff morale was monitored as part of the Talkabout process, which also went some way to building staff morale, and in the bi-annual staff survey. The evidence from the Investors in People Accreditation process also provided a good evidence base of strong staff morale, but the need for Service Directors and managers to consider this issue in day to day operations so that the organisation did not become complacent was acknowledged. Managers were aware that stress and other mental health issues were now the main causes of absence due to ill health, but there were good levels of resource within the Occupational Health Service to address this.
- Greater emphasis was being placed on employees seeking out training opportunities, for example through research, mentoring or job shadowing, rather than traditional courses so they took more responsibility for their own personal development. Although there was a good rate of return for completed Performance and Development Reviews, there was a concern that the focus was on completing the process rather than the quality of the outcomes, which this change in emphasis was hoped to address. The Performance and Development Review process itself was also under review and staff will be engaged in this work.
- The importance of achieving the right balance in the Member Development Programme was acknowledged, between respecting the Members' role as accountable to the electorate whilst at the same time providing development opportunities for those Members who wish to take them up. The need for Members to be provided with suitable services and equipment to do this was important, and work continued to deal with issues associated with Members ICT.

- It was important that obstacles were not placed in the way of achieving good engagement with the public, for example by moving towards “on-line” only when older people were less likely to use electronic means of communication. Customer satisfaction with Council services was kept under review, and the latest annual report contained positive messages about this, although a pilot project in relation to housing benefits and council tax was considering how to improve accessibility for people who cannot use on-line systems. In terms of Member enquiries, there was a need to evaluate the Highways Pilot project which had considered concerns about the ability of Members to make representations. However, Members were encouraged to contact the relevant Service Director where they had particular concerns.
- SMT were aware of the likely impact on staff morale resulting from the erosion of salary levels over the period from 2008, although these were paid in accordance with national pay agreements. Changes to the National Living Wage would require some re-alignment of salary levels which was not provided for within the Medium Term Financial Strategy so likely impacts were being modelled. However, the most recent Employee Survey suggested that pay was not one of the top five issues of concern for staff, with involvement in decision making, for example, considered more significant.

RESOLVED:-

- (i) that witnesses be thanked for their attendance and contributions;
- (ii) that Members be provided with information on the Member Enquiries Highways Pilot and updated staff contact details; and
- (iii) that Members be provided with further information on levels of Performance and Development Reviews that have been completed across the Council.

5 Mrs Joan Whitaker

The Chair advised the committee that Mrs Joan Whitaker who has served as a Co-optee for a number of years had resigned due to being busy with other commitments. The Chair proposed that a letter of thanks was sent to Mrs Whitaker for her service on behalf of the committee.

RESOLVED that a letter of thanks be sent to Mrs Joan Whitaker for her service as a Co-optee on the committee.

6 Overview and Scrutiny Committee (OSC) Work Programme 2017-18

The meeting received a report on the proposed Overview and Scrutiny Committee Work Programme for 2017-18, setting out the proposed topics for consideration at each meeting. The report also noted the need to agree a topic for the third Task and Finish Group, with fly-tipping and Community Engagement Strategy already identified. The report also identified a number of other topics, drawn from the Forward Plan of Key Decisions or in relation to issues or services not considered for some time.

Members identified the following as possible priorities for consideration by the third Task and Finish Group and/or inclusion within the main Work Programme:-

- Council's Asset Management
- Culture/Visitor Offer
- Social Prescribing
- Highways Infrastructure
- Sheffield City Region Devolution
- Healthy/Active Lifestyles.

RESOLVED:-

- (i) that, subject to (ii) below, the Work Programme set out at Section 3.4 of the report be approved; and
- (ii) that the topics identified by Members for inclusion in the Work Programme be noted and all Members of the Overview and Scrutiny Committee be asked for their views so that the Work Programme can be finalised at the next meeting.

7 Exclusion of the Public and Press

RESOLVED that the public and press be excluded from the meeting during consideration of the following item because of the likely disclosure of exempt information as defined by the specific paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972 as amended identified:-

<u>Item No</u>	<u>Paragraph</u>
7	2

8 Children's Social Care reports

The following witnesses were welcomed to the meeting:-

- Mel John-Ross, Service Director Children's Social Care and Safeguarding
- Councillor Margaret Bruff, Cabinet Spokesperson People (Safeguarding).

Mel John-Ross introduced the Children's Social Care monthly report for March 2017, containing a summary of performance and the major performance indicators for children's safeguarding and social care. Members were also provided with a summary report, together with supporting documentation, which outlined and explained the terminology used in the report and advised how to interpret the information given.

Members asked questions in response to the report submitted and the following matters were highlighted:-

- Work continued to address the levels of social work caseloads, although these were not as high as some statistical neighbours. Within this, it was important to recognise that there were a range of other issues to be taken into account, such as how complex the needs were of service users, rather than simply the numbers.

- It was noted that the time taken to match children with prospective adopters was above the Government target of 120 days, but had seen a significant improvement from levels recorded in November 2015. Emphasis continued to be placed on achieving the right placement for the child in question, even if this went beyond the Government target, and the Council had a good track record in placing older children and keeping family groups together as part of this approach.
- Members noted the requirements and regulations to record looked after children as “missing”, even though it was likely that their whereabouts were known to the service. The importance of undertaking systematic reviews of every “missing” incident was noted so that appropriate action could be taken. In particular, it was known that placing children as close as possible to their local area went some way to reducing the number of “missing” incidents. The Corporate Parenting Panel had requested a detailed investigation into this matter, which would be shared with the meeting in due course.
- To an extent, it was unlikely that re-referrals and additional child protection plans would ever be avoided, even if this was regrettable. It was important to make efforts to deal with issues in the family home, through a child protection plan, rather than moving prematurely to care proceedings. If it came to a Court hearing, the evidence trail of any child protection plan arrangements would be critical to the case.
- The position on dental checks for looked after children was noted, with the record in respect of younger children welcomed. The meeting noted the challenge in achieving compliance with dental check requests for older children.

RESOLVED:-

- (i) that the witnesses were thanked for their attendance and contribution;
- (ii) that the report on “missing” incidents commissioned by the Corporate Parenting Panel be shared with the committee in due course; and
- (iii) that a report giving further information on dental checks for looked after children be requested.

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MEETING:	Overview and Scrutiny Committee
DATE:	Wednesday, 21 June 2017
TIME:	2.00 pm
VENUE:	Council Chamber, Barnsley Town Hall

MINUTES

Present

Councillors W. Johnson (Chair), P. Birkinshaw, G. Carr, Clarke, Clements, K. Dyson, Ennis, Franklin, Frost, Daniel Griffin, Hampson, Hayward, Pourali, Tattersall, Unsworth and Williams together with co-opted members Ms P. Gould and Mr J. Winter and Ms K. Morritt.

9 Apologies for Absence - Parent Governor Representatives

No apologies were received in accordance with Regulation 7(6) of the Parent Governor Representatives (England) Regulations 2001.

10 Declarations of Pecuniary and Non-Pecuniary Interest

Councillors Tattersall and G. Carr both declared a non pecuniary interest in minute 12 due to their positions on the Corporate Parenting Panel.

11 Minutes of the Previous Meeting

The minutes of the meeting held on 31st May, 2017 were approved as a true and accurate record.

It was noted that a letter of thanks had been sent to Joan Whitaker.

12 Child and Adolescent Mental Health Services (CAMHS) in Barnsley

The following witnesses were welcomed to the meeting:-

- Brigid Reid – Chief Nurse, Barnsley Clinical Commissioning Group
- Dave Ramsey – Deputy Director of Operations, South West Yorkshire Partnership Foundation Trust
- Carol Harris – District Service Director, Forensic and Specialist Services, South West Yorkshire Partnership Foundation Trust
- Abdullah Kraam – Clinical Lead for CAHMS, South West Yorkshire Partnership Foundation Trust
- Claire Strachan – General Manager, Barnsley CAMHS, South West Yorkshire Partnership Foundation Trust

In introducing the item Members were reminded of the differences between the service and elective care, with support for mental health often being much more complex and challenging, which impacted on waiting times.

The Committee received a presentation focused on CAMHS in Barnsley and the work undertaken to reduce waiting times. £119,000 of non – recurrent funding had

been received from NHS England in order to assist in reducing waiting times. Amongst other things a number of temporary staff had been recruited, and more group based interventions had been offered, which had led to 208 children and young people accessing their treatment earlier.

Members were made aware of the review of risk whilst waiting flowchart, and the introduction of a Single Point of Access (SPA), where referrals could be made from any source. Though now in operation, it was noted that an official launch would take place in September, 2017.

Also noted was the 4: Thought team working across secondary schools in the borough, and the ability to transfer to or from CAMHS and 4:Thought depending on severity.

Members were made aware of the waiting times of individual pathways as of March, and June 2017, and the numbers waiting. It was noted that targets for waiting times associated with pathways for eating disorders were all met in May. With regards to Looked After Children, waiting times had increased from 14 to 28 days, but this related to just one child who was waiting for a specialist intervention from an educational psychologist.

For complex behaviour, Members noted the waiting times of 313 days had been reduced to 273 days, with 171 on the waiting list. The difficulties in predicting the duration of interventions in this field were acknowledged.

With regards to support with mood and emotion, which included behaviours such as anxiety and OCD, it was noted that it had been easier to recruit temporary staff in this area. This had contributed to waiting times reducing from 205 days to 160 days. 112 remained on the waiting list for support.

Questions were asked in response to the presentation and report submitted, and the following matters were highlighted:-

- In relation to supporting individuals with protected characteristics, it was noted that issues such as gender identity were often complex and required more specialist support. If this was not available locally they would be sourced regionally or nationally.
- With regards to the Single Point of Access (SPA), it was noted that referrals could be from any source, and this often resulted in a higher quality of referral with more appropriate and pertinent information. Members acknowledged that contacting the SPA may not necessarily lead to a referral, but could signpost or advice could be given in situations where individuals had low level mental health issues.
- Members noted the role of social media in mental health, and it was acknowledged that instances of bullying reported were dealt with and referrals were made to appropriate bodies. The need to promote the use of approved sites and apps was acknowledged, and Members heard how the Children's Safeguarding Board had recently approved an anti-bullying strategy. In addition the positive impact of social media was considered, with campaigns such as #notjustme led by Barnsley's Young Commissioners from Chillipep.

- The committee discussed the liaison undertaken whilst individuals were on the waiting list including reviewing cases. It was noted that cases could be expedited if the situation warranted, and cases such as increased risk of suicide or self-harm were acknowledged, where urgent support was provided the same day.
- The committee considered issues with recruitment and retention of staff, noting that Future In Mind finance had led to increased recruitment nationally, which had become increasingly challenging with a small pool of qualified people to recruit from. The development of existing staff was noted, as was the recruitment from other, similar, services with provision of appropriate specialist training.
- The issue of recruitment was acknowledged to be a national issue, seen across the sector, and efforts were being made to ensure that a career in this area was seen as attractive. It was noted that interest levels in advertised vacancies were usually high, but that candidates were not always appointable. Questions were asked as to whether professionals with skills in areas which were hard to recruit preferred communities with smaller waiting lists, with less stressful workloads. It was thought that this was not necessarily the case, but that individuals often applied for jobs near their places of residence. Areas in which skills were more abundant often were as a result of national training programmes in that field. It was suggested that recruitment and retention should be considered regionally to avoid a displacement effect.
- Given the recent non-recurrent nature of the finance to reduce waiting times, the committee considered what may happen to waiting lists in the longer term. It was noted that NHS England was gathering evidence of the impact of the recent initiative and would be lobbied about the need for further support using the learning from this exercise.
-
- The need to work with GPs to reduce the numbers of inappropriate referrals was discussed, noting that there was no particular pattern to be gleaned from considering past data on this matter. However it was suggested that this would reduce due to the implementation of the SPA.
- The time taken to identify a referral as inappropriate was considered, noting that the maximum time to initial assessment would be 5 weeks, but this was usually sooner.
- The committee discussed the transition from CAMHS to adult services, noting that this started at 17.5 years of age. Joint meetings were held to ensure appropriate transition, and the benefits from both services being provided by SWYPFT were noted.
- The need to provide timely support for children in care to avoid placement breakdown was discussed, and the committee heard how waiting times had been greatly reduced in recent times for that pathway.

- The impact of high levels of poverty in Barnsley was considered, noting that recent finance from NHS England had been distributed on the basis of population. It was noted that benchmarking nationally was difficult, given that different areas had different definitions for referrals.
- Concern was expressed with the waiting time for those with more complex needs, and the time spent in receipt of support. It was noted for those with complex needs, efforts were made to meet these needs as soon as possible and support with mental health could be required throughout adulthood.
- A question was asked with regards to the numbers of young people diagnosed with ADHD and subsequently medicated, and whether research into alternatives was being conducted. Though exact numbers weren't known, it was suggested around 80% were on medication, as per NICE guidelines, and many benefitted from this. A specialist parenting practitioner was employed by the service to support those on the waiting list with suspected ADHD.
- Members discussed the delivery of programmes to strengthen families, noting that increasingly early help and family support was provided through family centres. It was noted that provision through family centres would also help to ensure specialist services were not diverted from areas where they were required most.

The Chair thanked the witnesses for their contribution, praised the introduction of the Single Point of Access, and commended the positive reductions in waiting times. However, given the need to ensure progress was maintained, it was suggested that the issue is considered again by the committee in 12 months.

RESOLVED:-

- (i) That the witnesses be thanked for their attendance and contribution;
- (ii) That a further report is received in 12 months, highlighting performance, and progress made;
- (iii) That additional information is provided to the committee on the '4:Thought' programme.

Item 22



MEETING:	Central Area Council
DATE:	Monday, 8 May 2017
TIME:	2.00 pm
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present

Councillors D. Green (Chair), P. Birkinshaw, Bruff, G. Carr, J. Carr, Clarke, W. Johnson, Mathers, Pourali, Riggs and Williams.

39. Declaration of Pecuniary and Non-Pecuniary Interests

Councillor Williams declared a non-pecuniary interest in minute number 42 in relation to his membership of YMCA.

40. Minutes of the Previous Meeting of Central Area Council held on 13th March, 2017 (Cen.08.05.2017/2)

The meeting received the minutes from the previous meeting of Central Area Council held on 13th March, 2017.

Members noted that the relocation of CCTV cameras would be covered as part of the presentation on the Safer Neighbourhoods Service.

The Chair made Members aware of email correspondence following on from Central Area Council Members' previous request for clarity on bins and funding with the Cabinet Spokesperson for Place. The correspondence had suggested that it was policy that replacement bins should be funded from Area Councils and Ward Alliances, and that this had been agreed following the agreement of KLOEs. However, there appeared to be an absence of any written policy on this.

The Chair had indicated her concerns regarding the formal approval of a policy and the need for further clarity regarding responsibilities around bin replacement, given the situation may be different for newly installed bins, vandalised bins, and bins that have reached the end of their natural life.

There were also questions raised regarding the ongoing revenue monies paid once a bin was removed from circulation. Members of the Area Council agreed that the matter be further progressed in order to ensure a policy be agreed and communicated with Area Councils, and be applied consistently across the borough.

The Area Council Manager provided feedback from the discussions held with officers responsible for Neighbourhood Services. The service was implementing a data management system which would provide much of the performance information the Area Council had previously requested two years ago. It was suggested that the Check and Challenge exercise be resumed in the autumn when sufficient information had been collected.

Members discussed the Central Area Council celebration event, with feedback generally extremely positive, with a small number of issues highlighted to take into

account in the future. The hard work of the Central Area Team was praised, and in particular the continued support of the Area Council Manager.

RESOLVED:-

- (i) That the minutes of the Central Area Council held on 13th March, 2017 be approved as a true and correct record;
- (ii) That the Check and Challenge exercise conducted with Neighbourhood Services be resumed in the autumn;
- (iii) That thanks be given to Central Area Team for their hard work in organising the celebration event;
- (iv) That discussions to agree a policy on the replacement of litter bins be progressed.

41. Safer Neighbourhood Service Presentation (Cen.08.05.2017/3)

Paul Brannan, Head of Community Safety and Enforcement, and Acting Chief Inspector Julie Mitchell were welcomed to the meeting.

An update was given on the policy for the relocation of CCTV cameras. Members noted that over the past year or so there had been increased scrutiny from the Information Commissioner regarding the use of CCTV. To locate cameras there had to be an established risk, and proposals were required to demonstrate proportionality and necessity.

It was noted that removing and relocating cameras did have a cost associated of around £90 for removal and £90 for siting, which had previously been borne by Safer Barnsley. However, over the past 12 months there had been an increased focus on this area, not only due to restrictions on finance but also due to the requirements of the Information Commissioner.

The meeting discussed the effectiveness of CCTV, and it was noted that although beneficial it did not solve all issues, and came with associated costs to maintain and install. It was suggested that feedback to Members on the siting and of the effectiveness of cameras installed in their Ward could be improved, and it was agreed that this be actioned.

An overview was then given of the new arrangements for the Safer Neighbourhood Service. The service had formed, building on the history of the Council and South Yorkshire Police working closely. In doing so consideration was given to how services could best be organised to increase the presence in neighbourhoods whilst recognising the current financial pressures.

This had resulted in the alignment of Police and Council areas, with central and local teams being co-located, and the Council resources would also now be available outside normal working hours. An increasing importance would be placed on triage, to ensure the correct response, and there would be more collaborative case management.

Members were made aware of future plans for the service to co-locate with other partners to provide a wider reaching and more effective service to the public.

The meeting discussed how to contact officers, and it was suggested that in all cases for the Police 999 and 101 should be used, and for the Council that this issue was being considered and details would be forwarded to Members in due course. Issues with 101 were discussed, and it was noted that this was an area which was coming under scrutiny by the Police and Crime Commissioner.

Members discussed the effectiveness of PACT and Crime and Community Safety Group meetings, and whether they provided appropriate representation of the whole community. It was acknowledged attendance varied between Wards, and that this was only one of a number of ways intelligence was gathered to influence policing priorities.

RESOLVED that officers be thanked for the presentation, and the information be noted.

42. Quarter 4 Performance Management Report (Cen.08.05.2017/4)

The Area Council Manager introduced the item, referring to Part A of the report, which gave an indication of the cumulative impact of Area Council expenditure to date. In particular attention was drawn to the following: 938 older people had now been engaged, 333 children and young people had achieved accreditation, and 2,270 Fixed Penalty Notices for dog fouling and littering had been issued.

The meeting then went on to consider Part B of the report, which provided feedback on each of the contracts held by the Area Council.

An update was provided on the contract with RVS. Within the quarter, 102 additional older people had been engaged, bringing the total numbers to 938. Members were reminded that the contract would finish on 30th June, with the contract for the service to reduce isolation and loneliness in adults and older people commencing on 1st July, 2017. This would also be delivered by RVS.

Members commented on the need to promote intergenerational work, with opportunities for young people imparting their skills to older people in areas such as IT. The meeting also discussed the need for services to engage with GPs. It was hoped that this would improve with the introduction of 'My Best Life' social prescribing, and the referrals from this service would be monitored.

With regards to the contract with the YMCA, the meeting heard how 165 sessions and been held and 69 additional children had been engaged. In total there had been 2,828 attendances during the period, with at least 3 sessions in each ward every week. It was acknowledged that this contract would come to an end on 31st March, 2017, with a new service to build emotional resilience in children and young people aged 8-14 years to commence on 1st April, 2017, which would also be delivered by the YMCA.

An update was provided on the contract with Kingdom Security. 187 Fixed Penalty Notices for dog fouling and littering had been issued within the quarter and 6 Parking Charge Notices.

Since the inception of the Environmental Enforcement Service, £106,506 had been returned to the Area Council.

A number of issues were raised with the contract, including reports of the conduct of officers. The Area Council Manager reported that body camera footage of all reported incidents had been reviewed and all but one case had shown that officers had acted appropriately.

Concerns were expressed regarding the restorative justice sessions, and it was thought the effectiveness of these could be improved. Members went on to discuss the impact of the contract, and it was noted that a full review of the contract, including its effectiveness, would take place in the autumn. Members also noted that the service had agreed to undertake research over a month to give a better indication into the types of littering offences.

The contract with Twiggs Grounds Maintenance continued to perform well, with 192 additional pieces of work being undertaken. 11 Central Area Team led projects had been supported and Twiggs had supported 4 work experience placements.

The meeting heard how the officers employed through the Private Sector Housing and Enforcement SLA had visited 287 different properties within the quarter, with 25 property inspections. 1,841 properties had been visited throughout the contract, and the officers had two very significant ongoing pieces of work.

Members discussed how issues with housing associations were picked up, and it was suggested that this could be the focus of a check and challenge issue in the future.

The meeting noted that the three organisations delivering the Youth Programme were performing effectively, with Exodus engaging 64 new people in volunteering, and YMCA Y Stay In engaging 39 additional young people in the quarter. It was noted that the rescheduled contract management meeting with Lifeline had now taken place.

RESOLVED that the report be noted.

43. Procurement and Financial Update (Cen.08.03.2017/5)

The Area Council Manager introduced the item referring to the procurement recently undertaken in order to identify a provider to deliver the service to 'reduce loneliness and social isolation in (vulnerable) adults and older people'.

Five tenders had been received, with two organisations subsequently invited for interview. Members were made aware that RVS had been awarded the contract. The Area Council Manager had met with officers within RVS to discuss details of the contract, including performance indicators, with the contract expected to start 1st July, 2017. It was noted that this would include monitoring referrals from 'My Best Life'.

With regards to identifying providers to complement the commission to build emotional resilience in young people, an update was provided on the outcome of the Youth Resilience Fund process. Four providers had been successful; however, a contract had yet to be issued to one of the providers due to issues being experienced with their infrastructure, it was agreed that this matter would be progressed by the Executive Director for Communities in line with agreed delegations. It was noted that

discussions had already taken place with the remaining three providers regarding the details of the contracts, including provision of performance management information.

Members considered the contract with Twiggs Grounds Maintenance, and were reminded that the original contract was for a year, which had now elapsed, but there was the option for a period of 12 months. Members agreed to extend the contract for a further 12 months.

The Area Council Manager reminded Members of their decision at the previous meeting to extend the Private Sector Rented Home Visiting Service for a further 12 month period. The necessary documentation to waive contract procedure rules had been completed and had received officer approval, with a contract value of £21,600.

Members then received an update on the financial position of the Area Council. To date £106,506 had been received from the issuing of Fixed Penalty Notices. Taking this into account, approximately £162,245 would be carried forward to 2017/18, and £76,970 remained unallocated.

The meeting discussed the success of the Central Area Council Celebration and Awards event, and a proposal was received to hold this event again in 2017/18. In addition a 3 year review of the work of the Area Council, and a Council/Community/Provider networking event was also proposed. Members agreed to allocate £10,000 from the Area Council to support these activities.

RESOLVED:-

- (i) that the outcome of the procurement process to identify a provider to deliver a service to 'reduce loneliness and social isolation in adults (over 50 years) and older people' be noted;
- (ii) that the Youth Resilience Fund providers/projects identified to deliver complementary services for building emotional resilience in children and young people aged 8-19 years be noted, including the need to seek further assurances regarding the infrastructure in one of the four organisations;
- (iii) that the contract with Twiggs Grounds Maintenance be extended for a further period of 12 months to 20th April, 2018, at a cost of £85,000 per annum;
- (iv) that the process undertaken to extend the Private Rented Home Visiting Service delivered by Homestart, South Yorkshire, at a cost of £21,600 be noted;
- (v) that the current financial position for 2016/17 and the projected expenditure for 2017/18-2019/20 be noted; and
- (vi) that £10,000 be allocated to deliver a Central Area Council Awards Event; a Council, Community and Provider Networking Event; and the design and production of a Central Area Council 3 year review document.

44. Notes of the Ward Alliances (Cen.08.05.2017/6)

The meeting received the notes of the meetings of the Central, Dodworth, Kingstone, Stairfoot and Worsbrough Ward Alliances within the Central Area held in February, March and April 2017.

Councillor Bruff drew attention to the notes of the Central Ward Alliance held on 22nd February, 2017, which attributed a comment about Kingdom Officers to her, when it was a member of the community.

Councillor W. Johnson drew attention to the skate park event held on 1st May, 2017, which had been a great success.

RESOLVED that the notes and feedback from the Ward Alliances be received.

45. Report on the Use of Ward Alliance Funds (Cen.08.05.2017/7)

The Area Council Manager spoke to the item, reminding Members of the previous decision for any finance devolved from the Area Council to the Ward Alliance Funds be returned if not spent by 31st July, 2017. It was noted that all of the Ward Alliances had either spent or allocated their remaining budgets for 2016/17. Starting balances for each Ward Alliance were therefore very similar at around £20,000 for the 2017/18 financial year.

RESOLVED that the report be received.

46. Area Chair Appreciation

All Members present gave thanks to Councillor D. Green for her work as chair of the Area Council since its inception.

Councillor D. Green thanked all the Central Area Council Members for their support and contribution, making the role of chair easy and enjoyable. Thanks were also given to the Central Area Council Manager for her support through this period.

Chair

Item 23



MEETING:	Dearne Area Council
DATE:	Monday, 15 May 2017
TIME:	10.00 am
VENUE:	Meeting Room, Goldthorpe Library

MINUTES

Present Councillors Noble (Chair), Gardiner, Gollick, C. Johnson and Phillips.

51 Declarations of Pecuniary and Non-Pecuniary Interests

There were no declarations of pecuniary or non-pecuniary interests.

52 Minutes of the Previous Meeting of Dearne Area Council held on 20th March, 2017 (Dac.15.05.2017/2)

The meeting received the minutes from the previous meeting of Dearne Area Council.

RESOLVED that the minutes of the Dearne Area Council meeting held on 20th March, 2017 be approved as a true and correct record.

53 Performance Report (Dac.15.05.2017/3)

The Area Council Manager introduced the item drawing attention to Part A of the report, which provided an overview of performance. It was noted that future reports would show cumulative contract figures, in addition to those relating to the quarter.

The contract with Kingdom Security was discussed and it was noted that the contact had only received an 'amber' rating for 'satisfactory quarterly monitoring report and contract management meeting', as a number of outstanding actions had not been completed. However, these had subsequently been actioned.

Members noted the numbers of Fixed Penalty Notices issued for dog fouling and littering, and the numbers of Penalty Charge Notices for parking. The numbers of the latter had increased significantly as a result of responding to concerns expressed by residents, and also responding to a number of accidents in the area.

The meeting noted the end of year balance for 2016/17 in relation to Fixed Penalty Notices, which stood at £13,173.

Members then discussed the performance of the Private Sector Housing Enforcement SLA. It was noted that 244 requests for service had been received within the quarter. 71 reports of waste on premises had been received and investigated. 63 occupiers responded, with 8 receiving a CPN warning, with only 3 cases leading to a Community Protection Notice being issued.

A number of Members commented on the visibility of officers and this had been discussed with the service. Members recognised the changes in the service, and the need to continue to report areas of concern through the necessary channels.

The meeting was made aware of a request from the media to film in the area, with the focus being fly tipping and any associated enforcement. Based on the emphasis of previous exposure of the area by the media, Members did not wish to support this.

The original contract with Twiggs Grounds Maintenance concluded 31st March, 2017, and within the quarter January – March 2017 Twiggs had provided 4 work placements, held 8 social action events, and recruited 44 volunteers. In addition the organisation had engaged with 9 local businesses, conducted 819 litter picks, and had worked with many of the local schools.

An update was provided in relation to the Dearne Development Fund. In 2016/17, 14 applications were considered, with 11 being successful. 6 of the organisations had match funded their applications. Awards had been granted to the value of £68,172.50.

Members were made aware of the performance of DIAL, who had delivered 13 sessions within the quarter, to 77 residents. In the main, they had assisted residents within the 41-55 age group, and those who were long term sick.

Citizen's Advice Bureau services continued to be well used with 61 residents accessing the service. 388 different enquiry issues had been dealt with in the quarter. Together both advice services had seen a total of 390 people to date, with an associated benefit gain of £393,156 and £113,461 of debt managed.

Members noted that Reds in the Community were only 9 weeks in to the programme but had worked with 86 young people.

The Alzheimer's Society programme had commenced and 9 carers had attended. Feedback had been extremely positive, and the organisation had been successful in applying for external funding and would be replicating the programme elsewhere.

Members noted that the Goldthorpe Development Group had received funding for 12 events during 2017, but with less finance than previously, with a view to the project becoming sustainable in the longer term. 99 people had attended the event in March, with 9 people volunteering, and 1 new volunteer.

The website for Goldthorpe Town centre, funded by the Dearne Development Fund, was now operational. A database of businesses in the area had been developed, to be used for communication and promotion, and it was hoped that the work of the group would feed into the Principal Towns Programme. Over 60 volunteer hours had been given so far.

Members noted the statistics associated with the hOurbank, now that the Dearne Development Funding for the project had come to an end. With 14 people engaged every week on average, 5203 hours has been banked by members from the inception of the project to 31st December, 2016.

The meeting briefly discussed the 'Who is your neighbour' scheme, and it was agreed that this is put on an agenda of a future meeting.

RESOLVED:-

- (i) that the report be noted; and

- (ii) thanks be given to the Dearne Area Team for their continued hard work which had helped contribute to the successes contained within the report.

54 Community Safety in The Dearne (Dac.15.05.2017/4)

Due to the sensitive nature of the item, this item was withdrawn for discussion in a more appropriate arena.

55 Dearne Area Council Financial Position and Progress of Projects (Dac.15.05.2017/5)

The Area Council Manager drew attention to the report, referring to financial commitments in 2016/17, including that associated with the Dearne Development Fund.

It was noted that the Dearne Development Fund was underspent within 2016/17, but plans had been made for this to be carried forward to 2017/18, subject to necessary approvals.

Members noted that, due to approximately £13,000 of Fixed Penalty Notices, the figure expected to be carried forward to 2017/18 financial year was £16,478.

Taking into account the carry forward figure, the annual budget allocation, and commitments already made, Members noted that Area Council had £72,499 unallocated for use in 2017/18.

In addition, a brief update was provided on the Railway Embankment Project. The Area Council Manager had attended a Network Rail event to speak about the project, with many of the audience being suitably impressed and enquiries were made to visit. Initial drawings for the access into site had been produced, with detailed drawings subsequently being developed by the architects.

Members heard how an application had been submitted to Tesco Superstore in Wath, and the project had been shortlisted. Subject to voting in store, it was due to receive £1-4,000.

RESOLVED that the report be noted.

56 Dearne Development Fund (Dac.15.05.2017/6)

The item was introduced by the Area Council Manager. Members noted the success of the Dearne Development Fund in 2016/17, which had allocated £68,172.50 of an £80,000 fund,

Given the success of the fund, a recommendation was received to allocate a further £70,000 for distribution in 2017/18 as per the current regime, together with any remaining balance from the 2016/17 financial year.

RESOLVED that a further £70,000 be allocated to the Dearne Development Fund for distribution through previously agreed mechanisms.

**57 Notes from the Dearne Approach Steering Group held on 13th March, 2017
(Dac.15.05.2017/7)**

Members considered the notes from the meeting held on 13th March, 2017.

RESOLVED that the notes from the Dearne Approach Steering Group be received.

**58 Notes from the Dearne Ward Alliance held on 2nd March, 2017
(Dac.15.05.2017/8)**

The meeting received the notes from the Dearne Ward Alliance, held on 2nd March, 2017. Members remarked how the merging of Dearne North and Dearne South Ward Alliances had been extremely positive.

Members received the performance report relating to activities in both of the Dearne Wards and positive comments were received regarding both the content and format.

RESOLVED:-

- (i) that notes from the Dearne Ward Alliance be received;
- (ii) that the Dearne North, and the Dearne South performance reports be received, and that these continue to be received on a six monthly basis.

59 Report on the Use of Ward Alliance Funds (Dac.15.05.2017/9)

The Area Council Manager referred to Ward Alliance Fund expenditure, detailing the amounts spent in 2016/17 and that remaining to be carried forward to 2017/18, subject to relevant approvals.

The Dearne North Ward Alliance Fund had a total budget of £20,069 in 2016/17, of which £19,018.47 was spent. 16 of the projects funded were match funded to a value of £11,021.48. As the carry forward figure was £1,050.53, the allocation for 2017/18 was £11,050.53.

For the Dearne South Ward Alliance, in 2016/17 from a budget of £21,160, allocations were made of £19,435.10. 10 of these were match funded to a value of £10,363.60. The carry forward figure of £1,724.90 would be added to the annual allocation to give a budget for 2017/18 of £11,724.90.

RESOLVED that the report be noted.

Chair

MEETING:	North Area Council
DATE:	Monday, 15 May 2017
TIME:	2.00 pm
VENUE:	Meeting Room 1, Barnsley Town Hall

MINUTES

Present Councillors Leech (Chair), Cave, Charlesworth, Lofts, Platts and Tattersall

60 Declarations of Pecuniary and Non-Pecuniary Interests

There were no declarations of pecuniary or non-pecuniary interest.

61 Minutes of the North Area Council meeting held on 20th March 2017

The Area Council received the minutes of the previous meeting held on 20th March 2017.

RESOLVED that the minutes of the North Area Council meeting held on 20th March 2017 be approved as a true and correct record.

62 Stronger Communities Performance Presentation 2016/17

The North Area Council Manager delivered a presentation regarding the achievements of the Stronger Communities Service over the past year. Thanks were expressed to all who had been so positively involved in working for the North Area Council communities.

RESOLVED that the presentation be noted.

63 Grants Panel Second Round Timescales

The item was introduced by the Area Council Manager who reminded Members that at the March North Area Council meeting it was agreed that the unallocated Stronger Communities Grant Funding would be available in a second round of funding allocated from the 2017/18 period. It was explained that the opportunity to apply for funding will be advertised on 19th May, with a deadline for applications of Friday 30th June; panel packs will be sent to panel members by Friday 14th July, with a panel moderation meeting provisionally planned for 28th July 2017. Results will be communicated by Friday 11th August, with successful projects commencing delivery on 1st October 2017.

RESOLVED:-

- (i) that Members note the timescales for the second round of funding from the 2017/18 allocation.

64 Private Sector Housing Recruitment Update

The Area Council Manager updated the Area Council regarding progress of this project and the recruitment of a suitable candidate for the role of Private Sector Housing and Environment Officer within the North Area. The post was advertised on Friday 31st March and closed on Monday 17th April. 9 applications were received, 4 were shortlisted and will be interviewed during the week commencing 15th May 2017. It is hoped that the successful applicant will be able to start in June 2017. Members were reminded to pass on any concerns to Cath Fairweather in readiness for the officer starting in post.

RESOLVED that Members note the progress update.

65 Community Magazine - Schedule and Distribution

The item was introduced by the Area Council Manager, who provided Members with an update on the development of the North Area Council Community Magazine by the Editorial Group. All ward content and pictures must be submitted to the Area Team by 9th June and a proof will be available to view from 4th July. An editorial meeting has been planned for 10th July to request any alterations to the draft. The magazine will be distributed during the week commencing 24th July 2017. In terms of distribution, the Procurement Team has been very helpful in identifying a best value option for the North area. There may be some overlap/duplication with other areas.

RESOLVED that Members note the key dates as outlined above.

66 Opportunities for Young People - Positive Progressions Market Consultation Update

The item was introduced by the Area Council Manager, who updated the North Area Council on the progress to develop a project to meet the priority 'opportunities for young people'.

It was highlighted that the market consultation event held on 26th April, which was attended by over twenty providers, had raised a number of issues to be addressed, including what the provision would look like, who the target young people should be, the role of schools and who had responsibility for NEET. It was felt that other options should be explored, including alternative provision either after school or during school holidays and perhaps involving Barnsley College, the National Citizenship Service, Fire Service and Barnsley FC. Reference was made to the practical life skills young people needed, including developing emotional resilience, independence skills such as money management and cookery.

RESOLVED:-

- (i) that Members note the progress to date for this project's development; and
- (ii) that the project is delayed to allow further development to take place with schools.

67 Economic Regeneration - Small Business Surgeries - development update - to follow

The item was introduced by the Area Council Manager, who updated the North area Council on the development progress of the small business development surgeries model.

RESOLVED:-

- (i) that the Area Council note the progress to date for this project.

68 Performance Management Report Enforcement narrative

The item was introduced by the Area Council Manager, who provided the North Area Council with a comprehensive North Area Council Performance Report for the period October to December 2016 (2016/17 Quarter 4).

It was highlighted that the CAB/Dial project has had a significant positive impact in the community, securing £561,748 in benefit gains during Quarter 2, bringing the cumulative total to an estimated £2,249,293. Members were asked to note that the service is currently overcapacity and arrangements have been made for an additional outreach session to be trialled at the Staincross Methodist Church, Mapplewell.

RESOLVED:-

- (i) that Members note the contents of the Performance Management Report for the period October to December 2016 (quarter 4).

69 Anti-Poverty - Outreach Specification

The Area Council Manager provided Members with a detailed specification of requirements for the North Area in relation to the Anti-Poverty Outreach Services ongoing provision. At the February 2017 Steering Group meeting, the provider explained that the outreach advisors were now at full capacity and the provision had been far more popular than anyone could have envisaged. In the first quarter of year two, the outreach service alone supported 245 clients. The need to provide an additional weekly session, to meet demand, is evident. The cost to provide a fifth weekly session would cost approximately £95,000 per year, equating to £300,000 over three years.

RESOLVED:-

- (i) that the Area Council approve the specification to enable procurement to take place during June and July to ensure seamless service delivery; and that;

- (ii) the service continue on the basis of one outreach session per week per ward, with a fifth session delivered as a 'twilight' service to make it accessible for people who work.

70 Improving the Environment - Specification

The item was introduced by the Area Council Manager, who provided the Area Council with a detailed specification in relation to the 'Improving the Environment' specification, drawing particular attention to the service activities to be delivered. The existing annual contract is valued at £75,000 per annum but it was felt that this should be increased to £85,000 to develop the community development function.

RESOLVED:-

- (i) that the Area Council approves the specification to enable procurement to take place during June and July to ensure seamless service delivery, with a greater emphasis placed upon community participation and social responsibility;
- (ii) and that the contract should be let for 2 years with a 1 year extension at a contract value of £255,000 over three years.

71 Report of the Ward Alliance Fund

The item was introduced by the Area Council Manager, who provided the end of year position for each ward's Ward Alliance funds for the year 2016/17 together with the financial position of each ward at the beginning of the period 2017/18.

RESOLVED:-

- (i) that the updated be noted, and;
- (ii) that each Ward in the North Area Council area prioritises the efficient expenditure of the Ward Alliance Funds 2017/18, in line with the guidance on spend.

72 Notes from the Ward Alliances

The meeting received the notes from the Darton East Ward Alliance held on 14th February, 14th and 15th March; Darton West Ward Alliance held on 13th March 2017 and 3rd April 2017; Old Town Ward Alliance held on 1st March 2017, 13th March 2017 and 5th April 2017; and St Helen's Ward Alliance held on 22nd March 2017.

Additional items of note, over and above what was included in the printed notes, are as follows:

Darton East – It was reported that Councillor Spence has been leading on a number of projects, including the sunflower project with schools and arrangements for

erection of a cloche. It has been agreed that a Christmas tree will be obtained from Birkinshaws. The issue of road signs and parking at schools has been raised, more information will be provided at the next meeting.

Darton West – as printed.

Old Town – nothing to add.

St Helens – The Growing space project at the company shop is moving slowly due to drainage problems. The New Lodge community centre has lots of projects underway. The Secretary has recently resigned, special thanks will be sent. A discussion took place around the provision of plastic cases for contactless bank cards, an issue raised by the Crime and Safety group. The Partnership group has held two meetings and is currently choosing themes to work on. The Gala will be held on 27th July and an invitation was extended to all.

RESOLVED that the notes of the respective Ward Alliances be noted.

Chair

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Item 25



MEETING:	North East Area Council
DATE:	Thursday, 1 June 2017
TIME:	2.00 pm
VENUE:	Meeting Room 1, Barnsley Town Hall

MINUTES

Present Councillors Hayward (Chair), Clements, Ennis, S. Green, Hampson, Higginbottom, Makinson, Richardson, Sheard and C. Wraith MBE

66 **Declarations of Pecuniary and Non-Pecuniary Interests**

There were no declarations of pecuniary or non-pecuniary interests.

67 **Minutes of the Previous Meeting of North East Area Council held on 30th March 2017**

The meeting considered the minutes from the previous meeting of the North East Area Council held on 30th March 2017. It was highlighted that Royston Ward Alliance holds DIAL sessions four times per month. In terms of the Foster Care Recruitment project there are no updates as any new foster carers will take some time to filter through the system. An update will be provided once the project has been running for around six months.

RESOLVED that the minutes of the North East Area Council held on 30th March 2017 be approved as a true and correct record.

68 **Cudworth Ward Alliance**

It was reported that the Birkwood Primary School Reading Bus was officially opened on 4th April and was very well received. The Health Fayre on 22nd April was a great success. Projects which are coming up include the Academic Achievement Awards on 14th June in the Town Hall; the Love Where You Live volunteer month with various events taking place at Carlton Marsh (1st June) and Cudworth Park (5th June); Brass in Cudworth Park (2nd July with Barnsley Met Band) and 30th July (with Cawthorne Brass) together with planned Summer Activities for Young People in the Summer holidays.

It was also reported that Dickie Bird will be opening the Tea in the Park event on 15th July.

RESOLVED that the notes of the Cudworth Ward Alliance meetings held on 20th February and 27th March 2017, together with the verbal update, be received.

69 **Monk Bretton Ward Alliance**

Recent committed projects include CAB outreach; the Friends of Carlton Park Bowling Club; development of the Working Fund and the booklet promoting the work of the Ward Alliance. Other updates include: Father Brian Bell (Monk Bretton

Church) is a new Ward Alliance Member; Barnsley FC 'Doorstep Activities' started in March; the First Aid course has taken place at Silverdale (which identified the importance of having defibrillators in the community; 170 adults and 21 children participated in Carpet Bowls (Carlton) and Jenni Jarvis, BMBC Digital Champion attended a Ward Alliance meeting to give an outline of the scheme.

The Christmas event is planned for 1st December, Carlton Park Gala is to take place on 5th August and on 21st June local primary school children and volunteers will be planting summer bedding plants and tidying up the War Memorial in preparation for the Barnsley in Bloom competition. The Monk Bretton S106 Group are currently looking at options, which include resurfacing the car park at Carlton Park and roundabout improvements. A recent Principal town presentation highlighted possible plans to increase footfall at Lundwood shopping centre and CISWO are looking at options for improvements in the park.

RESOLVED that the notes of the Monk Bretton Ward Alliance meetings held on 3rd March and 28th April 2017, and the verbal update, be received.

70 North East Ward Alliance

Congratulations were expressed to Cllr Jeff Ennis, the new Mayor of Barnsley, and to Cllr Steve Green as Mayor Elect. It was reported that Beryl Sargesson and Graham Murdin have been appointed as new Ward Alliance members. Milefield Farm has been awarded £10,000 from New Park Springs to match fund the school in employing a Farm Manager.

Ward Alliance priorities have been agreed as follows: Local Economy and Regeneration; Local Environment; Health & Wellbeing and Youth Engagement. Various Love Where You Live volunteer activities are to take place in June including: Great Houghton tidy village day (5th June); Brierley Residents Meeting (13th June) and the re-opening of Brierley Methodist Church by the Mayor following improvement work (14th June). It was also reported that the 'What's On' booklet needs updating. Various activities are planned for Great Houghton and Brierley, including litter picking (assisted by the parish council) and a Family Fun Day. Fostering will be promoted at the event.

RESOLVED that the notes of the North East Ward Alliance meeting held on 1st March 2017 and the verbal update be received.

71 Royston Ward Alliance

It was reported that recent committed projects include: DIAL Outreach sessions, Gala & Proms events; Adopt a Planter; the Working Fund; Hanging Baskets; Christmas Lights; Summer Activities and provision of cooking equipment for the Scouts.

Other activities in the ward include the official opening of the allotments (21st June), Gala (1st July) and Yorkshire Military Band; Proms (30 July and 3rd September) – Worsborough Brass and Love Where You Live activities with local primary schools and volunteers on 20th June. Royston S106 group are having regular meetings, looking at improvements to the skate park, bowling green and pavilion in the park.

It was reported that a new noticeboard has been installed at the Wells and that West End Crescent allotments opened on 21st July. Preparations are underway for Royston in Bloom, including planning in the park involving local schools. Employee Supported Volunteering (ESV) in the park filled two large skips of rubbish and recycling and the pavilion was deep cleaned. The photographs which are part of the Urban art project in the park look great.

A recent walkabout with the Principal Towns officer was very productive and a number of potential sites for small industrial units were identified together with improvements to the public realm. A Victoria Cross memorial paving flag to commemorate Albert Shepherd VC is to be installed in the Town Hall gardens on 20th November. An invitation list is being compiled and family members will be contacted by Mayors office.

RESOLVED that the notes of the Royston Ward Alliance meeting held on 27th March 2017 and the verbal update be received.

72 2016/17 North East Area Council Performance Summary

A presentation was delivered by Jess Whiting, BMBC Corporate Apprentice, regarding the 2016/17 North East Area Council Performance. The presentation demonstrated how the North East Area Council had been a positive success, moving from strength to strength. The presentation will be shared with the Ward Alliances and other partners to promote the work of the Area Council.

RESOLVED that the presentation be noted.

73 North East Area Council Health Projects 2016-17 Performance Report

The North East Area Council Community Development Officer introduced this item and explained that Health and Wellbeing has been identified as a priority for the North East Area Council and the Cudworth, Monk Bretton, North East and Royston Ward Alliances. As part of the North East Area Council's performance monitoring a detailed report for 2016/17 has been drawn up to focus on all the health and wellbeing related initiatives and projects that have been funded through the North East Area Council and the four Ward Alliances.

In terms of the North East Area Council Health Profile, life expectancy for men is 77 years and 80 years for women. 28% of deaths are attributable to cardiovascular disease, 27% to cancer and 19% to respiratory diseases. Risk factors include smoking (18%), high blood pressure (14%) and high cholesterol (10%).

In the ensuing discussion, particular reference was made to the following: 49 health projects have been funded, 10 of which were sports projects, and 7 gardening clubs have been supported. £23,705 of funding has been made towards 'Reds in the Community' sports projects, 65 health indicators have been met and *active* volunteer hours total 2,242, all of which contribute to Public Health Outcomes such as improving the wider determinants of health, health protection, health improvement and preventing premature mortality.

Links have been made with local health practitioners and exciting new projects are underway to combat social isolation and promote health and fitness. South Yorkshire Fire and Rescue Service (SYFRS) has been involved in developing a pilot project to deliver 'safe and well checks', mainly in the North East Area, which will be rolled out to rest of Barnsley later on – more details will be provided at a future meeting.

It was reported that the 'Men in Sheds' project has been very successful, with new premises being sought, and should be widely promoted. Reference was made to the role of 'Social Prescribers' in the community and the need to ensure that there is no overlap with current services so as to make best use of public funds. It was felt that Social Prescribers should be invited to a future meeting and the possibility of developing a health and wellbeing steering group, to coordinate work across communities, many of whom are not well served by public transport, was also discussed.

RESOLVED that the North East Area Council Health related outputs and outcomes are noted.

74 Community Magazine and Love Where You Live June Community Events update

The North East Area Council Community Development Officer introduced this item and updated North East Area Council members with regard to the Community Magazine and the Love Where You Live Community Events.

It was explained that the first proof will be sent to the Communications Department on 22nd May 2017 and the final proof will be submitted by June 16th 2017. The front page will focus on foster carers. The estimated delivery cost for the summer edition is £2,500, delivered mainly by Royal Mail and also a leaflet distribution company for some addresses. Great Houghton walking club will also assist with delivery. It was highlighted that Ward Alliances will also be involved in looking at content.

Members were provided with a comprehensive list of Love Where You Live (LWYL) volunteering events and opportunities which have been organised for the month of June in all the North East Area Council communities. New groups are being developed in all areas and mini roadshows will be used to actively promote the work of the Ward Alliances and to encourage volunteering.

RESOLVED that Members note the respective updates.

75 Report on the Use of Area Council Budgets and Ward Alliance Funds

The North East Area Council Senior Support Officer introduced this item and updated Members with regard to the current position in respect of the North East Area Council budget and progress in each Ward in expending the Ward Alliance Fund in line with priorities. It was highlighted that £36,881 is left to spend.

RESOLVED that the report be noted.

76 North East Area Council Finance Update

The North East Area Council Senior Support Officer introduced this item and explained that income of £29,799 has now been received from fixed penalty notices from the Environmental Environment Project for the period March 2016 to March 2017. The total income received from this initiative since 1st August 2014 now stands at £67,501.

A discussion took place regarding how income received could be used to offset the costs of future Environmental Enforcement initiatives across the North East Area Council communities.

RESOLVED that:

- (i) £12,000 be used to fund the shortfall of £12,000 in the Youth Development Fund budget;
- (ii) £5,000 be used to replace park equipment damaged through anti-social behaviour;
- (iii) £1000 be used to deliver the winter edition of the Village Life community magazine, and
- (iv) £19,000 be held as a contingency fund.

Chair

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MEETING:	Penistone Area Council
DATE:	Thursday, 15 June 2017
TIME:	10.00 am
VENUE:	Council Chamber, Penistone Town Hall

MINUTES

Present Councillors Barnard (Chair), Hand-Davis, Millner and Unsworth.

1 **Declarations of pecuniary and non-pecuniary interests**

No Members declared an interest in any item on the agenda.

2 **Minutes of the Penistone Area Council meeting held on 6th April, 2017 (PAC.15.06.2017/2)**

The Area Council received the minutes of the previous meeting held on 6th April, 2017.

RESOLVED that the minutes of the Penistone Area Council meeting held on 6th April, 2017 be approved as a true and correct record.

3 **Notes from the Penistone East and West Ward Alliance held on 25th May, 2017 (PAC.15.06.2017/3)**

The meeting received the notes from the Penistone East and West Ward Alliance held on 25th May, 2017.

With regards to the applications from Neighbourhood Services to the Ward Alliances, it was noted the funding of such as hanging baskets in the future would be discussed in more detail. Potential options included funding this from Area Council budgets, or considering other methods of provision, such as by voluntary or community groups.

Members noted that the pigeon defences funded through the Ward Alliance were on track to be installed by Armed Forces Day.

With reference to Armed Forces day, it was noted that preparations were in hand and the event was expected to be a success.

RESOLVED that the notes from the Penistone East and West Ward Alliance held on 25th May, 2017 be received.

4 **Section 106 Finance (PAC.15.06.2017/8)**

Andrew Shorthouse, Development Officer within the Place Directorate, was welcomed to the meeting.

Members noted the principles around the provision of Section 106 finance, in essence a contribution from developers towards areas such as public open space, education, highways and affordable housing.

The meeting heard of the process for projects to be approved, through a strategic panel. It was suggested that officers with any prospective project discuss this with Andrew in the first instance, who, if suitable, would direct the project to be developed with colleagues in the appropriate department.

Members noted that projects were being developed for a number of sites within the Penistone Area to improve access to green space. These were being developed with the assistance of officers within the parks department, taking account of the playing pitch strategy and the strategic park sites within the borough. It was acknowledged that the finance was generally spent in close proximity to the contributing site for this element of Section 106.

Members discussed affordable housing provision, noting the preference for this to be provided on the site. If this was not viable, then provision would be sought within the vicinity. If these could not be delivered a commuted sum would be provided, which would be used within the vicinity of the associated development if possible. Only if there was risk that affordable housing could not be delivered in the area would the authority look to use the finance elsewhere.

It was noted that the most recent housing developments in the Penistone area did include affordable housing provision on site. A suggestion was made to invite an officer within the housing team to a future meeting to discuss the affordable housing planned and currently being delivered within the area.

Thanks were given to Andrew for his contribution.

5 Report on the Use of Ward Alliance Funds (PAC.15.06.2017/4)

The item was presented by the Area Council Manager. The attention of Members was drawn to the expenditure in 2016/17, with all of the £51,000 allocated.

Members noted the opening balance for the 2017/18 financial year, Members noted the awards made, and the figure remaining for allocation.

The Area Manager added that since the reports were printed, the Ward Alliance had met and considered a number of allocations and therefore the remaining balance was in the region of £6,000.

Members commented that the Ward Alliance Fund had supported a wide range of quality projects, geographically spread throughout the area.

It was noted that groups in receipt of Ward Alliance Fund finance would be asked for more detailed performance information in future. This would assist in producing a more detailed report for the Area Council.

RESOLVED that the report be noted.

6 Performance Report (PAC.15.06.2017/5)

The item was introduced by the Area Council Manager. Attention was drawn to the Part A of the report, in particular the figures relating to the numbers of young people engaged in volunteering which had increased by 123 to 138.

The meeting went on to consider Part B of the report which provided a more detailed narrative on the projects funded.

With regards to the Clean and Tidy Team, the meeting noted that the contract with the existing provider had been extended in order to ensure that there was a scaled down service in place until the retendered service was established. This comprised of two members of staff employed three days a week. These staff would be TUPEd to the organisation successful in gaining the new contract.

Performance against the contract with DIAL continued to be positive, with a significant increase in numbers in the previous month. It was agreed that this situation be monitored closely.

For Penistone FM Young People in Radio, Penistone Youth Project, and Penistone Scout Activity Centre Development it was noted that a more detailed report would be submitted to the next meeting of the Area Council. Members did note the work of Penistone FM and the young people involved in reporting at the Tour De Yorkshire.

The meeting discussed the contract with Age UK, and it was noted that all targets were being met. The 'Eyes on the Ground' initiative had been successful in identifying people who could make use of the service and had led to a number of people being referred. It was suggested that the success of the commission was attributed to the involvement of local people.

Members noted that 'Penistone Big Knit' would shortly be launched, which was hoped would raise the profile of the project, reaching more people and increasing involvement.

RESOLVED that the report be noted.

7 Procurement and Financial Update (PAC.15.06.2017/6)

The item was introduced by the Area Council Manager, who referred to the contract a service to reduce social isolation, currently held by Age UK. It was noted that the contract was initially offered for 12 months, with an option to extend this subject to performance, and funding being available.

In order to inform this discussion, it was suggested that a report be produced, highlighting the performance of the contract, followed by a presentation by Age UK. The proposed course of action was supported by Members.

The meeting noted that the current figure available for allocation through the Working Together Fund was £105,455. The panel had recently met and considered five expressions of interest, selecting three to be further developed. A second stage application for these would be submitted in due course.

The meeting noted the procurement of a Clean and Tidy Team, with the deadline of 19th June, 2017 for tenders to be returned. It was expected that the contract would start mid-August, 2017.

Members acknowledged the TUPE implications, and noted the extension to the employment of current Clean and Tidy Team staff. The team would therefore be able to support Penistone Gala, Mayor's Parade and Armed Forces Day, and costs would be contained within normal contract variations, due to underspends.

The financial position of the Area Council was noted, with £36,373.50 remaining unallocated for 2017/18. Members discussed proposals within the report to consider a contract for increased enforcement around dog fouling, littering and parking, and the possibility of devolving additional finance to the Ward Alliance. After some discussion a decision was made to devolve a further £5,000 per ward.

RESOLVED:-

- (i) That the update on the Isolated and Vulnerable Older People service be noted;
- (ii) That a 6 month performance report be produced by Age UK with a subsequent presentation to the Area Council, and that the contract be discussed in depth at the Area Council meeting on 5th October, 2017;
- (iii) That the update on the Working Together Fund be noted;
- (iv) That the position in relation to staffing and extension of the existing Clean and Tidy Service contract be noted;
- (v) That the procurement timescales for a new Clean and Tidy Service be noted;
- (vi) That an additional £5,000 per Ward be devolved to the Ward Alliance Fund to be allocation as per agreed processes; and
- (vii) That the finance report be noted.

8 Tour De Yorkshire (PAC.15.06.2017/7)

The meeting received a number of presentation slides referring to the Tour De Yorkshire. Members noted that the attendance was in the region of 25,000 with an average dwell time of 3 hours. The economic impact was estimated to be £538,000.

Members heard how some cafés in the area had completely sold out of food and drink on the day, due to the high visitor numbers. This was representative of many of the businesses within the area.

A number of the glowing comments received were discussed, and Members took pride in the success of the event. Members noted negative comments about litter, but praised the response from the community in responding quickly to these. It was hoped that the success could be built upon with events in the future.

All Members placed on record their thanks to all involved in organising the event including Council staff, volunteers, and community groups.

RESOLVED that the report be noted.

Chair

MEETING:	South Area Council
DATE:	Friday, 16 June 2017
TIME:	10.00 am
VENUE:	Meeting Room, Wombwell Library

MINUTES

Present Councillors Stowe (Chair), Andrews BEM, Coates, Frost, Daniel Griffin, Markham, Saunders, Shepherd and R. Wraith.

1 Minute Silence for the Victims of Grenfell Tower

A minute silence was held to mark the recent tragic incident at Grenfell Tower in London.

2 Declarations of Pecuniary and Non-Pecuniary Interests

Councillor Shepherd declared a non-pecuniary interest in minutes 6 and 7 in relation to his position as director of Forge Community Partnership.

3 Minutes of the meeting of South Area Council held on 28th April, 2017 (Sac.16.06.2017/2)

The meeting considered the minutes of South Area Council held on 28th April, 2017.

RESOLVED that the minutes of the South Area Council held on 28th April, 2017 be approved as a true and correct record.

4 Notes of the Ward Alliances (Sac.16.06.2017/3)

The meeting received the notes from the following Ward Alliances:- Hoyland Milton and Rockingham held on 15th May, 2017; Wombwell held on 22nd May, 2017; and Darfield Ward Alliance held on 18th May, 2017.

RESOLVED that the notes from the Ward Alliances be received.

5 Report on the use of Ward Alliance Funds (Sac.16.06.2017/4)

Members received the report which provided details of the latest expenditure and balances remaining from each of the Ward Alliance Funds.

The meeting was reminded that should any schemes require significant support, they should be progressed as soon as possible in order that the expenditure should occur within the financial year.

RESOLVED that the report on the use of Devolved Ward Budgets and Ward Alliance Funds be received.

6 Performance Report (Sac.16.06.2017/5)

The Area Council Manager introduced the item, drawing attention to Part A of the report, which provided a cumulative overview of performance. Noted were the indicators relating to the 'Improving our local environment', which now included those relating to the service provided by the Private Sector Housing Officer.

Members noted the income from enforcement activity, and that this had to be spent according to guidelines set by DEFRA. A number of Members mentioned that they knew of projects that could potentially benefit from this finance.

The meeting then considered Part B of the report which provided an update on each of the contracted services.

It was noted that the new contract for advice services would commence 1st July, 2017 and would be delivered by Citizen's Advice Bureau, who would be employing a welfare rights worker directly. It was hoped that there would be minimal disruption between contracts.

The meeting discussed whether variations could be made to where the advice sessions were held. It was noted that for this to be considered, there would need to be a proven need in the area in question, and access to an appropriate venue.

Members went on to consider the Tidy Team 2 contract, which had been in operation since 1st August, 2016. Within the quarter the team had engaged with 97 new volunteers, 45 of these were adults and 52 were young people.

Members commented on the responsive and high quality service provided by the Tidy Team, praise was also given for their work supporting apprenticeships.

The meeting noted that there were significant demands placed on the team, and it was essential to ensure the service was used appropriately. Members discussed the increase in fly tipping across the borough, and the need for this to be reported through the correct channels. It was suggested that contact details for reporting could be included in a future edition of the community magazine, and be distributed via social media.

Members noted the more recent statistics relating to the contract with Kingdom Security, with 2,120 Fixed Penalty Notices and 619 Parking Charge Notices issued since the inception of the service.

It was noted that the contract with C&K Careers was still in operation, and that the destinations of young people would be reported in autumn, 2017.

With regards to the Private Sector Housing Enforcement Officer, the meeting heard how the service was making a positive impact, supporting landlords and tenants. To date there had been 47 requests for service, and 35% of households engaged had been identified as vulnerable.

It was noted that the service had been rated as 'Amber' in relation to outcome indicator targets met, however it was recognised that the targets were stretching. Feedback from Members in relation to the service was extremely positive, and

qualitative feedback on the work of the officer was encouraged to provide a balanced view of performance.

RESOLVED that the report be received.

7 South Area Council update on commissioned work, other development work & finance update (Sac.16.06.2017/6)

The Area Council Manager spoke to the item, reminding Members that the new advice service delivered by Citizen's Advice Bureau would commence 1st July, 2017.

With regards to the Area Council Magazine, it was noted that this would be distributed by Smart Distribution week commencing 24th July, 2017.

In relation to the activities with young people, the South Area Council Manager had met with officers from Forge Community Partnership to discuss the finer details of the media project. In addition it was noted that Forge Community Partnership will be working with BMBC parks, and young people to plan 'pop up' sessions to take place in the summer.

Members noted the other development work undertaken by the South Area Council Manager, which included discussions with Public Health and Age UK to take forward the work around Social Isolation, culminating in the options paper considered later on the agenda. It also included support of the Principal Towns Project Manager, and further work on social return on investment with Rocket Science.

The meeting noted the work of the South Area Council Manager in showcasing the work undertaken in Barnsley for the Municipal Journal Award for Community Involvement. It was noted that Barnsley was highly commended, and thanks were given to all those involved in both competing for the award, and giving their time to improve Barnsley to make this possible.

The meeting discussed the scheme in the Dearne Area, which provided young people with Construction Skills Certification Scheme (CSCS) accreditation in order for them to work on sites. A number of applications had been received for the scheme from young people living in the South Area, and Members discussed the merits of such a scheme, including whether to ask beneficiaries to volunteer in return for accessing provision. It was suggested that this be explored in more detail, and be discussed at a future meeting of the Area Council.

Members then considered the financial position of the Area Council. A total of £493,615 had been available in 2017/18, however taking into account allocations already made £47,346 remained. A number of areas where the Area Council may wish to invest were mentioned, including extending the Private Sector Housing Officer contract, and work to help overcome social isolation.

The meeting went on to consider the financial position in 2018/19, noting that current contractual obligations equated to approximately £405,000. This figure was set against an annual allocation of £400,000, noting that this did not include any income from enforcement activity. It was noted that a workshop had been arranged in September, 2017 to discuss the priorities for the area, and to evaluate each of the

current contracts. It was also suggested that the Area Council may wish to explore other external funding streams.

The report circulated also proposed the establishment of an Area-Wide Partner Network, which would identify joint working and funding opportunities to address issues in the Area.

RESOLVED:-

- (i) That the progress of commissioned projects be noted;
- (ii) That the progress of other non-commissioned development be noted;
- (iii) That the development of a project to provide young people with CSCS accreditation be further explored and the findings be presented to a future meeting of the Area Council;
- (iv) That the financial position for 2017/18 and beyond be noted, and;
- (v) That an Area-Wide Partners Network to identify joint working and funding opportunities be developed.

8 Social Isolation Workshop - options appraisal paper (Sac.16.06.2017/7)

Anna Tummon from Public Health was welcomed to the meeting to speak to the item, and members noted that her role included improving health outcomes at an Area Council Level.

Members were reminded of the recent workshop on social isolation, with the corresponding notes attached Appendix A of the report. The difference between isolation and loneliness were discussed, and it was acknowledged that isolation is not merely experienced by older people.

A number of options were discussed for taking forward the work on social isolation; however consensus was that additional capacity ought to be sought by employing a worker either on a full or part time basis. It was suggested that this be explored in more detail and be brought to a subsequent meeting of the Area Council.

All Members supported the provision of a grant search tool to support officers and groups in applying for funding, and it was agreed that Idox be invited to the next meeting of the Area Council to deliver a presentation about their products.

RESOLVED:-

- (i) That options 4 and 5, the commissioning of an organisation to employ a part time or full time worker to support the establishment of activities to help address social isolation, be developed for further discussion by the Area Council;
- (ii) That the Area Council supports the procurement of a grant search tool and invites Idox to the next meeting of the Area Council to deliver a presentation on its products.

Chair

Item 29

BARNSELY METROPOLITAN BOROUGH COUNCIL

This matter is not a key decision within the Council's definition and has not been included in the relevant Forward Plan

Report of the Executive Director (People)
to Cabinet

(12th July 2017)

REVIEW OF THE BARNSELY PLEDGE TO CHILDREN AND YOUNG PEOPLE IN CARE

1.0 **Purpose of This Report**

1.1 To inform Cabinet of the progress, development and promotion of the Barnsley 'Pledge' to children and young people in care and care leavers.

2.0 **Recommendation**

2.1 **That the progress made against the desired Outcomes within the Council's 'Pledge' to children in care and care leavers, is noted.**

2.2 **Cabinet recommends that this report be referred to a future meeting of Full Council, as part of renewing its commitment, as the Corporate Parent, to the values and principles within the 'Pledge'**

3.0 **Background**

3.1 The Barnsley Pledge to the Children and Young People in Care (*please see Appendix 1*) was created in partnership with the Care4Us Council. It was approved for adoption by Cabinet, at its meeting held on 10th February 2016.

3.2 Since then, the Care4Us Council continues to meet to ensure young people in care and care leavers have their views heard on the decisions that affect their lives. The Pledge is reviewed annually and is now part of the Children's Services Continuous Improvement Plan, involving children and young people in care being consulted and contributing to the review and services providing evidence of implementing the Pledge.

3.3 The Pledge is a key strategy within the People Directorate Business Unit 3, Children's Social Care and Safeguarding Business Plan 2017/2018.

4.0 **Barnsley Pledge to Children and Young People in Care – Performance**

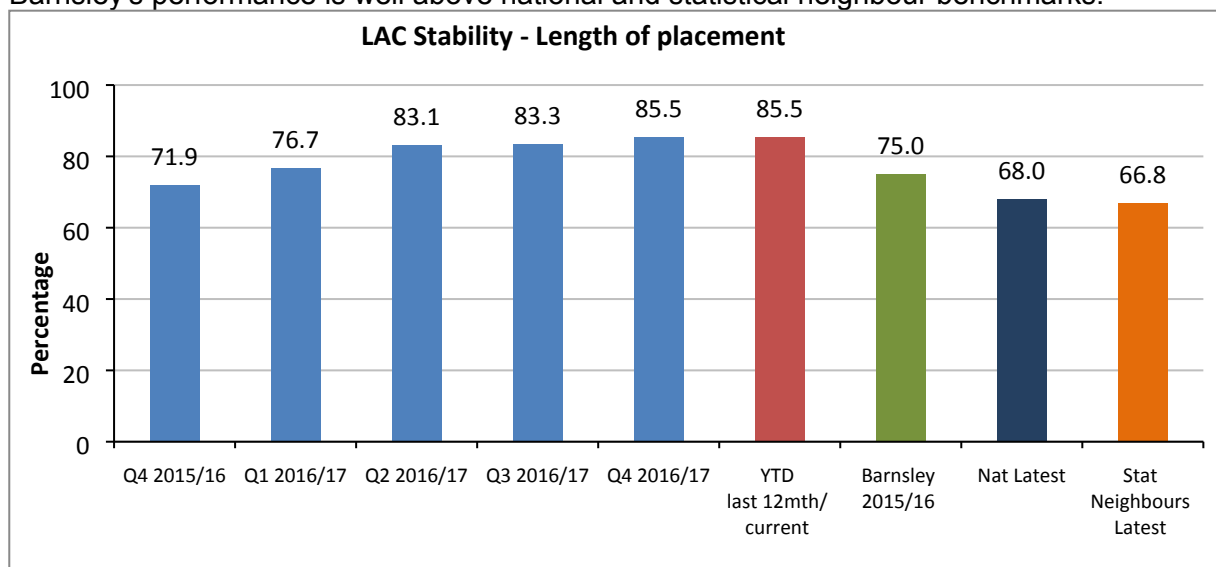
4.1 The following examples demonstrate how we have responded to the challenges laid out within the six 'Outcomes' of the Pledge. Figures used within this report are the annual figures for 2016/17¹, where available.

Outcome 1 - We'll look after you in a safe and caring home

- The percentage of children in care reviewed within timescale is 96.6% which is comparable to the 96.9% reported for Barnsley in the 2015/16 statutory return.
- Children in Care being visited within timescale reached 91.4% as a 12 month average, but had improved to 93.1% in March.

¹ Year ending 31 March 2017.

- The percentage of children with 3+ placement moves remains low at 2.7%. At the end of March, there were 8 looked after young people who have had 3 or more placement moves since entering care.
- The percentage of those looked after children who are in the same placements for 2yrs+ increased by more than 10 percentage points to 85.5% at the end of 2016/17². Indeed, Barnsley's performance is well above national and statistical neighbour benchmarks.



- All of the twenty young people currently placed in Children's Homes reside in Ofsted-rated 'good' or 'outstanding' placement provision.
- The number of reported missing from care episodes increased to 267 at the end of 2016/17, having been 212 at the end of 2015/16. In March, there were 20 episodes, relating to 10 individuals (2 of whom accounted for four episodes each). It is important to note that, in the majority of cases, the whereabouts of these children are actually known.
- The Placement Sufficiency Oversight and Resource Panel (PSORP) has been created to provide an increased scrutiny of placements of Children in Care. The panel has close links with the Virtual School to ensure that education attendance is considered when making placement decisions.
- Robust safer recruitment and arrangements for the management of allegations against people who care for or work with children are in place.

Outcome 2 - We'll promote and support and respect your identity

- Children's Social Care and Safeguarding Services aim to place children in care with carers within the borough. Local placements provide continuity for the children and ensure that they are cared for within a familiar and known environment. It also enables children to retain their cultural identities, social relationships and family attachments as much as possible. Equally, placing children within the borough ensures that services delivered by key partner agencies, such as health and education, are more consistent due to close partnership working.
- As of 31 March 2017, there were 291 Children in Care³; most (85.9%) placed in Barnsley or in neighbouring authorities. Our local performance remains above the national (74.7%) and statistical neighbours' (84.3%) averages.
- The number of Barnsley looked after children placed outside the Borough at year-end was 93, compared to 99 the previous year. Just 24 were placed further than twenty miles away.

² Performance at the end of 2015/16 was 75.0%.

³ This figure fluctuated roughly between 280 and 300 in any calendar month during the 2016/17 reporting period.

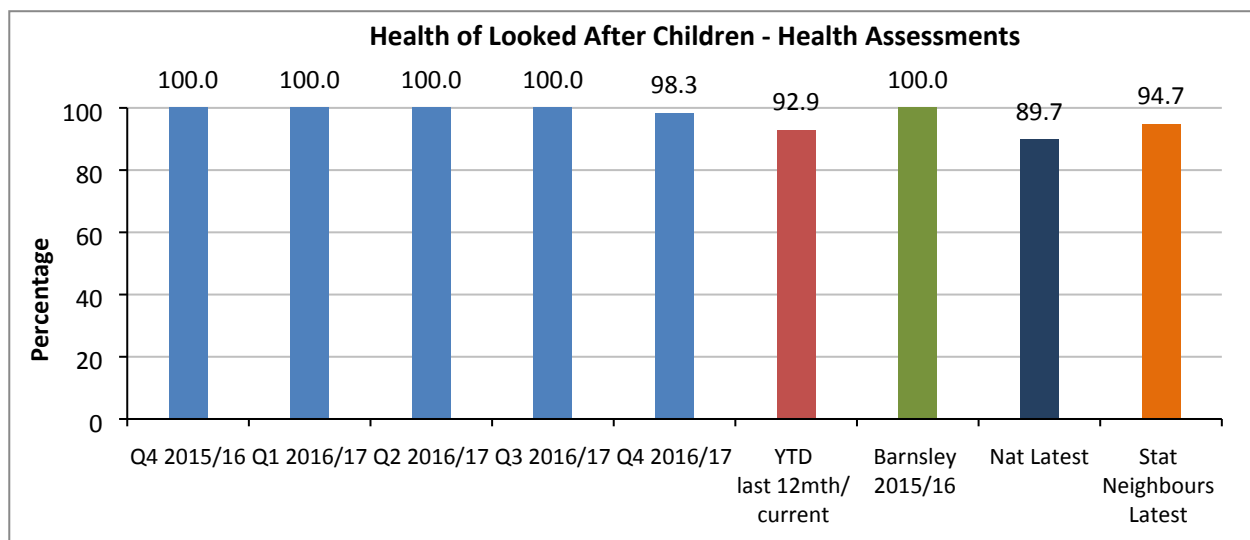
- To support our children in care obtain an understanding of their life story, we currently have 177 Life Story Books within the Children in Care team all at various stages of completion. We have completed 63 Life Story Books this year.

Outcome 3 - We'll ensure you receive a good outcome

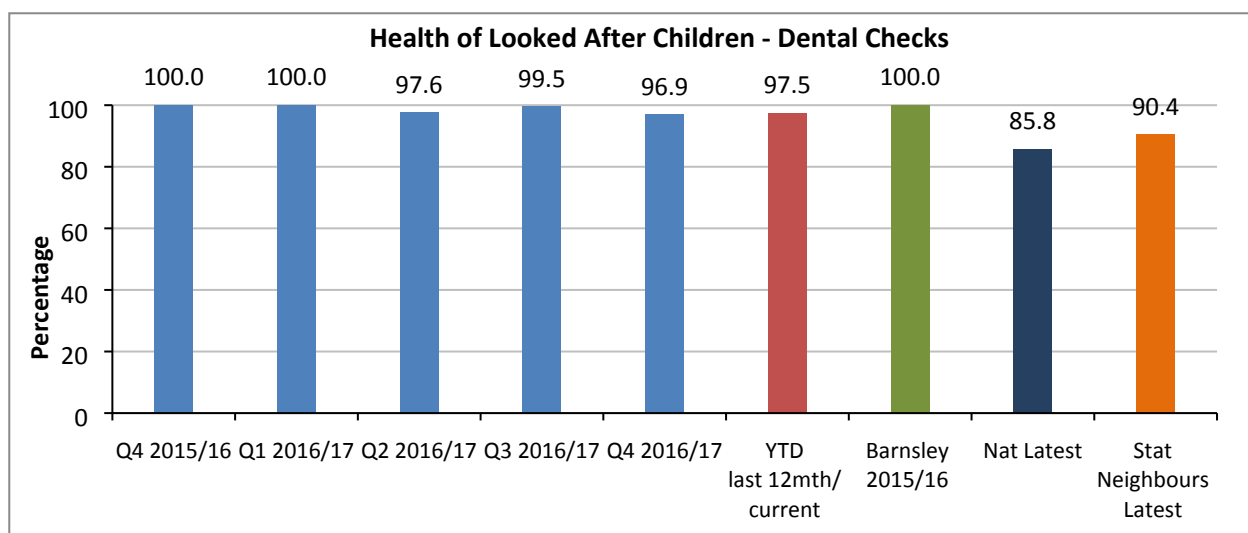
- 88.3% of Children in Care are placed in 'Good' or 'Outstanding' Ofsted-rated Schools.
- All children in the care of BMBC are supported to fulfil their educational potential through high quality personal education planning. The newly introduced termly personal education planning procedures (TPEPs) ensure that the education plans for each child are monitored closely and linked to effective use of any Children in Care Pupil Premium funding (additional funding granted by the government to raise the attainment of disadvantaged pupils of all abilities).
- A review of PEPs / TPEPs recently undertaken found that compliance is good (95%+).
- Designated teachers in Barnsley schools receive regular training and professional development through the designated teacher network.
- Through termly data collections, the Virtual School monitors the attendance, exclusions and achievement of all its children. The attendance data is not available at the time of writing, but will be included in the next report.
- The annual Children in Care Awards continue to promote and celebrate the achievement of our Children in Care. The 2016 Awards received 261 nominations for 178 young people. 87 young people attended the event with 25 nominated guests; 65 Foster carers; 20 Social workers; 20 VIPS and 16 other staff making a grand total of 233 in the room.

Outcome 4 - We'll support you to be healthy

- The proportion of health assessments for looked after children completed on time dipped to 92.9% year-ending March 2017. This indicator is usually subject to a time lag due to recording and notification issues. Performance figures for April 2017 (97.9%) suggest that improvements are being made against this indicator.



- 97.5% of children looked after for 12 months or more had a dental check year-ending March 2017. Barnsley remains above the most recent national and statistical neighbour comparators for both of these indicators.



- Audit shows we are good at ensuring children and young people are given opportunity to be seen alone for their health assessment and that the majority of health assessments take place at home so education is not disrupted and they are not singled out from their peers.
- Strengths Difficulties Questionnaires (SDQs) for emotional health and wellbeing are completed at 3 months after entering care as a baseline and then each year after that to inform the health assessment the recognition of emotional health and wellbeing and to support referral to specialist services.
- Joint working with CAMHs to provide Children in Care weekly consultation clinics has reduced waiting times to within 6 weeks. A revised 'Children in Care CAMHs Pathway' will be launched in June 2017 which will highlight an enhanced support and consultation service.
- The Children in Care Jogging Club has commenced again in April and will carry on until the clocks go back later this year. They are hoping to partake in this year's Park Run Event at Locke Park.

Outcome 5 - We'll prepare you for the future

- The Children's Commissioner National Takeover Challenge promotes participation, is in line with Barnsley's Pledge to Children and helps prepare young people into the world of future employment. Barnsley's involvement during 2016 in the Takeover Challenge was to:
 - Put our children in care and care leavers into decision-making positions;
 - Provide opportunities for our organisations and businesses to hear their views;
 - Allow young people to gain an insight into our working world; and
 - Inspire our young people by their experiences.
- Barnsley achieved a Gold Commendation from the Children's Commissioner for work carried out for the Takeover Challenge in November 2016.
- Suitable Accommodation for Care Leavers in April was 97.6%. This was because 2 care leavers were in custody.
- The number of young people on Staying Put arrangements has increased to 15.
- Over the last 12 months the proportion of our 18, 19, and 20 year-old care leavers engaged in education, training or employment (EET) has remained fairly constant throughout the year; currently running at around 45%. This remains below our target of 65%. We also remain under target for employment opportunities for adults with learning disabilities.
- We have refined our management and oversight Education, Training and Employment (ETE) for Care Leavers.

The numbers of Care leavers in ETE in May 2017

	18	19	20	Total
Total	21	18	26	65
Number in ETE	8	9	11	28
Percentage	38%	50%	42%	43%

This is a priority improvement area for us in 2017.

- There are currently 7 Care Leavers in higher education.
- We currently have 4 Care Leavers who have taken up apprenticeships.
- Although Contact for children is arranged on an individual need basis, contact is key to promoting children's future needs. Maintaining contact and community links is encouraged, we know that children often return to their birth families and we want to ensure that they have the relationship skills and resilience to manage this more positively once they have left our care
- The newly created termly personal education planning procedures (TPEPs) ensure that the education plans for each child plans their journey into adulthood with a close focus on their educational, employment and training requirements.
- Young people are involved in their own Needs Assessment which informs their Pathway Planning which in turn prepare and supports young people into adulthood.

Outcome 6 - We'll involve you in making it happen

- The Care 4 Us Council continues to develop. An annual development plan / work programme has been created to allow a clear sense of direction for the Council members.
- During 2017 the Care 4 Us Council will receive reports from internal and external services on how they are supporting the Pledge.
- A Care 4 Us Council Marketing and Communication plan has been created to support the greater awareness of the Council and the Pledge.
 - The development of a monthly Care 4 Us Newsletter which will be made available to all children in care and care leavers.
 - Development of Poster / Leaflets to promote the Care4Us Council / Pledge
 - Development of a Care4Us Council website to ensure that other young people in care are aware what the Council is doing and the Pledge.
- A key action has been the setting up of a Social Workers / Training "what matters to children and young people" survey.
 - Creation of the "top" ten issues of importance to children and young people in care and care leavers.
 - Development of a training package for social workers of the "top 10" issues of importance to children and young people in care and care leavers.
- The Care 4 Us Council is to receive a presentation and report on June 14th 2017 from the Children in Care service in response to the Council's work regarding the "top 10 issues" which they want their social workers to understand. Areas for discussion include:
 - Coming into Care,
 - Looked After Reviews,
 - Family Contact,
 - Consistent service response,
- It is intended to create and launch a training package for all social workers and foster carers "what matters to children and young people. The Pledge will be an integral part of this training package.
- These findings and the proposed training package will be presented to the Social Care Development Forum on July 28th 2017.
- Independent Visitors are provided to Children in Care who request this service. Currently we have 32 young people being supported in this way.

4.2 Promoting the Pledge

- 4.3 To support the Barnsley Pledge with the aim of further ensuring it is incorporated within all aspects of our service delivery for Barnsley's children in care and care leavers the following oversight and connections have been instigated over the past 12 months:
- 4.4 Posters of the Pledge have been distributed across services within the People Directorate Business Unit 3. All staff have signed their support to the Pledge and it is regularly discussed within team meetings and in individual supervision.
- 4.5 The Business Unit 3 Continuous Service Improvement Plan (CSIP) has been updated and now includes a specific Barnsley Pledge section to ensure that the impact and influence of the Pledge within strategic policy and decision making is understood and monitored. This oversight will place great emphasis on interaction with children in care and care leavers and monitor that they are regularly consulted on how to improve the support that they receive.
- 4.6 Within the Barnsley Pledge section of the CSIP one of the key monthly actions is to report findings from any review or test of the Pledge to Corporate Parenting and Care 4 Us Council.
- 4.7 The CSIP actions are discussed at the monthly Business Unit 3 Performance Group meetings to ensure that the Pledge objectives are monitored at the same time as the Service Performance reports. This new initiative will be further expanded within the actions during 2017/2018.
- 4.8 Additional actions are to be incorporated during 2017/2018 to support the Barnsley Pledge to the Children and Young People in Care. These actions have been incorporated to enhance the awareness of the Pledge and to enable an increased understanding, and therefore reporting of how Services and Partners are supporting the Pledge.
- 4.9 This year's Team Objectives (work plan) for services within Business Unit 3 incorporate and include references to the Pledge within the Delivery Plan, objectives and Team actions.
- 4.10 Social Care Development Forum - Children's Social Care Excellence Awards. The awards nominations are to be cross referenced with the Pledge objectives to celebrate staff achievements and the promotion of the Pledge.
- 4.11 An additional Barnsley Pledge section to be incorporated into the Corporate Parenting panel report template. All reports will be required to state the impact and connection to the Pledge's 6 objectives.
- We'll look after you in a safe and caring home,
 - We'll promote and support and respect your identity,
 - We'll ensure you receive a good outcome,
 - We'll support you to be healthy,
 - We'll prepare you for the future,
 - We'll involve you in making it happen.
- 4.12 The Development of a Barnsley Local Offer for Care Leavers – DfE Keep on Caring Supporting Young People from Care to Independence, July 2016.

- 4.13 All the above actions will further improve our ability to meet the challenges set out within the Barnsley Pledge to children and young people in care.

5.0 Proposal and Justification

- 5.1 The progress made against the six outcomes in the 'Pledge' demonstrates the Council's commitment to improving the potential and life chances of children in care and care leavers. This will be reinforced through adherence to the provisions in the Children and Social Work Act (2017) concerning functions in relation to looked after children and care leavers up to the age of 25 which local authorities must have regard to.
- 5.2 Our Pledge to children in care and care leavers accords with the Council's corporate priority of people being able to achieve their potential through improving their wellbeing. Ensuring children in care and care leavers are able to attend a good school and receive targeted support remain key strategic objectives of the Barnsley Children and Young People's Plan.
- 5.3 The 'Pledge' also supports the Council's commitment towards improving the health of children in care and care leavers, upon which performance in relation to receiving regular health and dental assessments, continues to be stable.
- 5.4 In order to maintain progress and standards of performance against the outcomes in the 'Pledge' the Independent Reviewing Officer (IRO) Service will, at every review, ensure that a child in care has a current copy of the Pledge and evaluate how the child feels his or her social worker are delivering the ambitions of the Pledge as part of the check and challenge process.

6.0 Implications For Local People and Service Users

- 6.1 Ensuring progress against the outcomes in the Pledge will enable children in care and care leavers across all communities in the Borough to thrive in the knowledge that they are able to maintain good health, remain safe, improve their educational achievement and participate in a growing local economy.

7.0 Financial Implications

- 7.1 There are no direct financial implications arising from this report.
- 7.2 The resources for delivering outcomes against the Pledge form part of the budget / funding within the Children Social Care and Safeguarding Business Unit. The budgeted spend by Children Social Care for 2017/18 is £24M, of which £16M (67%) relates to spend on Children in Care and Leaving Care services (mainly in relation to placement costs). The funding for 2017/18 includes additional investment of £2.9M to cover increased cost of children in care placements.

8.0 Employee Implications

- 8.1 There are no direct employee implications arising through this report.

9.0 Communications Implications

- 9.1 Every child who newly enters care will receive a copy of the Pledge. The document will continue to be reviewed annually and children and young people in care will continue to be consulted and contribute to the review. A copy of our Pledge is placed on the Council's Website, following every review and is accessible to a range of stakeholders.

10.0 Consultations

10.1 The 'Pledge' is developed and refined, following each review, through extensive consultation with children and young people in care and care leavers; senior managers and staff across the local authority, health and Third Sector services, together with elected members on the Corporate Parenting Panel and the Council's Senior Management Team.

11.0 The Corporate Plan and the Council's Performance Management Framework

11.1 Please see Paragraphs 5.2 – 5.3.

12.0 Promoting Equality, Diversity and Inclusion

12.1 One of the outcomes sought through the 'Pledge' is to "*Promote, support and respect (a child or young person's) identity*". This is a commitment to ensuring the Council identifies, understands and meets the specific needs of children in care and care leavers that relate to disability, gender, culture, religious belief and sexual orientation.

13.0 Tackling the Impact of Poverty

13.1 The number of children in care engaged in education, employment and training, stood at 43% as at May 2017. This is below our local target of 65% but with the measures, currently in place, we hope to improve the number of young people in care who are participative in education, employment or training, including accessing higher education, as part of improving their potential and life chances and of shielding them from the effects of deprivation.

14.0 Tackling Health Inequalities

14.1 By April, this year, the percentage of children in care, in Barnsley, who were receiving regular health and dental assessments each stood at 98% and this was above both the Regional and National Average. This is an encouraging outlook as we strive to continually close the gap between the health and wellbeing of children in care and their peers.

15.0 Reduction Of Crime And Disorder

15.1 The commitment towards keeping children safe in a caring home; to foster their aspirations and to improve their physical and emotional wellbeing, through the 'Pledge' can make a crucial contribution towards diverting them from risky and harmful behaviour that can not only impact on them but also upon their communities.

16.0 Risk Management

16.1 There are no unanticipated risks emerging through consideration of this report.

17.0 Health, Safety and Emergency Resilience

17.1 There are no implications arising through this report.

18.0 Compatibility with the European Convention on Human Rights

18.1 The Council's commitment to improving the life chances of children and young people in care and care leavers, through the 'Pledge' accords with the Articles and Protocols of the Convention, particularly in promoting the right of a child to be safeguarded from harm.

19.0 Conservation Of Biodiversity

19.1 There are no implications for the local environment or the conservation of biodiversity in this report.

20.0 Glossary Of Terms And Abbreviations

20.1 Not applicable.

21.0 List Of Appendices

21.1. Appendix 1: 'The Barnsley Pledge To Children And Young People In Care'

22.0 Details Of Background Papers

22.1 Background papers used in the production of this report are available to view by contacting the Children's Social Care and Safeguarding Service, People Directorate, Barnsley MBC, PO Box 634, Barnsley, South Yorkshire, S70 9GG

Officer Contact: Mel John-Ross (Service Director: Children's Social Care and Safeguarding)

Tel. No. 01226 773665 or e-mail melaniejohn-ross@barnsley.gov.uk

Financial Implications/Consultation
.....
(to be signed by senior financial services officer where no financial implications)

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The Barnsley



PLEDGE

TO CHILDREN

& YOUNG

PEOPLE

IN CARE



MY SOCIAL WORKER'S NAME

MY SOCIAL WORKER'S PHONE NUMBER



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BARNSLEY
Metropolitan Borough Council

HERE'S **WHAT** *you can* **EXPECT**

from us...

1 We'll look after you in a safe and caring home



2 We'll promote, support and respect your identity

3 We'll ensure you receive a good education



4 Well support
you to be
healthy



5 Well
prepare
you for
the future



6 Well involve
you in
making it
happen



WE'LL LOOK AFTER YOU **INA** **SAFE** AND CARING HOME by...

Doing our best to provide you with a high quality foster placement or residential home which is in or very close to Barnsley, unless there's a good welfare reason for not doing so.

Doing all we can to place you with any brothers and sisters who are also coming into care at the same time, unless there's a good welfare reason for not doing so.

Making sure that wherever you're living, your carers are supported to understand and meet your needs and **safe**.

Asking for and listening to your views about the type of placement you'll have.



Providing you with information about **your placement** and an introduction to your carers before you move in, unless you have to move in an emergency.

Doing all we can to place you as quickly as possible after **coming into care**, in a placement that can and will last until you **leave care**.



WE'LL **PROMOTE,** **SUPPORT AND RESPECT** your **IDENTITY** by...

Helping you to keep in contact with your **family and friends** if it's in your best interest, or if it's not possible we'll explain the reasons

Providing you with a **'life story book'**



and helping you to keep it up-to-date

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Making sure



we understand any needs you have that are to do with **disability, culture, religion, gender or sexuality** and providing extra services if they can help you.



Supporting and encouraging you to take up and develop your own **interests, hobbies, activities, sports and talents** both inside and outside of school.



Supporting and encouraging you to get involved in your **community** through **volunteering** work and helping others if you want to.



WE'LL **ENSURE** YOU RECEIVE A GOOD **EDUCATION**

by...



Making sure you have a place at a **good school** that is local to where you live, unless it's agreed that there's a more suitable school to **meet your needs**.

Making sure you know who the designated **teacher for children** in care is, and that they take an active role in **supporting you**.

Making sure you have an up-to-date **Personal Education Plan**, reviewed at least once and year with your contribution.

Having **high aspirations** about your ability to succeed and if you need help to catch up with school work we'll make sure this is available, including supporting you with a **Personal Education Allowance** a year.

Making sure that three and four year olds receive early years learning opportunities.

Expecting and supporting your carers to actively support your education through attending relevant meetings and providing a suitable place to do homework.

Making sure that if you are a school age child you have **access** to a **computer** where you live.

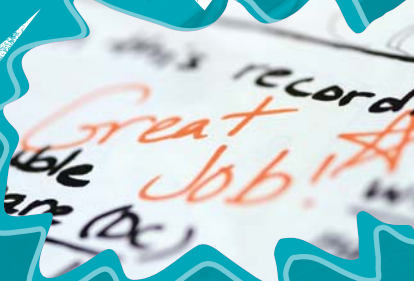


Trying our best to make sure you don't have to change school unless it's part of your Care Plan and never changing your school during years 10 and 11 unless there's a very good welfare reason for doing so.

Trying to make sure you **don't miss** school to attend appointments with the **people supporting you.**

Working with you and your carer to make sure you **attend school regularly**

Celebrating and promoting **your achievements.**



We'll **SUPPORT** YOU TO BE **HEALTHY** by...

Making sure you're registered with a **GP** and **dentist** and you're able to attend all your necessary immunisations and medical appointments, including an **annual health and dental assessment**.



Providing a specialist children in care **health advisor** to advise and support you, your carers and other health professionals so that you get the **best possible healthcare**.

Making sure you're able to take part in a range of **sporting, leisure, play** and other physical activities that will improve **your phPage 174lth**.

Making sure that if you **move home**, health services in your new area have information about **anything you may need**.



Supporting you to manage your own health needs as you get older, including providing information, **advice and support** about **relationships and sexual health**.

Making sure

you have **specialist support** if you feel so **angry, upset, scared, confused** or lonely that it's stopping you feeling **safe or happy**.



We'll **PREPARE** **you** FOR THE **Q** **FUTURE** by...

Making sure you have a **pathway plan** which you've contributed to, that sets out your **path to adulthood** from age 16 years and 3 months.

Making sure you've got a **bank account**, birth certificate, passport and National Insurance number soon after your **16th birthday**.



Making sure you have a **named personal advisor** from Barnsley's leaving care services.

Caring for you in a care placement until your **18th birthday**

Making sure when you leave school you receive an **offer of education, employment or training**, and the opportunity to discuss this with a **careers advisor**.

Doing all we can to make sure that when you leave care you'll be provided with suitable quality **accommodation in Barnsley**, unless this is against your wishes, and where you need it, this will be supported accommodation.

Provide you with **accommodation in Barnsley** when you're home from college or university.

For **'separated children'** we'll provide you with access to **English language classes** within two weeks of becoming a child in care and support you to take up additional educational opportunities.

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**PASS
PASSPORT**



WE'LL INVOLVE
YOU

IN
MAKING
IT

HAPPEN

by...

Providing you with a named
Independent Reviewing Officer
who will chair your childcare review
and **make sure** your views are heard
and understood.

Involving the
Children in Care
Council in developing,
monitoring and
reviewing this
pledge.

Listening
to your views
and opinions and
involving you in
decisions about
your care.

Page 178

Your views matter to us!

Talking to you and other children and young people in care to help us decide how to **change** and **improve our services**.

Establishing a group of children and young people in care who will meet together with senior managers and Barnsley councillors regularly to talk about what it's like being in care and share ideas for making things better, this will be the **Children in Care Council**.

Supporting the Children in Care Council by providing **advice, assistance and information** and seeing how well we are doing to meet the **promises** made in **this pledge**.

Providing you with a copy of this pledge so that you know what we are doing and so that you can tell us if we're not meeting these promises, you can do this by talking to your social worker or reviewing officer, or anyone else who you know will tell us, including the Children's Rights Service.

If you want to talk to
someone about the
Barnsley Pledge
and what it means for
you please get in touch:



01226 775646



www.barnsley.gov.uk



BARNSELEY

Metro

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BARNSELY METROPOLITAN BOROUGH COUNCIL

This matter is not a Key Decision within the Council's definition and has not been included in the relevant Forward Plan

Report of the Executive Director (People)
to Cabinet

(12th July 2017)

ANNUAL REPORT OF THE BARNSELY CORPORATE PARENTING PANEL (2016/17)

1.0 Purpose of the Report

- 1.1 To inform Cabinet of the Barnsley Corporate Parenting Panel's Annual Report, which sets out the progress and outcomes of the Panel for the period 1st April 2016 to 31st March 2017 (Please see Appendix 1)

2.0 Recommendations

- 2.1 **That Cabinet notes the progress and achievements made by the Panel in supporting children and young people in care and care leavers, during 2016/17.**

- 2.2 **The Annual Report be submitted to a meeting of Full Council for approval and adoption as part of renewing its 'Pledge' towards children and young people in care and care leavers.**

3.0 Introduction

- 3.1 The Children Act (1989) and the Leaving Care Act (2000) place clear statutory duties upon the Council to protect children from suffering significant harm and to provide continued financial and transitional support to care leavers aged up to 21 (or 25 if in full time education).
- 3.2 The Barnsley Corporate Parenting Panel's latest Annual Report reminds Members of the Council of key legislation and guidance, together with their role and responsibility as corporate parents to children in care in the Borough.

4.0 Consideration of Alternative Approaches

- 4.1 Please see Paragraphs 5.1 and 5.2.

5.0 Proposal and Justification

- 5.1 It is good practice for the Corporate Parenting Panel to draft an annual report on its work and achievements as part of ensuring its continued compliance with the responsibilities placed on it and on how its work adds value to the experience of children and young people in care, particularly in helping them to stay safe and healthy, improve their prospects and to enjoy enriching lives as part of the Council's 'Pledge' to children in care.

- 5.2 These responsibilities have been reinforced this year, through Part 1, Chapter 1 of the Children and Social Work Act (2017) concerning local authority functions in support of looked after children and care leavers

6.0 Implications for Local People and Service Users

- 6.1 The role of the Corporate Parenting Panel includes ensuring that all children in need of care in any part of Barnsley, together with those from other areas who are placed in the Borough, receive the help and support from local services which they need to stay safe and healthy, gain a good education and to lead rewarding lives.

7.0 Financial Implications

- 7.1 There are no direct financial implications arising from the consideration of the Annual Report.
- 7.2 The Corporate Parenting role of the Council in relation to looked after children and children in need are mainly discharged within the Children Social Care and Safeguarding business unit (within the People's Directorate). In 2016/17 actual net expenditure on children in care and those leaving care was approximately £16.4m. This exceeded the level of resources available in the year by +£3.3m, and is mainly attributable to the increasing cost and number of looked after children. It should be noted that the above reported financial pressure in looked after children has been addressed by the Council in 2017/18 through the medium term financial plan.

8.0 Employee Implications

- 8.1 There are no employee implications arising through consideration of the Annual Report.

9.0 Communications Implications

- 9.1 Following its proposed consideration and adoption at a meeting of Full Council, the Annual Report will be published on the Council's Web Site in order to make stakeholders aware of the importance of the Panel's work and the value it adds to supporting vulnerable children and young people in the Borough.

10.0 Consultations

- 10.1 The Panel's Annual Report has been drafted with the valuable help and input of children in care, including representatives from the Barnsley Care4Us Council.

11.0 The Corporate Plan and the Council's Performance Management Framework

- 11.1 The role and responsibilities discharged by the Corporate Parenting Panel support a number of the Strategic Priorities of the Barnsley Children and Young People's Plan (2016-19) as they relate to children in care. These Strategic Priorities are indicated below:

- Keeping Children and Young People Safe.
- Improving Education, Achievement and Employability.
- Tackling Child Poverty And Developing Stronger, Resilient Families.
- Supporting All Children, Young People And Families To Make Healthy Lifestyle Choices.
- Encouraging Positive Relationships And Strengthening Emotional Health.

11.2 In addition, the Panel's work supports one of the Council's priorities in its Corporate Plan, notably by ensuring children and young people in care are kept safe from harm and are enabled to have their say (including via the 2016 National Takeover Challenge) in overseeing the effectiveness of local services, as part of improving their life chances and potential.

12.0 Promoting Equality, Diversity and Inclusion

12.1 A crucial element of the Council's 'Pledge' to children in our care, is to promote, support and respect their identity. Therefore, one of the responsibilities of the Panel will continue to be ensuring the specific needs of any children in care, belonging to any of the groups with protected characteristics as defined by the Equality Act (2010) are met in a way which respects this identity.

13.0 Tackling the Impact of Poverty

13.1 Please see Paragraph 11.1.

14.0 Tackling Health Inequalities

14.1 A key responsibility of the Panel is helping ensure improvements take place in the health of children and young people in care. The Annual Report contains a performance summary which outlines the progress made in the number of such young people receiving regular health assessments and dental checks in which performance has remained stable, during 2016/17.

15.0 Reduction of Crime and Disorder

15.1 The Panel's role in supporting the Council's 'Pledge' to children in care, includes overseeing the effectiveness of local services, responsible for keeping them safe from harm, including risky behaviours that can harm their own wellbeing as well as the safety of communities.

15.2 Through listening to children and young people's experiences of being in care and ensuring this perspective informs improvement, this approach nurtures esteem among young people in their care, enhances their wellbeing and minimises the risk of alienation which can contribute to them going missing from care and the risks this exposes them to.

16.0 Risk Management Issues

16.1 There are no direct risks emerging through consideration of the Annual Report.

17.0 Health, Safety and Emergency Resilience Issues

17.1 There are no direct health and safety implications for the public or Council employees emerging through the Annual Report.

18.0 Compatibility with the European Convention on Human Rights

18.1 The Panel’s Annual Report is compatible with the Articles and Protocols of the EU Convention, particularly in supporting the rights of children to be safeguarded from serious harm.

19.0 Conservation of Biodiversity

19.1 There are no implications for the local environment or the conservation of biodiversity arising from the report.

20.0 Glossary of Terms and Abbreviations

20.1 None, applicable.

21.0 List of Appendices

21.1 Appendix 1: Barnsley Corporate Parenting Panel Annual Report (2016/17)

22.0 Details of Background Papers

22.1 Any background papers used in the compilation of this report are available by contacting the People Directorate, Barnsley MBC, PO Box 634, Barnsley, South Yorkshire S70 9GG

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Date: 14th June 2017

Financial Implications/
Consultation <i>(to be signed by senior Financial Services Officer where no financial implications</i>

Barnsley Corporate Parenting Panel Annual Report 2016-2017

1. Context

- 1.1 This report sets out an annual update on the corporate parenting arrangements in Barnsley, with progress and outcomes of the panel for the period 1st April 2016 to 31st March 2017. It reminds members of key legislation and guidance, advising on local performance and service improvement, as well as progress made by the corporate parenting panel. The report aims to strengthen the role and responsibilities of corporate parents in improving outcomes for children and young people.

2. Proposals and Reasons: Corporate Parenting – Our Responsibilities Legal Framework

- 2.1 The Children Act 1989 and the Leaving Care Act 2000 place clear statutory duties upon the Council to protect children from suffering significant harm and to provide continued financial and transition support to care leavers aged up to 21 (or 25 if in full time education). Underpinning corporate parenting is a wide range of national policies, guidance, regulations and legislation, which are subject to change by High Court rulings, such as the Southwark ruling in 2009.
- 2.2 The Munro review has significantly impacted on the work we do with children and young people looked after. The Final Report of the Munro Review of Child Protection Services published in May 2011 includes Professor Munro's 15 recommendations which have significant implications for the way that child protection services will be run at a local level. In relation to children looked after, key reforms to be taken forward include building the capacity of social workers and strengthening their professional practice; a reduction in the amount of central prescription; increased evaluation of the effectiveness of the help provided to children and families; and greater recognition that safeguarding is a multi-agency responsibility.
- 2.3 The revised care planning regulations and guidance, including The Children Act 1989 Guidance and Regulations Volume 2: Care Planning, Placement and Case Review Volume 3: Planning Transition to Adulthood for Care Leavers and the Statutory Guidance on Securing Sufficient Accommodation for Looked After Children March 2010, place increased emphasis on effective care planning with a focus on the child, and are designed to improve the quality and consistency of care planning, placement and case review for looked after children. They also aim to improve the care and support provided to care leavers.
- 2.4 The UK Government made significant reforms to the youth remand framework with the implementation of the Legal Aid, Sentencing and Punishment of Offenders (LASPO) Act in December 2012. The Act implicitly attributes further responsibility to Local Authorities by means of children and young people being remanded to youth detention accommodation, being treated as children

looked after and being eligible for leaving care services if they are looked after beyond 13 weeks.

3. Corporate Parenting – The Role and Responsibility of Councillors

3.1 Effective corporate parenting requires knowledge and awareness of the needs of children and young people looked after and the services they receive. This is a shared responsibility by the Council as a whole. The role of the corporate parent is therefore:

- a) To receive and consider accurate and timely management information reports on the numbers, characteristics and needs of looked after children and care leavers.
- b) To receive and consider reports demonstrating how effectively Barnsley is serving it's looked after population through the provision of services and targeted initiatives.
- c) To receive briefings on new national and local initiatives designed to improve children and young people's life chances.
- d) To gain knowledge of services based on direct involvement and opportunities to meet and gain the views of stakeholders, especially listening to the views of children and young people looked after and members of the Care 4 Us Council.
- e) To monitor and review progress on the delivery of Corporate Parenting 'Promise' to children looked after and care leavers.
- f) To ensure that decisive action is taken to address any shortcomings in the services provided to children and young people.

4. The Barnsley Pledge to Children and Young People in Care

4.1 What all children and young people in our care can expect from us:

- We'll look after children in care in a safe and caring home.
- We'll promote, support and respect their identity.
- We'll ensure all children in care receive a good education.
- We'll support children in care to be healthy.
- We'll prepare children in care for the future.
- We'll involve children in care in decision making and making it happen.

5. Corporate Parenting in Barnsley

5.1 Children in Care are those children and young people aged 0 -18 years who cannot safely remain with their family and are cared for by the local authority. The local authority has continuing legal and financial responsibilities to many of these children until they are 21 (or 25 if in full time education). This includes all unaccompanied asylum seeking children (UASC) and children with multiple

disabilities. Children in Care and Care Leavers are one of the most vulnerable and disadvantaged groups in our community.

- 5.2 The Corporate Parenting Panel is responsible for children in care, children at the edge of care and children and young people who have left care.

6. Corporate Parenting Panel Overview and Membership

- 6.1 The Corporate Parenting Panel is chaired by the Cabinet Spokesperson for People (Safeguarding).

- 6.2 The Panel meet every 2 months and there continues to be good attendance at meetings by the full range of members, which include:

- Elected Members, BMBC
- Executive Director, People Directorate, BMBC
- Service Director, Children's Social Care & Safeguarding, BMBC
- Virtual Head Teacher for Children in Care, BMBC
- Representatives for the Care4Us – Children in Care Council
- Head of Safeguarding and Quality Assurance, BMBC
- Foster Carer/s from the Barnsley Foster Carers Association
- Named Nurse for Children in Care, SWYPFT
- Designated Nurse Safeguarding Children/LAC, NHS Barnsley Clinical Commissioning Group
- Designated Doctor, BHNFT
- Head of Service, Children in Care Services, BMBC
- Managers for Children in Care and Care Leavers Teams, BMBC
- Scrutiny Officer, BMBC

7. Corporate Parenting Progress in 2016-17

- 7.1 At each of its meetings the Corporate Parenting Panel receives the following standard reports for scrutiny and challenge:

- Looked after Children Performance Report; a bespoke performance report which captures data, provides a commentary and performance rating against all key performance indicators of relevance to children in care. Panel members receive a cover report which highlights the areas of concern and invites and encourages member challenge.
- A Children in Care Status Report; a report which sets out numbers, locations and types of placements of Barnsley's children to support members in asking questions about trends and the implications for children's wellbeing.

- 7.2 Other standard agenda Items:

- Minutes of the Education of Children in Care Steering Group
- Minutes of the Health of Children in Care Steering Group
- Minutes of the Care 4 Us Council

7.3 Progress and improvement for children’s outcomes are set out under Section 13 of the report

7.4 Over the past year the Panel has requested and considered the following thematic reports for discussion and challenge:

Report Title	Date of Meeting
1. Looked After Children Reoffending Rates presentation 2. OFSTED Inspection Outcomes (Private Children’s Homes)	Monday 25 April 2016
1. Draft Annual Report of the Corporate Parenting Panel Annual Report 2015/16	Monday 06 June 2016
1. Therapeutic Support to Children in Care/CAMHS	Monday 25 July 2016
1. Care Leavers in Employment, Education & Training	Monday 12 September 2016
1. Suitable Accommodation for Care Leavers 2. Adoption: Improving Timeliness	Monday 24 October 2016
1. Celebration Event 2016: Initial Report 2. Timeliness of Looked After Children Reviews 3. Timeliness of Looked After Children Visits	Monday 05 December 2016
1. Placement & Sufficiency Governance Arrangements Presentation 2. Bi-annual Audit of Review of Health Assessments for Children in Care	Monday 23 rd January 2017

Championing Children in Care and Care Leavers Participation

7.5 Promoting young people’s increased involvement and participation has been a key focus for the corporate parenting panel during 2016 – 2017. This has been evidenced by Takeover Challenge, which is a national event led by the Children’s Commissioner for England, which puts children and young people into decision-making roles.

7.6 Barnsley Council’s Takeover Challenge in November 2016 achieved a Gold Commendation from the Children’s Commissioner for work carried out for the Takeover Challenge which included the following activities:

- Work shadowing opportunities offered from Directorates across the council, involving senior members of staff and external organisations (South Yorkshire Police and NPS Barnsley). Placements were matched based on the requests of the young people.

- Author Nik Perring ran a session for a group of primary-school children to take over the Experience Barnsley museum.
- An Open Meeting of the Barnsley Youth Council for other young people interested in standing for election and Barnsley Members of the UK Youth Parliament attended the debate in the House of Commons on 11th November.
- A group of young people created a film for the joint Trust Executive Group and Barnsley Safeguarding Children Board (TEG/BSCB) annual meeting.
- A school-to-school visit was arranged so that pupils could share their learning on achieving an Anti-Bullying Charter Mark.

7.7 For the work shadowing element, we contacted all our Children in Care (from year 9 up) and Care Leavers to encourage their involvement and followed this up by ensuring the young person's social worker or personal advisor followed up the invitation with the young person. We had 28 young people involved during the day and over 100 young people involved in Takeover Challenge activities altogether.

7.8 We had held a consultation session with young people who had participated in 2015 in order to implement any ideas, learning and feedback from our previous events. The conclusion of this consultation was that we needed to build on our previous success (where we achieved a Silver commendation) by encouraging more young people; wider participation and following up on any learning and evaluation from the event.

7.9 In order to achieve the Gold award, we demonstrated that during 2016:

- We held Takeover activities over two or more months, which included planning meetings to shape the shadowing experience. Young people's expectations were collected, which were shared with the colleagues who were offering the shadowing opportunities.
- We involved a high profile person in our Takeover activities –Short story writer and author Nik Perring was involved in the Experience Barnsley Museum takeover. In addition, the Mayor of Barnsley, as well as members of the Senior Leadership Team, were shadowed by a young person.
- We are doing ongoing work to engage children or young people in our work. The Care4Us Council will continue to meet to ensure young people in care and care leavers have their views heard on the decisions that affect their lives. The Pledge will continue to be reviewed annually and is now part of the Continuous Improvement Plan involving children and young people in care being consulted and contributing to the review and services providing evidence of implementing the Pledge.
- The newly-elected Youth Council has started a new two-year term and will continue to represent the views of young people, supported by the Youth Voice and Participation Team.
- The joint Trust Executive Group and Barnsley Safeguarding Children Board (TEG/BSCB) annual meeting will now be held to coincide with the Takeover Challenge, to ensure young people can continue to contribute directly into this meeting.

Championing Children in Care and Care Leavers

- 7.10 The Cabinet Spokesperson for People (Safeguarding) and Chair of the Corporate Parenting Panel, as well as members of the Corporate Parenting Panel are prominent participant's at all key events for children in care. This includes the:
- Annual Celebration Event of Children in Care's Education and Achievement;
 - Annual Foster Carers Ball;
 - National Takeover Challenge;
 - Children in Care and Adopted Children's celebration events;
 - Fostering and Adoption promotion activities.

Promoting Improved Educational Attainment for Children in Care and Care Leavers.

- 7.11 The Corporate Parenting Panel provides dedicated focus on children in care's education through the Virtual School Governance Group which is attended by Officers, the Virtual Head Teacher for LAC, members of Corporate Parenting Panel and partners. The group is chaired by Cabinet Spokesperson for People (Achieving Potential). During 2016-2017 a new Termly Personal Education Plan (TPEP) has been developed and implemented to ensure quality and timely plans for children in care's education

Respectful Challenge

- 7.12 During 2016/17 the Corporate Parenting Panel has challenged Children's Social Care and called Officers to account, for not meeting our aspirational target of 100% for timely Social Work visits to Children in Care. We believe that regular and timely visits by Social Workers to Children in Care builds and sustains positive and consistent relationships, to enable the child's experience to be understood and their needs and aspirations fully promoted. Performance is still not at 100% but has improved over the year, improving from 91.3% in Q1 2016/17 to 94.7% in Q4 2016/17

8. Governance Arrangements

- 8.1 The Corporate Parenting Panel is established within the Council's Constitution and has specific Terms of Reference which emphasise the above responsibilities and its overarching responsibility to ensure that the Council, through elected members, officers and partner agencies, fulfils its corporate parenting role. Although the Corporate Parenting Panel does not possess Executive powers, the Panel is able to refer matters to the Council's Cabinet to consider any actions which the Panel recommends. The Council's Scrutiny Committees may, in turn, receive any of those issues which are referred to Cabinet and which the Cabinet feels would benefit from an in depth investigation in open session. It is proposed that the Corporate Parenting Panel annual report is considered by both the Cabinet and the Full Council meeting.

8.2 The Corporate Parenting Panel has links with the following groups:

- Children in Care Health Improvement Group – the Chair sit on the Corporate Parenting Panel and formally reports back each meeting. It was agreed to further strengthen this by having one of the Corporate Parenting Panel Councillors also sitting on the group. Minutes of meetings of this group are considered by the Corporate Parenting Panel.
- The Virtual School Governance Group

8.3 Any areas of concern may be referred to Cabinet which may refer for Scrutiny Committee consideration.

8.4 Corporate parenting panel members have been encouraged to attend and receive training in understanding and making use of performance reports to support member challenge.

8.5 Member training is provided on the role, responsibilities and expectations of corporate parents. Members of the corporate parenting panel have agreed that their role is to act as ‘pushy parents’ for children in care on the edge of care and care leavers. The litmus test being “Would this be good enough for my child or me if I was a child?”

9. Children in Care Council

9.1 The Children in Care – Care4Us Council directly supports the Corporate Parenting Panel to measure and monitor the effectiveness and quality of ‘Corporate Parenting’ to children and young people; according to the views and experiences of the children who are in care. The panel remains fully committed to listening to the voice of service users and the active involvement of children and young people within the decision-making processes.

9.2 The Cabinet Spokesperson for People (Safeguarding) with the Director of Children’s Services (DCS) and Service Director meets regularly with representatives from this group. This is to ensure that there is strong and direct feedback from children and young people; to be assured that they feel well cared for, safe, are happy, having their needs met and promoted, as well as to hear and respond to any other issues raised by them.

9.3 A key recommendation of the 2014 Ofsted inspection report is to widen the council to include the voice of younger children and more children in care as well as the existing care leavers.

9.4 A service review was undertaken in 2015 and a full time dedicated post was developed and implemented from the 1st April 2016. The aim of the post was to improve young people’s participation, ensuring that their voices and experiences are heard and influence all aspects of service delivery, as well as strengthening the Care4Us Council. Despite creating the dedicated post to support and promote LAC Participation and the Care4Us Council, due to absence this has not progressed to the desired level and needs to be a priority for 2017/18.

10. Continuous Service Improvement Framework

- 10.1 A Continuous Service Improvement Plan continues to be in place following the Ofsted inspection in June 2014 which judged Barnsley as 'requires improvement'. The plan consists of the work which is being monitored as part of the continuous service improvement journey and is mapped against the OFSTED recommendations and local improvements. The plan is overseen by the multi-agency Officer Group. Barnsley Safeguarding Children's Board (BSCB) monitors the actions which indicate whether sufficient progress is being made, i.e. the right amount of progress in the right direction at the right pace.
- 10.2 All of the areas for improvement from the Ofsted inspection have been addressed within the Continuous Service Improvement Plan.

11. Priorities for the Corporate Parenting Panel for 2017- 2018

- 11.1 Hearing children in care's voices and promoting their active participation, giving influence to their views and showing the difference that has been made as a result. *BARNSELEY PLEDGE - We'll promote, support and respect their identity. We'll involve children in care in decision making and making it happen.*
- 11.2 Supporting all children in care in attending a 'good' school; driving forward improved educational attendance, progress and attainment for all children in care. *BARNSELEY PLEDGE - We'll ensure all children in care receive a good education.*
- 11.3 Improving Care Leavers engagement in volunteering, education, employment and training. *BARNSELEY PLEDGE - We'll prepare children in care for the future.*
- 11.4 Improving the emotional health and wellbeing of children in care and care leavers with access to timely help and intervention. *BARNSELEY PLEDGE - We'll support children in care to be healthy.*
- 11.5 Learning from return to care interviews to help avoid children going missing. *BARNSELEY PLEDGE - We'll look after children in care in a safe and caring home.*

11.8 Work Programme for 2017

Report on the Foster Carers Ball Celebration Event Proposed Review of the Pledge	24 April 2017
<ul style="list-style-type: none"> • Breakdown of Children Missing from Care Presentation • Q4 Performance Report • Barnsley Corporate Parenting Panel Annual Report 	12 June 2017

<p>2016-17</p> <ul style="list-style-type: none"> • Review of the Pledge <i>BARNESLEY PLEDGE - We'll involve children in care in decision making and making it happen.</i> • Virtual Head Teachers Report <i>BARNESLEY PLEDGE - We'll ensure all children in care receive a good education.</i> 	
<ul style="list-style-type: none"> • Exception Report of EET for Care Leavers <i>BARNESLEY PLEDGE - We'll prepare children in care for the future.</i> • Exception Report on Missing Children in Care - <i>BARNESLEY PLEDGE - We'll look after children in care in a safe and caring home.</i> 	12 July 2017
<ul style="list-style-type: none"> • The Independent Reviewing Officers (IRO) Annual Report <i>BARNESLEY PLEDGE - We'll promote, support and respect their identity. We'll involve children in care in decision making and making it happen.</i> • LAC Examination Results <i>BARNESLEY PLEDGE - We'll ensure all children in care receive a good education.</i> 	11 September 2017
<ul style="list-style-type: none"> • Outline Programme for National Takeover Day • Exception Report of CIC Health including SDQs and Access to CAMHS <i>BARNESLEY PLEDGE - We'll support children in care to be healthy.</i> 	23 October 2017
<ul style="list-style-type: none"> • Outline Programme Presentation for the Children in Care Awards Event <i>BARNESLEY PLEDGE - We'll ensure all children in care receive a good education</i> • Progress Report on Life Story Work <i>BARNESLEY PLEDGE - We'll promote, support and respect their identity.</i> 	4 December 2017
<ul style="list-style-type: none"> • Exception Report on the Sufficiency of Care Leavers Accommodation <i>BARNESLEY PLEDGE - We'll prepare children in care for the future</i> 	22 January 2018
<ul style="list-style-type: none"> • Corporate Parenting Panel - A Review of 2017/2018 <i>BARNESLEY PLEDGE - We'll involve children in care in decision making and making it happen.</i> 	5 th March 2018

12. Conclusion

- 12.1 Corporate Parenting Panel is where the responsibility and accountability for the wellbeing and future prospects for Barnsley children in care ultimately rest.
- 12.2 A good corporate parent must offer everything that a good parent would, including stability. It must address both the difficulties which children who are looked after experience and the challenges of parenting within a complex system of different services.
- 12.3 The 2014 Ofsted report outlined a number of different areas where the Corporate Parenting Panel needs to challenge and support the development of services to ensure that Barnsley's children in care have good outcomes.
- 12.4 Significant improvements for children in care and care leavers have been achieved, as evidenced within the Service Improvement Plan and as measured against key performance indicators; **See Section 13.**
- 12.5 The challenge remains for everyone to raise their aspirations for the children of Barnsley and to remain a 'PUSHY PARENT' to ensure that all children at the edge of care, in care or who have left care are given opportunity to reach the best possible outcomes they can.

13. Performance Information - Looked after Children (LAC) data for the period 1 April 2014-31 March 2017

	2016/ 17 Q1	2016/ 17 Q2	2016/ 17 Q3	2016/ 17 Q4	Commentary
Numbers of LAC	300	299	294	288	<p>The number of LAC at the end of March 2017 had increased slightly to 288 from 285 in March 2016. More children were admitted to care in the first half of the year (74), compared with the second half (54). This was expected due to the corresponding rise in children with CP Plans. The number of children leaving care in 2016/17 was broadly comparable to 2015/16, with 125 in 2016/17 and 129 in 2015/16. Barnsley's rate of looked after children (59.3 per 10,000 under 18 year olds) is above the 2015/16 average (56), but still well below 2015/16 statistical neighbour average rates (82.2), and just below the 2015/16 national average of 60. Barnsley has stable communities and family units who are willing to care for children within the extended family network. Our Intensive Adolescent Team helps prevent young homelessness. There is strong permanency planning, with good performance for numbers of children adopted. Plans are in place to closely monitor CP Plans, in particular CP Plans for the 2nd time to ensure that there is no drift in timely decisions making. LAC figures are monitored at weekly performance meetings.</p> <p>At the end of March 2017, 164 looked after children were placed in Barnsley by other local authorities; a slight decrease from the 171 recorded at the end of March 2016.</p>
LAC Health Assessments	100%	100%	100%	96.4%	<p>Our performance on LAC health assessments has remained stable in recent years, the last quarter of 2016/17 did however see a slight decline from previous years. Health Assessments are being held and recorded in accordance with statutory guidance. There is an ongoing action to maintain progress on health assessments, with any decline escalated to the Service Improvement Plan Officers Group and subject to interrogation by key managers. Interrogation is given to all children without a health assessment and dental check. An Exception Report was presented to a recent Corporate Parenting Panel. Assurances were given that the decline in performance had been a recording issue, which has now been addressed.</p>

	2016/ 17 Q1	2016/ 17 Q2	2016/ 17 Q3	2016/ 17 Q4	Commentary
LAC Dental Checks	100%	97.6%	99.5%	96.9%	Considerable effort has been made to address data inputting problems at child level that previously resulted in reporting inaccuracies in dental checks. As a result, performance against this indicator remained above 95% for the whole of 2015/16.
LAC Education - Completed PEPs	100%	99.5%	97.4%	92.5%	Overall compliance for PEPs has been very good but dipped as was expected in Q3 and Q4. This was attributed to a Termly PEP being developed and implemented to improve quality and timely, termly planning. The implementation, which is now embedded, accounted for some expected decline in performance. The Education Steering Group has been established, chaired by a lead member, to drive forward improved attendance, progress and attainment. A Virtual School Leadership Team has also now been established.
Exam results (LAC)	2014	2015	2016		
KS2 Reading, Writing, Maths – Level 4+	-	30%	66.7%		There were 6 children who had been looked after continuously for 12 months or more in the SFR cohort in Key Stage 2 in reading, writing and maths as at 31 March 2016. Five took the KS2 exams and four achieved the expected standards placing Barnsley's LAC achievement at 66.7%.
KS4 GCSE 5 A*-Cs including English and Maths	-	11.1%	16.6%		There were 18 children in Year 11 who had been looked after continuously for 12 months or more. Of these 18, 2 achieved 5 A*-C GCSE including English and maths in line with the expected targets for this year. However, 1 looked after child narrowly missed this measure by achieving 4 A*-C GCSE. The school successfully requested a regrading of the English paper and the overall performance increase to 16.6% as a result, exceeding the target.
Proportion of all school absences linked to LAC	4.0%	3.8%	4.1%		Absence for children in the care of BMBC in 2015-2016 was below all non-looked after children nationally (4.6%). However, it was above the national figures for children looked after (3.9%), the Yorkshire and Humber average (3.5%) and our statistical neighbour average (3.2%). Performance locally has been below our statistical neighbour average for the last 3 years.
	2014	2015	2016		Commentary

Unauthorised absences for LAC	0.7%	0.8%	2.1%	2016 saw a significant increase in the proportion of LAC with unauthorised absences. Regionally and nationally, performance is much more stable and unchanged for the last 4 years at 1% for both. The 2015/16 figure for LAC is just above the figure for the whole school population in Barnsley (1.9%), but both are above the national average for all pupils of 1.1%, and the statistical neighbour average of 1.5%.
Persistent absences for LAC	-	8.5%	6.7%	Figures for 2016 showed a marked decrease in the levels of persistent absence amongst LAC. This compares favourably against the regional / statistical average (8.4%) for 2016, as well as the national average for the same period (9.1%).
Proportion of LAC receiving at least one Fixed Term Exclusion	-	12.9%	11.6%	2016 saw a reduction in the proportion of LAC with at least one fixed term exclusion. However, performance locally has been worse than the regional and national averages for the last two years, with a regional and national average of 10.4% in 2016.
Emotional and behavioural health of looked after children	14.3	13.5	13.6	This measures the rate of emotional and behavioural health of children aged 4 to 16 who are looked after continuously for 12 months. The lower the rate the better the emotional and behavioural health of the cohort of children measured. A score of under 14 is considered normal; 14-16 is borderline with cause for concern; 17+ is a cause for concern. An improvement in the emotional and behavioural health of looked after children in Barnsley can be seen in 2015, which has been sustained in 2016. Barnsley performs on a par with statistical neighbours at 13.6, but better than the national figure of 14 and regional at 14.2.
Foster Carers	96	104	115	A more proactive recruitment strategy undertaken in 2015/16 continued in 2016/17; this was successful in increasing the number of foster carers from 96 in 2015 to 115 at the end of March 2017. 11 new foster carer households and 16 new foster placements were registered as at 31 March 2017. However, the YTD of LAC cared for by Barnsley foster carers was 52.3% below the target of 62%. Increasing the numbers of foster carers is a priority for the Business Unit.
Commissioned Placements	65	81	84	As at 31 March 2017, we had 84 children in IFA placements, a slight increase from 81 in March 2016. The increase in IFA placements between 2014/15 and 2015/16 reflected the increase in numbers of LAC.
	2014	2015	2016	Commentary

Adoption (% adopted during the year ending 31 March)	32%	26%	28.5%	Barnsley's adoption rate has increased from the previous year, and is now above the 2015/16 figures for regional (21%), statistical neighbours (21%) and above national (15%) performance. Our performance has been above the national average for several years. We have exceeded the statistical neighbour and national averages for the last 3 years. In the last 12 months, 35 children have been adopted, and a further 61 children were placed with family members subject to Special Guardianship Orders and, therefore, ceased to be looked after. Placements which cannot be provided in house can be purchased from other authorities or voluntary adoption agencies at a cost of £27,000 per child. In 2016/17 we continued to make a number of out of authority placements due to the increasing number of children requiring placements. Of the out of authority placements we have made, we have been reimbursed for some by the national inter-agency adoption grant for children categorised as hard to place. This funding ended in April 2017.
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Percentage of looked after children who are placed less than 20 miles from their home address	2016/ 17 Q1	2016/ 17 Q2	2016/ 17 Q3	2016/ 17 Q4	Commentary
	90.3%	88.4%	84.9%	85.9%	We consider that the closer to home we can place looked after children the better it is for them. This is so that they can keep in contact with birth family where appropriate and maintain links with their home communities. Sometimes children are placed further away for adoption placements where it is not in their interests to keep in contact with birth families and where more specialised placements are needed e.g. for sibling groups. The 2016/17 corporate target for looked after children being placed less than 20 miles from their home of 92% was not achieved this year. At the end of March, 85.9% of looked after children were placed less than 20 miles from their home address
Placement stability - children with three or more placement moves	3.7%	3.7%	3.4%	3.4%	Performance on track, with strong and improved performance for this indicator, as well as excellent performance compared to statistical neighbours and national benchmarks. At the end of March 2017, there were 10 looked after young people who had three or more placement moves since entering care. Good performance has been achieved by carefully matching children with the right carers and providing support to both children and their carers.
	2016/	2016/	2016/	2016/	Commentary

	17 Q1	17 Q2	17 Q3	17 Q4	
Placement stability - children who have been in the same placement for 2+ years or placed for adoption	76.7%	83.1%	83.3%	85.5%	The percentage of looked after children in the same placements for 2 years or more improved in 2016/17, with the year-end figure of 85.5% exceeding 2015/16 performance (75%). Barnsley's performance remains well above national (68%) and statistical neighbour (66.8%) benchmarks.
Looked after children cases reviewed within timescales	93.9%	98.4%	97.2%	97.2%	All cases of looked after children should have a review within 4 weeks of either becoming looked after or their last review. The same standard applies to visits. Performance has remained largely stable for both indicators, with visits remaining below our target of 100%, whereas review performance remained above our 95% target throughout 2016/17. Continued scrutiny is in place to ensure all looked after children receive improved timely visits.
Looked after children visits in timescales	91.3%	89.7%	92.1%	94.3%	
Care leavers in suitable accommodation	18-100% 19-100% 20-100% 21-100%	18-N/A 19-100% 20-100% 21-100%	18-94% 19-100% 20-96% 21-100%	18-100% 19-100% 20-93% 21-100%	We aim to place 100% of care leavers in suitable accommodation. However, due to the nature of the client group we work with, this is not always achievable. At the end of 2016/17, one of 15 20-year olds was not in suitable accommodation. Statutory reporting for 18 year olds only began in 2016/17.
Care leavers in employment, education and training (EET)	18-50% 19-44% 20-46% 21-40%	18-38% 19-60% 20-44% 21-43%	18-44% 19-59% 20-48% 21-28%	18-22% 19-37% 20-60% 21-42%	At the end of 2016/17, the care leaver cohort (all ages) consisted of 64 young people; 25 (39%) of whom were engaged in employment, education or training (EET). Young people can disengage from EET for a number of different reasons, including pregnancy, illness or disability. We are continuing to improve our work within the Future Directions team, which offers support to children leaving care. We have improved communications between our Targeted Information Advice and Guidance team, social care, and EET providers by holding monthly panel meetings. This is delivering positive outcomes and we are seeking to improve and develop this further during 2017. This should lead to an increase in the number of care leavers actively engaged in EET.

	2016/ 17 Q1	2016/ 17 Q2	2016/ 17 Q3	2016/ 17 Q4	Commentary
Children Missing from Care or Home Incidents	54	92	67	54	<p>Figures for 2016/17 show a significant increase in the number of children looked after missing from care or home incidents in Q2 compared to previous quarters. Work being undertaken with the police and partners to ensure that children are correctly classified as missing or absent resulted in the reduction in the number of missing LAC in succeeding quarters.</p> <p>The majority of cases where children are in our care and reported as missing, their whereabouts are actually known and we are often in frequent contact with them. The service director is alerted immediately about any missing Barnsley LAC and informed when they return. Ofsted commented positively about this in their last report. Improvement work is currently being undertaken around understanding the impact of and issues relating to LAC children placed within the Barnsley borough.</p>
Young people offending (Looked after Children receiving conviction)	3 <5%	3 <5%	2 <5%	3 <5%	<p>The number of LAC receiving conviction remained stable at an average of 3. Re-offending of LAC cared for by Barnsley Council show a positive trajectory and better performance than for our non-looked after children. We also see a relatively low number of Looked After Children entering the criminal justice system for the first time. We are confident that they enter the criminal justice system for offences that mainly take place within the community, and that being dealt with for offending behaviour is not as a result of living within a children's home.</p> <p>Staff from the Youth Offending Team (YOT) work closely with the Children in Care Team and with the leaving care team, Future Directions. Staff from both teams attend case planning meetings and YOT staff attend and contribute to LAC reviews as well as providing work and support to enable them to fully achieve their potential. Within the YOT we retain high expectations for our young people and this is reflected in the effort and support we provide to enable young people to attend school and attain as well as they are able to.</p>

OFSTED Ratings for Children's Residential Establishments (no commentary available)

	2013/14	2014/15	2015/16	2016/17
Spring Lane	Outstanding	Good with outstanding features	Good	Good
Newsome Avenue	Adequate	Good	Good	Good

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MEETING:	Cabinet
DATE:	Wednesday, 31 May 2017
TIME:	10.00 am
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present Councillors Andrews BEM (Chair), Bruff, Cheetham, Franklin (for Gardiner), Howard, Lamb (for Platts) and Miller

Members in Attendance: Councillors Frost, David Griffin, Saunders and Sheard

1. Declaration of pecuniary and non-pecuniary interests

There were no declarations of pecuniary or non-pecuniary interests.

2. Leader - Call-in of Cabinet decisions

The Leader reported that no decisions from the previous meeting held on 3rd May, 2017 had been called in.

3. Minutes of the previous meeting held on 3rd May, 2017 (Cab.31.5.2017/3)

The minutes of the previous meeting held on 3rd May, 2017 were taken as read and signed by the Chair as a correct record.

4. Decisions of Cabinet Spokespersons (Cab.31.5.2017/4)

The Record of Decisions taken by Cabinet Spokespersons under delegated powers during the week ending 28th April, 2017 were noted.

5. Petitions received under Standing Order 44 (Cab.31.5.2017/5)

It was reported that no petitions had been received under Standing Order 44.

People (Safeguarding) Spokesperson

6. Takeover Challenge - Notification of Gold Award to BMBC from the Children's Commissioner (Cab.31.5.2017/6)

The People (Safeguarding) Spokesperson introduced to Cabinet a number of young people who had taken part in the Takeover Challenge in 2017, who presented a report on their experiences during Takeover Week. The activities during the challenge had resulted in the Council achieving the Children's Commission Gold Award.

RESOLVED:-

- (i) that the notification of achievement of Gold Award to Barnsley MBC from the Children's Commissioner for Takeover Challenge be acknowledged across all

service areas and work continue to highlight future opportunities to build on this success; and

- (ii) that a further report be submitted highlighting the further achievements of young people who have previously taken part in the Takeover Challenge.

Core Services/People (Safeguarding) Spokespersons

7. Proposed use of the additional Adult Social Care Funding (2017-20) (Cab.31.5.2017/7)

RESOLVED:-

- (i) that the approach taken by the Council to inform the use of the additional adult social care funding, as set out in the report now submitted, be noted; and
- (ii) that, insofar as Cabinet is concerned, the use of the funding as outlined in the paper and detailed in the appendix to the report be agreed and the report be referred to the Health and Wellbeing Board for approval; and
- (iii) that the position on procurement of the Homecare Service be noted and a further report be submitted on the outcome of this process in due course.

Core Services Spokesperson

8. Asset Strategy 2017-2022 (Cab.31.5.2017/8)

RESOLVED:-

- (i) that the adoption of the Asset Management Strategy for the period 2017-2020, as set out in Appendix A to the report submitted, be adopted; and
- (ii) that the implementation of the key directions and themes set out in the Strategy be supported in order to achieve the desired outcomes.

9. Revised Future Council 2020 Capital Programme (Cab.31.5.2017/9)

RESOLVED that the changes to the programme/schemes as set out in paragraph 3.6 and Appendix B, of the report now submitted, be approved and progressed to full business case stage in line with the agreed process.

Place Spokesperson

10. Higher Level Skills and Jobs - Response to Scrutiny Task and Finish Group (Cab.31.5.2017/10)

RESOLVED that the responses to each of the recommendations made by the Scrutiny Task and Finish Group into 'Higher Level Skills and Jobs', as set out in the report submitted, be endorsed.

11. Fly Tipping - Response to Scrutiny Task and Finish Group (Cab.31.5.2017/11)

RESOLVED that the responses to each of the recommendations made by the Scrutiny Task and Finish Group into the continuing work in relation to reducing the high instances of fly tipping, as set out in the report submitted, be endorsed.

12. Doncaster Road, Kingsmark Way, Nora Street & St Mary's Road, Goldthorpe - Amendment to existing restrictions - Objection Report (Cab.31.5.2017/12)

RESOLVED:-

- (i) that the objections received to the proposals to amend the existing waiting restrictions on Doncaster Road, Kingsmark Way, Nora Street and St Mary's Road in Goldthorpe be overruled for the reasons stated in the report and the objectives be informed accordingly; and
- (ii) that the interim Head of Highways, Engineering and Transportation and the Executive Director Core Services be authorised to make and implement the Traffic Regulation Order.

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Chair

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Item 32



MEETING:	Cabinet
DATE:	Wednesday, 14 June 2017
TIME:	10.00 am
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present Councillors Houghton CBE (Chair), Andrews BEM, Cheetham, Franklin (for Gardiner), Miller, Platts and Saunders (for Bruff)

Members in Attendance: Councillors Frost, Pourali and Sheard

13. Declaration of pecuniary and non-pecuniary interests

Councillor Pourali declared a non-pecuniary interest in Minute 23 relating to the Housing Revenue Account in her capacity as a Berneslai Homes Board Member.

14. Leader - Call-in of Cabinet decisions

The Leader reported that no decisions from the previous meeting held on 31st May, 2017 had been called in.

15. Minutes of the previous meeting held on 31st May, 2017 (Cab.14.6.2017/3)

The minutes of the meeting held on 31st May, 2017 were taken as read and signed by the Chair as a correct record.

16. Decisions of Cabinet Spokespersons (Cab.14.6.2017/4)

The Record of Decisions taken by Cabinet Spokespersons under delegated powers during the week ending 9th June, 2017 were noted.

17. Petitions received under Standing Order 44 (Cab.14.6.2017/5)

It was reported that no petitions had been received under Standing Order 44.

Core Services Spokesperson

18. Revision of Smoking and Vaping at Work Policy (Cab.14.6.2017/6)

RESOLVED:-

- (i) that the proposed revisions to the Council's Smoking and Vaping at Work Policy, detailed in Appendix B of the report now submitted, be approved to the use of electronic or e-cigarettes; make further clarification on smoking/vaping breaks; and offer support for employees for smoking cessation;
- (ii) that those areas where smoking/vaping will continue to not be permitted to be used by any employee, Member or member of the public set out in Section 3.1 of the Policy be noted; and

- iii) that the effect that, in addition, employees will not be permitted to smoke and/or vape anywhere whilst at work, and the associated requirements/restrictions set out in Section 3.2 of the Policy be noted.

19. Corporate Performance Report - Quarter 4 Ending 31st March, 2017 and 2016/17 Year End (Cab.14.6.2017/7)

RESOLVED:-

- (i) that the Corporate Plan Performance Report for Quarter 4 (January to March 2017) and the 2016/17 Year-End, as detailed in the report now submitted, be noted;
- (ii) that the follow-up reports arising from the Quarter 4 report on:-
- Areas for Improvement:
- Adult Social Care – delivering to the Medium Term Financial Strategy and revising the performance framework
 - Phase 1 town centre
 - Energy derived from renewable sources
- Areas of Achievement:
- Inward investment
 - Quality of early years settings;
- (iii) that the report be shared with the Overview and Scrutiny Committee to inform and support their ongoing work programme; and
- (iv) that Cabinet place on record its thanks to the staff involved in the achievements recorded in the report, and in bringing together the performance information.

20. Corporate Finance Summary for the 2016/17 Financial Year (Cab.14.6.2017/8)

RESOLVED:-

- (i) that the 2016/17 draft revenue final accounts position, as set out in the report now submitted, be noted;
- (ii) that the service operational overspend of £9.847m be a call on the Authority's strategic reserves;
- (iii) that the additional net 'one off' resources received during the year and savings on capital financing costs of £30.790m leaving a balance of £20.943m to be transferred into the Authority's strategic reserves;
- (iv) that it be noted that the total strategic reserves available for investment/budget support have increased by £2.2m since December 2016, and the Medium Term Financial Strategy and reserves strategy be refreshed over the summer to take this into account;

- (v) that agreement be given to earmark the carry forward revenue resources as identified in Sections 1 and 8 and Appendices 1, 2 and 3, subject to further reports being submitted for individual approvals where necessary;
- (vi) that approval be given to write off historical bad debt totalling £3.061m as detailed in Section 8;
- (viii) that approval be given to the further Invest to Grow schemes totalling £0.166m outlined in Section 8 and it be noted that the £3m fund is now fully committed; and
- (ix) that the Executive Director Core Services submit a further report on the overall outturn position if any significant adjustments arise following external audit scrutiny.

**21. Capital Programme Performance - Year ended 31st March, 2017
(Cab.14.6.2017/9)**

RESOLVED:-

- (i) that the final position of the 2016/17 Capital Programme, as set out in the report now submitted, be noted; and
- (ii) that the updated 2017/18 Capital Programme position, as part of the Quarter 1 monitoring report, be noted.

22. Treasury Management and Leasing Activities and Actual Prudential Indicators - Annual Report 2016/17 (Cab.14.6.2017/10)

RESOLVED:-

- (i) that the Treasury Management and Leasing Activities undertaken for the period 2016/17, as detailed in the report now submitted, be noted; and
- (ii) that the actual 2016/17 Prudential Indicators detailed within the report be approved.

Core Services/Place Spokespersons

**23. Housing Revenue Account - Provisional Revenue Final Accounts 2016/17
(Cab.14.6.2017/11)**

RESOLVED:-

- (i) that the Housing Revenue Account final accounts for 2016/17, as detailed in the report submitted, be noted;
- (ii) that the Executive Director Core Services submit a further report on the overall outturn position if there are significant adjustments to the accounts arising from External Audit or other factors; and

- (iii) that any unallocated working balance be earmarked to support the Council's strategic objectives particularly around housing growth.

Place Spokesperson

24. The Glassworks - Appointment and Delivery of RIBA Stage 4 Design and Associated Project Management/Cost Consultancy Service (Cab.14.6.2017/12)

RESOLVED:-

- (i) that the procurement options considered for services required for the delivery of RIBA Stage 4 design work, associated project management and cost consultancy services for the Glass Works development, as set out in the report submitted, be noted;
- (ii) that the appointment of Turner and Townsend be approved, via a direct call-off from the Land Solve framework for project management and cost consultancy services;
- (iii) that the commissioning of NPS Barnsley for the delivery of RIBA Stage 4 architectural and mechanical engineering services, with Mott Macdonald commissioned directly for civil and structural engineering and associated services via a procurement framework, be approved;
- (iv) that the Executive Director Core Services and Executive Director Place, in consultation with the Place Cabinet Spokesperson, be authorised to make variations to these appointments if required to progress the contract in a timely way; and
- (v) that the release of up to £1.7m (subject to final confirmation following the tender process) included as part of the Better Barnsley Phase 2 scheme, to be funded via prudential borrowing, be approved.

25. Flooding - Response to Scrutiny Task and Finish Group (Cab.14.6.2017/13)

RESOLVED that the responses to each of the recommendations made by the Scrutiny Task and Finish Group into 'Flooding', as set out in the report submitted, be endorsed.

Communities Spokesperson

26. The Safer Neighbourhood Services Project (Cab.14.6.2017/14)

RESOLVED that the project scope and approach for the initiation of Phase 2 for the Safer Neighbourhood Services Project, as set out in the report submitted, be endorsed.

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Chair

Item 33



MEETING:	Cabinet
DATE:	Wednesday, 28 June 2017
TIME:	10.00 am
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present Councillors Andrews BEM (Chair), Bruff, Cheetham, Frost (for Miller), Gardiner, Howard and Platts

Members in Attendance: Councillors Lamb, Pourali, Saunders, Sheard and Spence

27. Declaration of pecuniary and non-pecuniary interests

Councillor Pourali declared a non-pecuniary interest in Item 37 in her capacity as a Berneslai Homes Board Member.

28. Leader - Call-in of Cabinet decisions

The Leader reported that no decisions from the previous meeting held on 14th June, 2017 had been called in.

29. Minutes of the previous meeting held on 14th June, 2017 (Cab.28.6.2017/3)

The minutes of the meeting held on 14th June, 2017 were taken as read and signed by the Chair as a correct record.

30. Decisions of Cabinet Spokespersons (Cab.28.6.2017/4)

The Record of Decisions taken by Cabinet Spokespersons under delegated powers during the weeks ending 16th and 23rd June, 2017 were noted.

31. Petitions received under Standing Order 44 (Cab.28.6.2017/5)

It was reported that no petitions had been received under Standing Order 44.

Deputy Leader

32. Revision to Health and Wellbeing Board Terms of Reference - Public Questions (Cab.28.6.2017/6)

RESOLVED that the revision to the Terms of Reference for the Health and Wellbeing Board to incorporate procedural arrangements for the public to ask questions at the Board's meetings, as set out in the appendix to the report, be approved.

Communities Spokesperson

33. Selective Licensing of Private Rented Properties - Consultation Methodology and Timeline (Cab.28.6.2017/7)

RESOLVED:-

- (i) that the Selective Licensing of Private Rented Properties consultation methodology and outline fees, as set out in the report now submitted, be approved;
- (ii) that the consultation process be implemented with effect from 5th July, 2017 with a minimum ten week period to bring a report to Cabinet with the consultation outcomes for a final Cabinet decision to implement/decline all or area specific designations; and
- (iii) that consideration of an Additional Licensing Scheme/s be held in abeyance until further research can be undertaken and current proposed legislative changes have been enacted, expected in October 2017, pending further consideration regarding smaller Houses in Multiple Occupancy (HMOs), not covered by Mandatory Licensing.

34. Barnsley Council Annual Customer Feedback Report, Complaints, Compliments and Comments - April 2016 to March 2017 (Cab.28.6.2017/8)

RESOLVED that the Barnsley Council Annual Customer Feedback Report on Complaints, Compliments and Comments for the period April 2016 to March 2017 be noted.

35. Exclusion of Public and Press

RESOLVED that the public and press be excluded from the meeting during consideration of the following items, because of the likely disclosure of exempt information as described by the specific paragraphs of Part I of Schedule 12A of the Local Government Act 1972 as amended, as follows:-

<u>Item Number</u>	<u>Type of Information Likely to be Disclosed</u>
36	Paragraph 3
37	Paragraph 3

Communities Spokesperson

36. Independent Living at Home Service - Progress Report (Cab.28.6.2017/10)

RESOLVED:-

- (i) that approval be given to make dormant the Independent Living at Home Service Local Authority Trading Company (LATC), and the staff be TUPE transferred back to the Council;

- (ii) that the financial position of the company for 2017/18 be noted, and the recurrent financial risk from 2018/19 onwards which, based on the current operating model is estimated to be £300,000 per annum; and
- (iii) that the pricing options outlined in Appendix 1 for Assistive Living Technology (ALT) be noted, and the recommended option to increase the weekly price set out at paragraph 4.3 of the report be approved.

Place Spokesperson

37. Housing Property Repairs and Improvement Partnership (PRIP) Procurement Strategy (Cab.28.6.2017/11)

RESOLVED:-

- (i) that the proposed key stages, scope, structure and outline programme of the Housing Property Repairs and Improvement Partnership (PRIP) Procurement Strategy, as set out in the report now submitted, be approved; and
- (ii) that further reports be submitted to Cabinet for approval at the end of Stages One (Options Appraisal) and Three (Recommendation of Preferred Contractor); and
- (iii) that the completion of activities at Stages Two and Four be delegated to the Executive Director Place on behalf of the Project Board.

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Chair

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Item 34



MEETING:	Cabinet
DATE:	Wednesday, 12 July 2017
TIME:	10.00 am
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present Councillors Houghton CBE (Chair), Andrews BEM, Bruff, Cheetham, Gardiner, Howard, Miller and Platts

Members in Attendance: Councillors Franklin, David Griffin, Wayne Johnson, Pourali and Saunders

38. Declaration of pecuniary and non-pecuniary interests

There were no declarations of pecuniary or non-pecuniary interests.

39. Leader - Call-in of Cabinet decisions

The Leader reported that no decisions from the previous meeting held on 28th June, 2017 had been called in.

40. Minutes of the previous meeting held on 28th June 2017 (Cab.12.7.2017/3)

The minutes of the meeting held on 28th June, 2017 were taken as read and signed by the Chair as a correct record.

41. Decisions of Cabinet Spokespersons (Cab.12.7.2017/4)

The Record of Decisions taken by Cabinet Spokespersons under delegated powers during the week ending 30th June, 2017 were noted.

42. Petitions received under Standing Order 44 (Cab.12.7.2017/5)

It was reported that no petitions had been received under Standing Order 44.

43. Overview & Scrutiny Committee Work Programme for 2017/18 (Cab.12.7.2017/6)

Councillor W. Johnson attended the meeting to present the Overview and Scrutiny Committee Work Programme for 2017/18.

RESOLVED:-

- (i) that the proposed Scrutiny Work Programme for 2017/18, as outlined in section 5 of the report now submitted, be approved, whilst acknowledging that this be subject to change should any urgent issues arise; and
- (ii) that the Overview and Scrutiny Chair be approved to continue to identify and invite 'Expert Participants' to scrutiny on a topic by topic basis.

People (Safeguarding) Spokesperson

44. Review of the Council's Pledge to Children in Care and Care Leavers (Cab.12.7.2017/7)

RECOMMENDED TO FULL COUNCIL ON 27TH JULY, 2017:-

- (i) that the progress made against the desired Outcomes within the Council's 'Pledge' to children in care and care leavers, as described in the report now submitted, be noted; and
- (ii) that the authority renew its commitment, as the Corporate Parent, to the values and principles within the 'Pledge'.

45. Annual Report of the Corporate Parenting Panel - 2016/17 (Cab.12.7.2017/8)

RECOMMENDED TO FULL COUNCIL ON 27TH JULY, 2017:-

- (i) that the progress and achievements made by the Barnsley Corporate Parenting Panel in supporting children and young people in care and care leavers during 2016/17, as set out in the Appendix to the report submitted, be noted; and
- (ii) that the authority renews its 'Pledge' towards children and young people in care and care leavers.

People (Achieving Potential) Spokesperson

46. Access to Early Help Through the Family Centres Network (Cab.12.7.2017/9)

RESOLVED that the overview of how families have accessed Early Help through Family Centres since the launch of the new model on 1st April, 2016, as set out in the report submitted, be noted.

Communities Spokesperson

47. Carers' Strategy 2017 - 2020 (Cab.12.7.2017/10)

RESOLVED:-

- (i) that the refreshed Carers' Strategy for 2017 – 2020, as set out in the Appendix to the report, be approved; and
- (ii) that the intention to develop a business case as the basis to pursue a new support provider within the existing resources be noted.

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Chair

Declarations of Interest contained within the Minute Book

The following Members declared an interest in the minutes indicated:-

<u>Councillor</u>	<u>Minute No.</u>	<u>Subject</u>	<u>Interest</u>
<u>Planning Regulatory Board</u>			
Cllr Spence	11	Planning Application 2017/0213 – Erection of new entrance porch and Planning Application 2017/0239 – Erection of new entrance porch: Listed Building Consent at Cannon Hall Museum, Bark House Lane, Cawthorne	Non-Pecuniary – Employed by Cannon Hall Farm
Cllr Wilson	11	As above	Non-Pecuniary – Involved with the Parks for People Project which has funded the project
Cllrs Makinson and Unsworth	20	Planning Application 2017/0436 – Variation of Condition 3 of Planning Permission 2014/0735: Minor material amendments to the previously approved plans, erection of 6 no. dwellings land off Cobcar Lane, Elsecar	Non-Pecuniary – Members of Berneslai Homes Board
<u>Overview and Scrutiny Committee</u>			
Cllr Lofts	8	Children’s Social Care Reports	Non-Pecuniary – Member of the Adoption Panel insofar as this item referred to this matter
Cllrs Tattersall and G. Carr	12	Child and Adolescent Mental Health Services (CAMHS) in Barnsley	Non-Pecuniary – Members of the Corporate Parenting Panel
<u>Central Area Council</u>			
Cllr Williams	42	Quarter 4 Performance Management Report	Non-Pecuniary – Member of the YMCA

<u>Councillor</u>	<u>Minute No.</u>	<u>Subject</u>	<u>Interest</u>
<u>South Area Council</u>			
Cllr Shepherd	6	Performance Report	Non-Pecuniary – Member of the Forge Community Partnership
Cllr Shepherd	7	South Area Council Update on Commissioned Work, other development work and Finance update	Non-Pecuniary – Member of the Forge Community Partnership
<u>Cabinet</u>			
Cllr Pourali	23	Housing Revenue Account – Provisional Revenue Final Accounts 2016/17	Non-Pecuniary – Member of Berneslai Homes Board
Cllr Pourali	37	Housing Property Repairs and Improvement Partnership (PRIP) Procurement Strategy	Non-Pecuniary – Member of Berneslai Homes Board